

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, November 13, 2018  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 13, 2018 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Commissioners John Espy, Bob Davis, Leo Chapman and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS/CORRECTIONS**

There were no changes to the agenda.

**VOUCHERS**

307 PROFESSIONAL CLEAN LLC	CLEANING SERVICES	\$ 10,485.00
A&C TOWING	VEHICLE TOW	\$ 584.00
ACME ELECTRIC COMPANY, LLC	ELECTRICAL WORK	\$ 1,277.82
ACORD, LYNN E	MILEAGE	\$ 60.00
ALSCO, AMERICAN LINEN DIVISION	SHOP SUPPLIES	\$ 101.15
ANTON COLLINS MITCHELL LLP	FINANCIAL AUDIT	\$ 20,000.00
APEX COMMUNICATIONS	NOV TECH SERVICES	\$ 4,533.88
APG MEDIA OF THE ROCKIES	ADS	\$ 2,747.54
ARCHULETA, REYNA	MILEAGE	\$ 681.00
ASBESTOS & TECHNICAL SERVICES, INC.	ASBESTOS SAMPLES	\$ 1,525.00
AYALA, MEGAN	REIMBURSEMENT	\$ 16.17
BAGGS, TOWN OF	RENT/WATER SERVICES	\$ 188.40
BALDWIN, ROXIE A	MILEAGE	\$ 40.00
BALESTRIERI, MICHELLE	MILEAGE	\$ 184.13
BANK OF MONTREAL - MASTERCARD	VARIOUS CHARGES	\$ 26,312.29
BARGREEN ELLINGSON	SUPPLIES	\$ 45.00

BARKHURST, BYRON	MILEAGE	\$ 39.60
BARTLETT, GWYNN	MILEAGE	\$ 117.00
BEST WESTERN COTTONTREE	WITNESS EXPENSES	\$ 262.05
BI INC.	ELECTRONICMONITORING SVC	\$ 1,865.50
BIG SKY COMMUNICATIONS INC	DISPATCH APPLICATIONS	\$ 256.00
BLACK HILLS ENERGY	GAS SERVICES	\$ 7,759.17
BLACK, VAL	MILEAGE	\$ 40.00
BLAKEMAN PROPANE	PROPANE SERVICES	\$ 814.20
BOMGAARS SUPPLY	SUPPLIES	\$ 167.96
BOYS & GIRLS CLUBS OF CC	TANF GRANTS	\$ 2,186.48
BROWN, DORIS	MILEAGE	\$ 67.50
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$ 2,702.27
BULBS.COM	BULBS	\$ 1,224.62
CANDY MOUNTAIN	DOOR DECALS	\$ 50.00
CC ECONOMIC DEVELOPMENT	QTR 1 PAYMENT	\$ 12,000.00
CARBON COUNTY SENIOR SERVICES	QTR 1 PAYMENT	\$ 50,000.00
CC YOUTH CRISIS CENTER	GRANTS TANF DFS CPI 18-19	\$ 208.11
CARERIGHT TECHNOLOGIES, LLC	RECURRING BED FEE	\$ 141.90
CASPER WINNELSON CO	SUPPLIES	\$ 12,841.41
CBM FOOD SERVICE	JAIL MEALS	\$ 14,386.97
CHEMATOX, INC.	LAB TESTING	\$ 665.00
CLARK, ALICE	MILEAGE	\$ 56.50
CML SECURITY	PROPOSAL	\$ 23,700.00
CNA SURETY	BOND PREMIUMS	\$ 950.00
COLE, SHARON E	MILEAGE	\$ 60.00
CONLEY, MARCI L	MILEAGE	\$ 182.98
COWBOY CHEMICAL	JAIL SUPPLIES	\$ 1,291.00

COWBOY SUPPLY HOUSE	CUSTODIAL SUPPLIES	\$ 1,171.91
CRESTLINE SPECIALTIES, INC.	SUPPLIES	\$ 1,202.36
CUSTOM FIBERGLASS, INC	FUEL CONTAINMENT TANK	\$ 1,600.00
DAILY TIMES	SUBSCRIPTION	\$ 95.00
DALLIN MOTORS INC	TRANSFER CASE	\$ 116.28
DAVIS, ASHLEY	MILEAGE	\$ 192.00
DBT TRANSPORTATION SERVICES LLC	DIXONAIRPORTSUBSCRIPTIO NS	\$ 1,667.44
DELEON, JOHN	LEGAL SERVICES	\$ 2,259.00
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$ 660.00
DIXON, TOWN OF	WATER SERVICES	\$ 308.00
DOMINION ENERGY	HEATING FUEL	\$ 159.74
DUNCKLEY, ANNETTE J	MILEAGE	\$ 95.00
DUNMIRE, KATHERINE S	MILEAGE	\$ 67.00
ED2GO	PARALEGAL COURSE	\$ 4,390.00
EDGERSON, DAVID	WITNESS FEES	\$ 90.00
ELECTION SYSTEMS & SOFTWARE, LLC	BALLOTS	\$ 4,943.29
ELEVATED TRAINING SOLUTIONS	DRUG TESTING	\$ 107.50
ELK MOUNTAIN CONOCO	FUEL	\$ 495.78
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$ 58.00
ELLIS, ELIZABETH	MILEAGE	\$ 40.00
ELLIS, RITA J	MILEAGE	\$ 56.00
ENCAMPMENT, TOWN OF	WATER SERVICES	\$ 96.00
ENCARTELE	PHONE CARDS	\$ 2,000.00
ENGSTROM, JAMES D. DDS	INMATE SERVICES	\$ 2,500.00
FATBEAM LLC	FIBER LINES/INTERNET	\$ 15,734.25
FLEMING, LINDA	MILEAGE	\$ 45.60
FLEXSHARE BENEFITS	REIMBURSEMENT/ADMINFEE	\$ 3,490.62

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FORSTERLANDSCAPE& CONSTRUCTION	WINTERIZE SPRINKLERS	\$ 145.00
FOX, SID	MILEAGE	\$ 167.00
FRANCE, TARA	COURT REPORTER	\$ 110.00
GALLS/QUARTERMASTER	SUPPLIES	\$ 279.95
GCR ELECTRONICS, LLC	RADIO RENT	\$ 1,200.00
GDA ENGINEERS	ENGINEERING SERVICES	\$ 3,614.70
GIER, DAVID	EMT BOOK/WORK BOOK	\$ 220.00
GLAXOSMITHKLINEPHARMACEUTICALS	VACCINES	\$ 10,024.22
GOLDEN, MARY	FLU CLINIC MILEAGE	\$ 255.17
GRAINGER	SUPPLIES	\$ 170.83
GREATER WY BIG BROS/SISTERS	GRANTS TANF DFS CPI 18-19	\$ 2,188.68
HAHN CONSTRUCTION	DOOR ADJUSTMENT	\$ 60.00
HANNA, TOWN OF	WATER SERVICES	\$ 248.26
HANSEN, LORETTA J.	MILEAGE	\$ 140.61
HEIMAN FIRE DEPARTMENT	FUEL TANK	\$ 413.60
HEROLD, DORRYL	MILEAGE	\$ 3.50
HIGH DESERT WELDING & MACHINE LLC	WELDING LABOR	\$ 138.54
HIGH PLAINS POWER	ELECTRICAL SERVICES	\$ 377.49
HISER, SHELBY R	MILEAGE	\$ 18.00
HOBBS, KELBY	MILEAGE	\$ 79.00
HONNEN EQUIPMENT	ANTENNA	\$ 49.27
HOPKINS, RILEY D	MILEAGE	\$ 18.00
HOSTLERS GENERAL STORE	FUEL	\$ 162.83
HUTCHINS, SARAH	MILEAGE	\$

		200.00
IML SECURITY SUPPLY	KEYPAD LOCK	\$ 176.30
INSTALLATION & SERVICE CO, INC.	VAC TRUCK GREASE TRAP	\$ 1,208.00
INTERNATIONAL ACADEMICS OF EMERGENCY	IAED RETEST FEE	\$ 30.00
IRON J TOWING	VEHICLE TOW	\$ 727.00
J H KASPAR OIL COMPANY	FUEL	\$ 10,703.20
JACK'S BODY & FENDER REPAIR	VEHICLE REPAIRS	\$ 180.35
JACKSON ART	PICTURE FRAMES	\$ 389.00
JOHNSTON, RANAE	MILEAGE	\$ 35.00
JONES, HOPE	MILEAGE	\$ 50.00
KAISLER, DARCY	MILEAGE	\$ 30.00
KENCO SECURITY AND TECHNOLOGY	ALARM MONITORING	\$ 115.70
KILBURN TIRE COMPANY	TIRES	\$ 1,966.76
KINETIC LEASING	LEASE PAYMENT	\$ 80,893.00
KIRSCH, ARCHIE P	SERVICES	\$ 1,300.00
KOENEKE, ALICE	MILEAGE	\$ 40.00
KRAFT, PAMELA	MILEAGE	\$ 70.00
KTGA/KBDY	ADS	\$ 2,326.00
L N CURTIS & SONS	ANNUAL FLOW TEST	\$ 992.74
LARAMIE FIRE EXTINGUISHER	YEARLY INSPECTION	\$ 42.00
LONG BUILDING TECHNOLOGIES, INC.	NEW CAMERAS	\$ 1,254.67
MABERRY, AGRIPPINA M.	INTERPRETER SERVICES	\$ 50.00
MADDOX, KAROL	MILEAGE	\$ 56.00
MARICH, SUSAN R	MILEAGE	\$ 43.00
MEDICINE BOW, TOWN OF	FIRE/WATER SERVICES	\$ 1,714.00
MEMORIAL HOSPITAL OF CC	MEDICAL SERVICES	\$ 9,170.35
MENKE, JOYCE	MILEAGE	\$ 50.00

MERBACK AWARD COMPANY	SUPPLIES	\$ 398.64
MERCEDES TRANSCRIPTION, INC	JAIL HEALTH	\$ 97.90
MICHAEL'S BIG CITY GRILLE	MEALS	\$ 700.00
MILLER, CORINNE	MILEAGE	\$ 126.00
MOORE MEDICAL CORP.	SUPPLIES	\$ 2,397.56
MOORE, WILLIAM	WITNESS EXPENSES	\$ 126.60
MOUNTAIN WEST MOTORS	KEY	\$ 175.04
MURANE & BOSTWICK, LLC.	PROFESSIONAL SERVICES	\$ 544.00
MY OFFICE ETC.	SUPPLIES	\$ 136.45
MYDEE 1 ENTERPRISES, LLC	TRAVEL EXPENSES	\$ 575.00
NATURESCAPES LLC	CCYCC LANDSCAPING	\$ 19,206.00
NEUTRON INDUSTRIES	OFFICE SUPPLIES	\$ 300.79
NORCO, INC.	CYLINDER RENTAL	\$ 793.23
OFFENDER WATCH	NOTIFICATION	\$ 193.00
OFFICE OF THE ATTORNEY GENERAL	FINGERPRINTS	\$ 45.00
OLD PENITENTIARY JPB	1ST QTR PAYMENT	\$ 12,500.00
O'REILLY AUTO PARTS	WIPER BLADE	\$ 47.44
PAINTER, STEPHANIE J	MILEAGE	\$ 55.00
PAYNE-ROGERS, FRANCES	MILEAGE	\$ 43.00
PERKINS OIL CO	FUEL	\$ 3,373.67
PERRY, ABBY	FUEL	\$ 41.02
PERUE PRINTING	CARDS	\$ 218.00
PHILLIPS 66-CONOCO-76	LATE FEE	\$ 29.99
PINNACLE PUBLIC FINANCE, INC	HVAC SYSTEM	REPLACEMENT \$ 158,740.93
PIPER, DONNA J	MILEAGE	\$

		40.00
PLAINSMAN PRINTING & SUPPLY	SHELVING UNITS	\$ 5,977.00
PLUS ELECTRIC INC.	STEEL FLEX	\$ 3.84
PRIORITY DISPATCH	TRAINING/CERTIFICATION	\$ 365.00
PUBLIC SAFETY CENTER, INC	JAIL SUPPLIES	\$ 377.45
QT POD	LCD MODULE	\$ 1,575.00
QUILL CORPORATION	SUPPLIES	\$ 2,208.80
RASMUSSEN FURNITURE	FREEZER	\$ 719.95
RAWLINS AUTOMOTIVE	PARTS	\$ 357.14
RAWLINS - CC AIRPORT BOARD	1ST QTR PAYMENT	\$ 10,000.00
RAWLINS, CITY OF	FIRE/WATER SERVICES	\$ 20,919.76
RETELLE, LAURA	MILEAGE	\$ 60.00
RICOH USA INC	COPIERS	\$ 1,944.21
RICOH USA, INC	COPIERS LEASE	\$ 16,423.23
ROCKY MOUNTAIN POWER	ELECTRIC SERVICES	\$ 18,302.00
S & J TRUCKING	GRAVEL HAUL	\$ 200.00
SANOFI PASTEUR, INC.	VACCINES	\$ 2,383.90
SARATOGA AUTO PARTS, INC.	PARTS	\$ 330.51
SARATOGA LUMBER & SUPPLY	SUPPLIES	\$ 129.87
SARATOGA, TOWN OF	WATER SERVICES	\$ 150.96
SCHNACK, RANDOLPH J	MILEAGE	\$ 43.00
SHEPARD'S	FUEL	\$ 4,317.70
SHIVELY HARDWARE	SUPPLIES	\$ 399.14
SIMS, MELINDA R	MILEAGE	\$ 67.50
SMITH, LISA	WACO GIFT REIMBURSEMENT	\$ 50.00
SMITH, LORETTA K	MILEAGE	\$ 75.00
SOMERVOLD, MADISON	DANCE DJ	\$ 200.00
SOUTH CENTRAL WY EMS	1ST QTR PAYMENT	\$ 11,250.00

SPILLMAN TECHNOLOGIES	EVIDENCEMODULE/TRAINING	\$ 15,432.00
STAPLES ADVANTAGE	SUPPLIES	\$ 852.99
STATE OF WYOMING A & I	TITLE MAINFRAME ACCESS	\$ 27.90
STEWART STREETER, SANDRA	MILEAGE	\$ 104.00
STRAIGHT STRIPE PAINTING INC	SEALCOATANDMARKPROJECT	\$ 12,439.68
SUMMIT TITLE	PROPERTY PURCHASE/FEES	\$ 195,077.19
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICES	\$ 65.00
SWANSON SERVICES CORPORATION	JAIL COMMISSARY	\$ 4,663.62
SWEETWATER COUNTY SHERIFF	INMATE HOUSING	\$ 585.00
T.W. ENTERPRISES, INC.	GENERATOR REPAIRS	\$ 2,132.86
TANDAN SANITATION SERVICES	TRASH SERVICES	\$ 80.00
TEAM LAB	ROAD PATCH	\$ 847.50
THE MASTERS TOUCH, LLC	POSTAGE	\$ 6,555.94
THOMSON REUTERS-WEST PAYMENT	LEGAL SERVICES	\$ 771.02
THOS. Y. PICKETT & CO., INC.	2019 VALUATION CONTRACT	\$ 6,000.00
TIGER MART	FUEL	\$ 47.48
T-O ENGINEERS	SEALCOATANDMARKPROJECT	\$ 4,667.60
TREVATHAN, SABRINA RMR	TRANSCRIPTION SERVICES	\$ 369.80
TRUE VALUE OF RAWLINS	SUPPLIES	\$ 427.96
TYLER TECHNOLOGIES, INC	WEBHOSTING/MANAGEMENT	\$ 9,703.19
UNION TELEPHONE COMPANY	TELEPHONE CHARGES	\$ 5,479.52
US BANK	VARIOUS CHARGES	\$ 5,951.13
VALLEY OIL COMPANY	FUEL	\$ 1,024.36
VAN TOL, JOHN A	MILEAGE	\$ 40.00
VANNORMAN, CATHY	MILEAGE	\$ 75.00
VARIOUS JURORS	JURY DUTY	\$ 2,700.00
VAUGHN CONCRETE PRODUCTS INC	MANHOLE SUPPLIES	\$ 894.00
VOIANCE LANGUAGE SERVICES LLC	PHONE INTERPRETATION	\$

		89.25
VOLUNTEER FIREMEN PENSION FUND	OCT VOL FIRE RETIREMENT	\$ 630.00
WEATHERD, JILL M.	MILEAGE	\$ 43.00
WESTERN STATES FIRE PROTECTION	CCYCC ADDITION	\$ 6,628.50
WESTERN TRUCK REPAIR	VEHICLE REPAIRS	\$ 935.55
WEX BANK	FUEL	\$ 874.53
WHITE, GILLIAN F	MILEAGE	\$ 66.50
WILLE, O.R.	MILEAGE	\$ 45.00
WILSON BAKER, DORLA F	MILEAGE	\$ 5.00
WLC ENGINEERING	CCYCC ADDITION DESIGN	\$ 2,827.50
WOODWARD & ASSOCIATES, INC.	CCYCC FURNITURE	\$ 4,940.00
WORTHINGTON, TASHA MICHELSON	MILEAGE	\$ 43.00
WRECK-A-MEND	WINDSHIELD	\$ 300.00
WYCLERKOFDISTRICTCOURT ASSOC	ANNUAL DUES	\$ 150.00
WY DEPT OF HEALTH	VEHICLE RENTAL	\$ 193.63
WY DEPT OF WORKFORCE SVCS	UNEMPLOYEMENT	\$ 1,527.78
WY GUARDIANS AD LITEM PROGRAM	LEGAL SERVICES	\$ 18,030.11
WY LAW ENFORCEMENT ACADEMY	SHERIFFDEPUTY SCHOOLING	\$ 747.00
WY MACHINERY COMPANY	PARTS/LABOR	\$ 3,236.98
WY RENTS, LLC	EQUIPMENT RENTAL	\$ 335.00
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICES	\$ 825.85
ZIRMED, INC	SUBSCRIPTION FEES	\$ 3.15
<b>TOTAL</b>		<b>\$ 999,583.38</b>

Commissioner Chapman moved to approve an expenditure of \$65.00 for Sunrise Sanitation. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to conflict.

Commissioner Chapman moved to pay the main amount of bills in the amount of \$999,518.38 for a total today of \$999,583.38. Commissioner Jones seconded and the motion carried unanimously.

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for further discussion. The consent agenda includes the October 16, 2018 regular meeting minutes; October 2018 monthly receipts for the Carbon County Planning & Zoning Department in the amount of \$2,257.00; Carbon County Clerk of District Court in the amount of \$3,316.00; Carbon County Clerk in the amount of \$28,350.50; and Carbon County Assessors Taxroll Corrections in the amount of (\$3,609.81). Commissioner Chapman seconded and the motion carried unanimously.

### **Road & Bridge**

County Road and Bridge Superintendent, Bill Nation provided an update on his communications with WYDOT concerning the state taking over all of County Road 401, or the paved portion at a minimum. Mr. Nation requested authorization to draft a letter to WYDOT's engineer regarding the matter noting the final decision is made by the Highway Commission. The BOCC agreed to consider a letter at the next meeting.

Mr. Nation will be meeting with individuals of Lucky Star and Two Rivers wind projects near County Roads 294 and County Road 1. Mr. Nation explained a piece of top decking on the Dad/Wamsutter Road was damaged and replaced recently.

### **John Farr**

John Farr, Chairman of the Battle Pass Scenic Alliance requested the BOCC send a letter to WYDOT and the office of tourism to add WY Highway 71 as a scenic designation. This formality would add the road to scenic maps.

### **Public Health**

County Public Health Nurse Manager, Amanda Brown requested approval to hire for a new grant paid position for Maternal Child Health (MCH). She stated there are 25 existing clients. Ms. Brown provided an update on health testing and services her office provides. Public Health hosted a Halloween game night using grant funds, reproductive health clinics continue, and she discussed a new communicable disease program. The state has additional funds totaling \$95,000 per year for two years for a grant paid position and the position will be dependent on these funds after the two years. She'll likely hire a registered nurse to fill the spot.

Emily Kaluzny discussed the at risk population for Carbon County that she will focus on during the upcoming months. The Red Cross will be handing out and installing smoke alarms soon.

### **Planning & Development**

Mr. Fox presented a Certification of Recommended Action and requested public hearings be scheduled.

Commissioner Davis moved to accept the Certifications of Recommended Action Z.C. Case File #2018-05, a request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-17.64) on a tract of land located W1/2 SE1/4 SW1/4, Section 13 (Less 2.5 Acres described in Book 931, Page 263), T21N, R88W, owned by Gregory and Kathleen Reames and C.U. Case File #2018-14 requesting a conditional use permit to construct the TransWest Express Transmission Project that will transmit the electricity generated at the Chokecherry Sierra Madre Wind Energy Facility and extends across four states and will include approximately 730 miles of transmission line and 3 terminals capable of transmitting 3,000 megawatts (MW) of electric energy located in Wyoming, Utah, and Nevada; and crossing approximately 55 miles of Carbon County, and schedule a public hearing for each at 11:15 a.m. on December 4, 2018 at the Carbon County Courthouse in Rawlins, WY. Commissioner Chapman seconded and the motion carried with all voting for the motion except Commissioner Espy who abstained due to conflict.

Mr. Fox reported that Jim Bell, special counsel to the Planning & Zoning Commission and he will be retiring soon. He reminded the BOCC that they are planning a joint work session with the Planning Commission Monday, December 3 to update both boards on various topics. Chairman Johnson discussed the Lucky Star and Two Rivers presentation recently and they provided an aerial diagram of where current and pending projects will be and he may have issue with these being in RAM in the future.

### **Fire Warden**

County Fire Warden, John Rutherford requested approval to purchase air packs for the Rawlins Division in the amount of \$57,600.00 using Homeland Security funds. They applied for funds to replace all the county's air packs however only received this amount. They plan to apply for remaining stations at a future time. Each pack is just under \$7,000. Clerk Bartlett asked that the purchase wait until she verifies she has a fully signed grant agreement.

Mr. Rutherford also noted he needs to purchase four mobile radios. They requested \$18,500 and received \$9,500 from Homeland Security radios. These will go in command staff vehicles so they will have access for mutual aid during emergencies. He also agreed to wait for the fully signed grant agreement prior to purchasing these.

Mr. Rutherford requested the approval to purchase an 18,000 pound vehicle lift in the amount of for the department's mechanic. The initial quotes were Mylex Equipment, \$10,065.00 Rawlins Automotive \$10,100 and Northern Tool \$9,710.00. He suggested accepting the Rawlins Automotive proposal noting that even though it is slightly higher they will help set it up and have local service and local parts ordering in the future. The lift will be located at the current Rawlins station.

Commissioner moved to waive the procurement policy and purchase a vehicle lift from Rawlins Automotive in the amount of \$10,100 noting it is being waived to keep business local noting

they offered to help set the machine up and there will be local service and parts. Commissioner Jones seconded and the motion carried unanimously.

Ron Brown, Assistant Fire Chief reviewed vehicle bids as follows: Fremont Motors Rock Springs for 2018 Ram 2500 Crew Cab \$34,394.00; Spradley Barr Motors-Casper 2019 Ford F250 XLT Crew Cab \$34,976.00; Fremont Motors Lander 2018 Ram 2500 Crew Cab \$42,264.00 and after review recommended purchasing the lowest bid noting it met the minimum specifications. The truck is in stock and there is a \$200 delivery charge however they will go pick the truck up. Commissioner Davis asked if the older vehicle is best for only \$500 less. Mr. Brown stated that the truck meets the criteria and is in stock.

Commissioner Chapman moved to approve the purchase of 2018 Ram 2500 in the amount of \$34,394.00 from Fremont Motors Rock Springs. Commissioner Espy seconded and the motion carried unanimously.

Mr. Rutherford discussed a fuel vault for Ryan Park that he has requested numerous years in the budget. He noted that Jim Piche proposed a skid unit with a secondary containment under it that is way cheaper than Mr. Rutherford's original proposal. Perkins Oil Company offers a lease/purchase for such a unit for \$3,360.00 from the fire budget at \$240.00 per month. Mr. Rutherford requested authorization to sign the lease/purchase agreement. He noted that Mr. Piche already had this installed and electrical was provided by Homer Beach and requested authorization to sign the lease agreement. Chairman Johnson expressed his displeasure for the fact this was done prior to the BOCC's approval.

Commissioner Chapman moved to authorize the Chairman to sign the Perkins Oil Co. Tank Lease/Purchase Agreement for a 2,500 gallon skid tank for the County Fire Station at Ryan Park in the amount of \$240.00 per month for 14 months totaling \$3,360.00. Commissioner Davis seconded and Commissioner Espy confirmed once the purchase is complete the county can use any fuel vendor they wish and Mr. Rutherford confirmed this. The motion carried unanimously.

Mr. Rutherford reported the Arlington repeater is up and running, licensed through the Federal Communications Commission (FCC) and he will request the Chariman's signature on the PacifiCorp Lease Agreement for the repeater at the next meeting.

Mr. Rutherford provided an update on the work that county fire department has been doing throughout the 2018 fire season. There has been approximately 202 calls, including the fires at the Saratoga sawmill, the Ryan Fire, and others. He stated 36% were rescue calls and 28% fire calls. County fire units have been stretched thin and worked very hard and he hopes for future remedies to this.

### **Coroner**

Paul Zamora, County Coroner stated they have had a few horrific calls in the last few weeks and thanked the county's volunteer responders stating how amazing they are. He stated Laramie

County approached him last month about donating an autopsy sink to him noting this is approximately \$20,000.00 worth of equipment.

### **Sheriff**

Sheriff, Archie Roybal requested approval for the Chairman's signature on a Homeland Security Grant to be used for portable radios.

Commissioner Chapman moved to authorize the chairman's signature on a Grant Between Wyoming Office of Homeland Security and Carbon County: Project ID: 18-SHP-CAR-LS-HEM18 in the amount of \$46,554.50 for portable radios for the Sheriff's Office. Commissioner Davis seconded and the motion carried unanimously.

Sheriff Roybal requested approval for a Motorola Service Agreement. The prior vendor, Ryan Electronics had this agreement in place however when the county contracted with Apex it agreed to take this over.

Commissioner Espy moved to authorize the chairman's signature on a Service Agreement with Motorola in the amount of \$6,200.00. Commissioner Jones seconded and the motion carried unanimously.

Sheriff Roybal reviewed vehicle bids. He bid two  $\frac{3}{4}$  ton trucks and bids were received as follows: Cowboy Dodge two 2018 Ram 2500 trucks for \$56,038.00; Spradley Barr Cheyenne for two 2019 Ford F250's for \$61,088.00; Fremont Motors Rock Springs for two 2018 Ram 2500's for \$69,188.00; and Fremont Motor Co. Lander for two 2018 Ram 2500's for \$69,188.00.

He also bid three  $\frac{1}{2}$  tons and bids were received as follows: Cowboy Dodge Cheyenne three 2019 Ram 1500's for \$76,818.00; Spradley Barr Cheyenne three 2019 Ford F-150's for \$92,181.00; Fremont Motors Rock Springs three 2019 Ram 1500's for \$94,998.00; Skyline Motors Rawlins three 2019 Chevy 1500's for \$95,397.00; Fremont Chevy Buick Riverton three 2018 Chevy 1500's for \$97,761.00; and Fremont Motor Co. Lander three 2018 Ford F-150's for \$102,150.84.

The Sheriff recommended accepting the low bids for each vehicle type.

Commissioner Espy moved to approve the purchase three Ram 1500's from Cowboy Dodge in Cheyenne in the amount of \$76,818.00. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved to approve the purchase of two 2018 Ram 2500 trucks in the amount of \$56,038.00 to be purchased using impact assistance funds. Commissioner Chapman seconded and the motion carried unanimously.

Sheriff Roybal requested three vehicles be declared as surplus to be sold at the local Woodward & Associates auction this weekend.

Commissioner Espy moved to declare the following vehicles surplus, Unit 2841, a 2010 Ford with VIN: 1FTFW1EV4AFB53112; Unit 294, a 2010 Ford with VIN: 1FTFW1EV9AFA06039; and Unit 350, a 2011 Ford with VIN: 1FTFW1EF7BFC15712 and auction these. Commissioner Jones seconded and the motion carried unanimously.

Hiring continues, two deputies are attending Spillman software training, the Callworks dispatch system should be up and running in January.

### **Clerk**

County Clerk, Gwynn Bartlett reported the election was successful with results coming in before 8 p.m. There were no recounts and the canvassing board certified the results as submitted.

Gwynn requested a declaration of vehicle surplus for the Buildings and Grounds Department.

Commissioner Espy moved to declare a 1999 Ford with VIN: 1FTNF21FXXEC74029 as surplus and sell this at an upcoming auction. Commissioner Chapman seconded and the motion carried unanimously.

Clerk Bartlett presented information on the Rocky Mountain Power Wattsmart Small Business Direct Program, which includes the installation of light conversions and monitoring to improve energy efficiency. The total project cost for enrollment and installation in the Wattsmart Small Business Direct Program is \$28,753.95. Rocky Mountain Power offers incentives for installation that bring the cost of enrollment and installation to \$7,187.47 for Carbon County. Clerk Bartlett recommended enrollment in the program because the county can receive \$10,000 worth of light conversions for \$7,187.47.

Commissioner Jones moved to approve enrollment and installation of Rocky Mountain Power Wattsmart Small Business Direct Program in the amount of \$7,187.47. Commissioner Espy seconded and the motion carried unanimously.

Clerk Bartlett provided an update on the carpet at the Museum on behalf of Buildings and Grounds Manager, Jim Piche. She noted that the carpet was going to be installed, but was cancelled due to the timing, during their busy tourist season. The BOCC had cut this out of the budget with the thought it must have not been needed. The BOCC wanted to postpone a decision on this until they hear from a Museum representative to explain the need and why it was put off previously. Clerk Bartlett noted that there is funding available now from the Carbon Building stairs that will not be redone.

Clerk Bartlett requested approval of a Court Security Improvement Grant Agreement Between The Wyoming Supreme Court and The County Commissioners of Carbon County in an amount of no more than \$226,124.00.

Commissioner Espy moved to authorize the Chairman's signature on Court Security Improvement Grant Agreement Between The Wyoming Supreme Court and The County Commissioners of Carbon County in an amount of no more than \$226,124.00. Commissioner Chapman seconded and the motion carried unanimously.

There was discussion that the BOCC does not want to see anything until the Clerk receives a proposal from EKM&P for construction and bidding services.

### **Museum**

Mr. Dinero addressed the carpet discussion from earlier today, noting that they do need carpet. Clerk Bartlett noted the past bid would be used and Woodward & Associates would install the carpet.

Carbon County Museum Director, Steve Dinero addressed the fundraising efforts for the Hugus-Ferguson Building museum project. He noted that he has a meeting December 10 regarding fundraising. He doesn't feel like there has been a serious plan in the past for fundraising and that he will do everything in his power to bring the right people together and proceed accordingly. Mr. Dinero stated this is a structurally sound building and that the Visitor's Center is already nearing completion.

Mr. Dinero agreed to attend the BOCC's December 18 meeting during the elected official and department head time as he will have more information after his December 10 meeting.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:19 a.m. with Gwynn Bartlett, Ashley Mayfield Davis, and Sid Fox. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:45 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Davis seconded and the motion carried unanimously.

### **Commissioners**

Commissioner Davis moved to table Resolutions for C.U. Case Files #2018-11 Blacktail Mountain IV - Encampment Communications Site and 2018-12, 39CR550 Saratoga Communications Site until November 20. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones moved to approve Resolution No. 2018-38, C.U. Case File #2018-13 - Purple Sage 1- Baggs Communication Site. Commissioner Chapman seconded and the motion carried with all voting for the motion except Commissioner Davis who abstained due to conflict.

### **Resolution No. 2018 – 38**

**A Resolution of the Board of County Commissioners of Carbon County, Wyoming**

**adopting the recommendation of the Carbon County Planning and Zoning Commission.**

**C.U. Case File #2018-13 – “Purple Sage 1-Baggs Communications Site”**

**WHEREAS**, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission advertised to hold a public hearing on Monday, September 10, 2018, which said hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

**WHEREAS**, at the Monday, September 10, 2018, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

**WHEREAS**, at the conclusion of the Monday, September 10, 2018, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners pursuant to the Carbon County Zoning Resolution of 2015, as amended for Carbon County, Wyoming; and

**WHEREAS**, the Carbon County Board of County Commissioners, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation; advertised by public notice at least 14 days prior to a public hearing to take public input and comments which said hearing occurred on Tuesday, October 16, 2018; and

**WHEREAS**, at said public hearing on October 16, 2018, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed application; and

**WHEREAS**, the Carbon County Board of County Commissioners in considering said application have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2015, as amended, and specifically, Section 5.4, Conditional Use Permits; and

**WHEREAS**, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, the Carbon County Board of County Commissioners considered the following Conditional Use Permit Application:

**C.U. Case #2018-13:** A Conditional Use Permit request for a telecommunications tower up to 260 feet tall and related facilities in the Ranching, Agriculture and Mining (RAM) Zone District.

**Project/Site Name:** Purple Sage 1-Baggs Communications Site

**Petitioners:** Velocitel (Applicant) and Purple Sage, LLC (Land Owner)

**Parcel Identification Number:** 12911330007800

**General Site Location:** Approximately 1.64 miles south of Baggs and approximately 1.11 miles east of WY HWY 789

**Legal Description:** A tract of leased land (10,000 sq.ft. or 0.23 acres) located in a portion of the SW1/4, Section 15, T12N, R91W, and more specifically described in the application.

**FINDINGS BY THE CARBON COUNTY BOARD OF COUNTY COMMISSIONERS:**

1. The Carbon County Board of County Commissioners considered the entire record, including but not limited to comments from the public, the recommendation of the Planning and Zoning Commission, all documentation submitted by the applicant, the staff reports and comments submitted in regards to the conditional use permit.
2. Based on the record, the proposed Conditional Use is generally consistent with the goals, Strategies and Actions of the Carbon County Land Use Plan including the Future Land Use Map, and no specific conflicts with existing land uses have been identified. The proposed communications facility is in general conformance with the Land Use Plan, because it supports and does not conflict with the existing use in the area of Agricultural Rural Living.
3. Based on the record, the proposed Conditional Use serves the public need by improving cellular service for the residents of Baggs, Dixon, and Savery areas and improved cellular service for travelers and emergency responders.
4. Based on the record, the proposed Conditional Use is consistent with the adjacent land which is primarily used for agriculture. No conflicts with existing land use have been identified, and the location is appropriate given the surrounding land uses.
5. Based on the record, the proposed Conditional Use should be adequately served by existing facilities and services, and there is adequate access and circulation and there is no need for additional services since it is an unmanned facility.
6. Based on the record, the proposed Conditional Use does not use a residential street nor create a hazard to a developed residential area, and will only utilize county roads for access, and there are no residential streets in the vicinity.
7. Based on the record, the proposed Conditional Use does not have any identified environmental problems; therefore, the record owner has not needed to take any adequate steps to minimize and control potential environmental problems that might result from the proposed use.

**WHEREAS**, the Carbon County Board of County Commissioners have determined that the proposed permit is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and the Carbon County Zoning Resolution of 2015, as amended, and otherwise promotes the health, safety and general welfare of the residents of Carbon County; and

**WHEREAS**, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to

approve the following Conditional Use Permit – C.U. Case #2018-13 – “Purple Sage 1-Baggs Communications Site” with terms and conditions of approval listed below.

## **TERMS AND CONDITIONS OF APPROVAL:**

1. The Applicant shall follow the Wyoming Game and Fish recommended dates for construction as listed in their comment letter (*NO* development occurring from November 15<sup>th</sup> to April 30<sup>th</sup>) and the marking of guy wires to reduce bird strikes and increase visibility for low-flying aircraft.
2. An area with a radius equal to at least 110% of the tower height must be maintained by the land owner and the permit holder as a Clear Zone. Habitable structures unrelated to the operation of the tower shall not be located within the clear zone. The clear zone must be clearly illustrated on the building permit site plan.
3. The Applicant or owner must post a sign at the entrance that includes the facility name and the name and phone number of the responsible person in event of an emergency.
4. Any proposed “substantial change” including increases to the physical dimensions of the permitted area in accordance with the FCC rules would require a new conditional use permit. A building permit application must be submitted for non-substantial changes.
5. The Applicant or owner must notify the Carbon County Planning & Development Department in writing of any material changes to the project subsequent to the County issuance of the Conditional Use Permit.
6. Upon approval by the Board, the following provisions from the Zoning Resolution will be incorporated into the final Resolution:
  - a. In accordance with Section 5.4-H, Expiration of Conditional Use Permits:
    - Any use for which a conditional use permit is granted must be commenced within two (2) years from the date of approval. If the Project is not commenced within two (2) years from the date of approval then the conditional use permit shall expire and become null and void and be of no further effect, except as extended in compliance with Section 5.4-I, Extension of Conditional Use Permits.
  - b. In accordance with Section 5.4-J, Transfer of Conditional Use Permits:
    - No conditional use permit shall be transferred without the prior approval of the Board of County Commissioners.
  - c. In the event the actions occurring pursuant to this permit are found to be in material violation of the terms and conditions of this permit, or are found to have been obtained by fraud, this permit shall be subject to all remedies allowed by law. Violation of any of the above restrictions can be grounds for terminating this Conditional Use Permit.

**Amendments to Conditional Use Permits:** A Conditional Use Permit may be amended pursuant to the procedures and standards as required for a new CUP application.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY  
COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners hereby approves this Conditional Use Permit (CUP) as certified to them in writing by the Carbon County Planning and Zoning Commission as represented in the Conditional Use Permit (C.U. Case #2018-13 – “Purple Sage 1-Baggs Communications Site”).

**PRESENTED, READ, AND ADOPTED** at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, this 13th day of November, 2018.

**BOARD OF COUNTY COMMISSIONERS OF  
CARBON COUNTY, WYOMING**

By: -s- Willing John Johnson, Chairman  
On behalf of the Carbon County  
Board of County Commissioners

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

**COMMISSIONERS DISCUSSION**

Commissioner Davis reported that gambling machines have appeared in Saratoga and the state is looking for an attorney general opinion and he asked if the county has any control over this. He feels that the state association may want to address these machines. Attorney Davis asked for a week to investigate the situation. He also reported there was a Veteran’s Day celebration and he thanked Deputy Allison who attended on behalf of Carbon County.

Commissioner Jones reported the hospital management steering committee met November 7 to consider who to interview from the three responses. Ultimately all three will have public presentations November 26 and 29 in Rawlins. The county must renew its engineering contract for the Dixon Airport and likely make a final decision December 18.

Chairman Johnson reported that he and Commissioner Espy both received hand written notes from the WY County Commissioners Association thanking them for their work on the WY Public Lands Initiative. There is a COG meeting tomorrow to discuss the county’s specific purpose tax project and decide how to collectively move forward with a May 2019 election for a new specific purpose tax.

**ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 12:05 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held December 4, 2018 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.