

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, April 17, 2018  
Medicine Bow Senior Center, Medicine Bow, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, April 17, 2018 at the Medicine Bow Senior Center Medicine Bow, WY. Attending the meeting were; Chairman John Johnson; Commissioners Leo Chapman, Bob Davis, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 2:00 p.m.

**ADDITIONS / CORRECTIONS**

The Chairman added discussion about the Saratoga Sawmill fire to today’s agenda under commissioners.

**VOUCHERS**

Commissioner Espy moved to approve March 2018 payroll and benefit expenses of \$735,551.07 and insurance claim and premium expenses of \$158,516.76. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to approve payment to Sunrise Sanitation for \$65.00. Commissioner Chapman seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Espy moved to approve the report of expenditures in the amount of \$270,850.77 for an aggregate total today of \$1,164,983.60. Commissioner Chapman seconded and the motion carried unanimously.

4 RIVERS EQUIPMENT	\$38.30	PIN FASTENER
ACME ELECTRIC COMPANY, LLC	\$1,442.38	ELECTRICAL WORK
ALSCO, AMERICAN LINEN DIVISION	\$48.59	SHOP SUPPLIES
APG MEDIA OF THE ROCKIES	\$2,481.00	ADVERTISING
AYALA, MEGAN	\$213.66	MILEAGE/MEALS
BAGGS, TOWN OF	\$150.00	MARCH 2018 RENT
BALESTRIERI, MICHELLE	\$45.78	MILEAGE
BANGS, DANIELLE	\$12.00	MILEAGE
BARKHURST, BYRON	\$39.60	MILEAGE
BEACH, HOMER	\$840.00	SNOW REMOVAL
BI INC.	\$942.50	MONITORING SERVICES
BI-RITE SPORTING GOODS	\$1,795.00	SNIPER RIFLE

BLAKEMAN PROPANE	\$1,020.00	HEATING FUEL
BOMGAARS SUPPLY	\$29.98	PLIERS
BOYS & GIRLS CLUBS OF CARBON COUNTY	\$2,913.35	QTR 2 TANF
BUILD RITE LUMBER SUPPLY	\$1,745.04	BUILDING SUPPLIES
BULBS.COM	\$223.54	BULBS
CANDY MOUNTAIN	\$100.00	COURTHOUSE DROPBOX MAGNETS
CARBON COUNTY VETERINARY HOSPITAL	\$102.50	HORSE EXAMINATION
CARBON COUNTY YOUTH CRISIS CENTER	\$813.06	QTR 2 TANF
CARBON POWER & LIGHT INC	\$2,734.66	ELECTRIC SERVICE
CASPER WINNELSON CO	\$27.31	SPARK ELECTRODE HARNESS
CATHEDRAL HOME FOR CHILDREN	\$17,500.00	20180331-CCYCC & DIVERSION
CBM FOOD SERVICE	\$7,449.72	JAIL MEALS
CDW GOVERNMENT, INC.	\$766.39	MOBILE WORKSTATION
CENTURY LINK	\$317.43	PHONE LINES
CENTURYLINK WA	\$11,122.11	PHONE SERVICES
CENTURYLINK-PHOENIX	\$1,382.68	PHONE LINES
CHARTER COMMUNICATIONS	\$122.01	JAIL CABLE
CHEMATOX, INC.	\$1,486.79	TESTIMONY FEES
COWBOY CHEMICAL	\$728.25	JAIL SUPPLIES
CULVER, VIRGILIA S.	\$1,015.00	LEGAL SERVICES
DAILY TIMES	\$240.12	JAIL NEWSPAPERS
DALLIN MOTORS INC	\$13.95	TOUCH UP PAINT
DBT TRANSPORTATION SERVICES LLC	\$1,667.44	MAINTENANCE CONTRACT
DEPARTMENT OF HEALTH	\$176.00	STATE VEHICLE RENTAL
DJ'S	\$255.80	WINDSHIELD REPLACEMENT
DOMINION ENERGY	\$302.67	HEATING FUEL
DUBOIS TELEPHONE EXCHANGE	\$787.45	PHONE SERVICES
ELK MOUNTAIN CONOCO	\$444.21	FUEL
ELK MOUNTAIN, TOWN OF	\$1,554.50	WATER/RENT
ENCAMPMENT, TOWN OF	\$92.00	WATER
ENGSTROM, JAMES D. DDS	\$2,500.00	DENTAL SERVICES
ERICKSON & ROBERTS	\$20.00	LEGAL SERVICES
E-Z LIFT GARAGE DOORS	\$498.00	DOOR CONV KIT
FATBEAM LLC	\$5,244.75	INTERNET
FIRED UP RESCUE	\$371.95	FIRE PROTECTION EQUIP
FLEXSHARE BENEFITS	\$345.00	ADMIN FEES
FORTE PAYMENT SYSTEMS, INC	\$962.05	CARD READERS/PAPER
FOX, SID	\$118.15	LODGING
GCR ELECTRONICS, LLC	\$1,200.00	SITE RENTALS
GDA ENGINEERS	\$3,285.00	161022 DWX BEACON & GRADING PROJECT
GRAINGER	\$571.70	REPAIR ITEMS
GREATER WY BIG BROS/SISTERS	\$3,012.14	QTR 2 TANF
HANNA, TOWN OF	\$211.79	WATER

HARRIS GOVERN FT. COLLINS USER GROUP INC	\$150.00	ANNUAL DUES
HONNEN EQUIPMENT	\$1,874.51	BLADE EXPENSES
INSPIRIED RESULTS	\$152.86	ENVELOPES
INTERSTATE ALL BATTERY CENTER	\$47.92	BATTERIES
IRON J TOWING	\$250.00	TOWING SERVICES
J H KASPAR OIL COMPANY	\$4,604.12	FUEL
J.L. WAGNER CONSTRUCTION, INC.	\$41,762.00	BEACON & GRADING PROJECT
JOHNSTON, RANAE	\$10.50	MILEAGE
KILBURN TIRE COMPANY	\$1,837.09	VEHICLE MAINTENANCE
KING SOOPERS CUSTOMER CHARGES	\$315.44	SUPPLIES
KIRSCH, ARCHIE P	\$1,300.00	MEDICAL SERVICES
LONG BUILDING TECHNOLOGIES, INC.	\$10,132.00	JEFFREY CENTER KEYLESS ENTRY
LONGRESS, TORI	\$15.00	HALF DAY WITNESS FEE
MEDICINE BOW, TOWN OF	\$192.00	WATER
MERBACK AWARD COMPANY	\$89.93	PLAQUE
MERCEDES TRANSCRIPTION, INC	\$94.05	TRANSCRIPTION SERVICES
MILLER, CORINNE	\$290.75	MEALS/MILEAGE
MOORE MEDICAL CORP.	\$29.66	JAIL HEALTH SUPPLIES
MOTOROLA	\$1,658.50	RADIO ACCESSORIES
MOUNTAIN WEST MOTORS	\$798.73	VEHICLE REPAIRS
MPM CORP / EVERGREEN DISPOSAL	\$125.00	TRASH SERVICE
MY OFFICE ETC.	\$390.66	OFFICE SUPPLIES
NATIONWIDE MUTUAL INS COMPANY	\$50.00	NOTARY BOND PATRICK PATTERSON
NEUBAUER, PELKEY, MERSEAL AND	\$1,445.00	LEGAL SERVICES
NORCO, INC.	\$854.72	WELDING SUPPLIES
OFFICE OF THE STATE PUBLIC DEFENDER	\$48,206.64	PUBLIC DEFENDER BUDGET SUPPLEMENT
PARTSMASTER	\$164.32	TOOLS
PATTON, ROBERT L.	\$25.20	MILEAGE
PERKINS OIL CO	\$1,503.49	FUEL
PERUE PRINTING	\$36.95	BUSINESS CARDS
PRECISION RIFLE WORKSHOP	\$650.00	SNIPER TRAINING COURSE
PURRINGTON, DAVID	\$66.00	ADMIN VITAL STATISTICS
QUILL CORPORATION	\$247.60	OFFICE SUPPLIES
RAWLINS AUTOMOTIVE	\$2,354.07	VEHICLE MAINTENANCE ITEMS
RAWLINS EYE CARE	\$784.00	VISION SERVICES
RENDEZVOUS LODGE LLC.	\$81.92	FUEL
RICOH USA INC	\$249.77	PER CLICK CHARGES
RICOH USA, INC	\$2,648.39	COPIER LEASE
RIETVELD, TONI	\$8.34	SUPPLIES
ROCKIN' M PAINTING	\$1,260.00	B&G OFFICE PAINTING
ROCKY MOUNTAIN POWER	\$6,170.46	ELECTRIC SERVICE
RYAN ELECTRONICS INC	\$4,151.88	MAINT CONTRACT FEE/RADIO INSTALLATION

SARATOGA AUTO PARTS, INC.	\$228.12	VEHICLE MAINTENANCE ITEMS
SARATOGA SUN	\$173.25	VOTING AD
SARATOGA, TOWN OF	\$150.96	WATER
SCHAEFFER MFG CO	\$2,379.50	OIL/GREASE
SCHERMETZLER, SHEELA M ED.S.	\$2,310.14	JAN-MARCH
SCHILLING & WINN PC	\$804.00	LEGAL SERVICES
SECURITY TRANSPORT SERVICES, INC.	\$1,055.70	TRANSPORTATION SERVICES
SHEET METAL SPECIALTIES, INC.	\$20,247.00	KITCHEN DUCT/HOOD & INSTALLATION
SHEPARD'S	\$3,216.43	FUEL/VEHICLE ITEMS
SHIVELY HARDWARE	\$217.40	RYAN PARK ITEMS
SIMPLE DISTRIBUTORS, LLC	\$319.00	OFFICE SUPPLIES
SKYLINE MOTORS, INC.	\$41.51	VEHICLE REPAIR ITEM
SNAKE RIVER PRESS	\$120.00	ADVERTISING
STAPLES ADVANTAGE	\$382.28	OFFICE SUPPLIES
STAR AWARDS & SIGNS	\$32.75	NAMEPLATES
SUNRISE SANITATION SERVICE, LLC.	\$65.00	TRASH SERVICE
THE PRODUCT CENTER	\$416.15	FINGERPRINTING SUPPLIES
TIN BOY GARAGE	\$20.00	TIRE REPAIR
TRADING POST	\$118.29	FUEL
TRANSWEST	\$3,432.90	VEHICLE REPAIR ITEMS
TRUE VALUE OF RAWLINS	\$798.27	BUILDING SUPPLIES
UNION TELEPHONE COMPANY	\$1,752.14	PHONE SERVICES
US BANK	\$4,678.05	VARIOUS CHARGES
VOIANCE LANGUAGE SERVICES LLC	\$4.50	TRANSLATION SERVICES
WALISER, PAT	\$201.39	BELT REIMBURSEMENT
WEX BANK	\$810.52	FUEL
WIMPENNY, ROBERT G DDS	\$472.00	DENTAL SERVICES
WLC ENGINEERING	\$18.00	SCANNING/EMAIL FEES
WRECK-A-MEND	\$300.00	WINDSHIELD REPLACEMENT
WY MACHINERY COMPANY	\$3,768.06	EQUIPMENT MAINTENANCE
WY SECRETARY OF STATE	\$30.00	WELCHER NOTARY
YAMPA VALLEY ELECTRIC	\$1,099.79	ELECTRIC SERVICE
YOCUM, LEO	\$24.00	MILEAGE
YOUNG, CHARLES MD	\$550.00	MEDICAL SERVICES
ZEIGER, JOHN	\$10.90	MEAL
<b>Grand Total</b>	<b>\$270,850.77</b>	

## **CONSENT AGENDA**

Commissioner Chapman moved to approve the consent agenda which includes the April 3, 2018 regular meeting minutes; Bonds for Donald R. Brinkman, Treasurer for Carbon County School District 1 Recreation Board for \$10,000.00, Kay Embree, Treasurer for Medicine Bow Rural Health Care District for \$5,000.00 and Patrick K. Waldron, Treasurer for Savery Little Snake River Water Conservancy District for \$10,000.00; Clerk receipts for March 2018 for \$21,669.75

and Clerk of District Court receipts for March 2018 for \$2,395.45; and notice of valuation changes in the amount of -\$13,211.00. Commissioner Jones seconded and the motion carried unanimously.

### **Buildings & Grounds**

Building Manager Jim Piche requested and received approval to solicit bids to replace the roof on the jail from the operations and maintenance funds.

Commissioner Espy moved to authorize Building & Grounds to bid the jail roof replacement. Commissioner Chapman seconded and Mr. Piche explained this is for a 20 year roof with the option of a 30 year warranty and that the old roof was expected to last 15 years. The BOCC asked Mr. Piche to find out who manufactured the roofing materials. The motion carried unanimously.

Mr. Piche requested and received approval to replace the roof on the fairgrounds concession building. He plans to pay for this out of the county's maintenance fund with county staff.

Mr. Piche discussed the fairgrounds inspection of the grand stands noting they are approaching 35 years. The Fair Board suggested a structural study and quoted \$1,500 from a Casper company to inspect them. The BOCC agreed he should move forward with the inspection.

There is an arena light pole that needs replaced at the fairgrounds. He will attempt to replace this with county staff and assistance from the power company who has offered a pole.

Mr. Piche noted bids are currently being accepted for the Youth Crisis Center addition and they will be making a recommendation May 1.

Mr. Piche stated he would like to hire a temporary employee as there is a multitude of welding projects at the fairgrounds. Clerk Bartlett and Attorney Davis suggested a contract employee should be used.

Commissioner Davis moved to authorize Mr. Piche to hire Bob Espy as a contract employee for minor repairs at the fairgrounds with a liability insurance requirement of \$25,000.00. Commissioner Jones seconded and Treasurer Bentsen asked if the Road & Bridge Department has a welder and the Chairman stated that there is however they are busy. The motion carried with all voting for the motion except Commissioner Espy who abstained due to conflict.

### **Road & Bridge**

Bill Nation, Road & Bridge Superintendent provided an update the Ekola Bridge and County Road 121 project. The beams are in and will be set soon. The week of April 23, compaction will begin. The centerline survey has been completed. This will be the route to the Aeolus substation where the Gateway West Transmission Line project will begin. The Sage Creek Road, County Road 401 project is beginning with WW Clyde the contractor who is already

crushing rock for gravel. The project is set to be completed October 31. Crews will begin four 10 hour shifts next week.

### **Planning & Development**

Sid Fox, County Planning Director reported he received a complaint about the condition of the property adjacent to the Skyline Acres county owned property. He noted he would work through the issues with Attorney Davis.

Commissioner Espy asked if there could be a text amendment to the County Land Use Plan to not allow for building permits for wind development inside sage grouse core areas. Mr. Fox stated that this may be able to be accomplished and would likely take about six months. The BOCC asked Mr. Fox to think about this and discuss it further next meeting.

### **Attorney**

Ashley Mayfield Davis, Deputy County Attorney presented the Opiate Litigation Client Services Agreement with Ochs Law Firm for approval. This firm would represent the county as a litigant against makers of opiates. Ms. Davis reported if there was a payout for this to him it would likely be similar to tobacco litigation through an annuity that may be setup and he would draw from that. Chairman Johnson stated he feels like the county must proceed and not sit on its hands during this crisis in our county and country. Commissioner Jones agreed

Commissioner Jones moved to authorize the chairman's signature on the Legal Services Agreement with Ochs Law Firm to represent the county in opiate litigation. Commissioner Chapman seconded and the motion passed unanimously.

### **Clerk**

Gwynn Bartlett, County Clerk presented information to designate the Election Districts/Precincts.

Commissioner Jones moved to approve Resolution No. 2018-14 A Resolution Adopting Official Voting Districts and Precincts for Carbon County, Wyoming. Commissioner Chapman seconded and the motion carried unanimously.

## **RESOLUTION NO. 2018 - 14**

### **RESOLUTION ADOPTING OFFICIAL VOTING DISTRICTS AND PRECINCTS FOR CARBON COUNTY, WYOMING**

Whereas, the Sixty-first Legislature of the State of Wyoming has passed House Bill No. 32 with amendments, and such is now House Enrolled Act No. 0008 House of Representatives, wherein the boundaries for Senate District No. 11 and House Districts No. 15 and 47 have been established; and

Whereas, pursuant to Wyoming Statutes 22-7-101 through 22-7-105, the Board of County Commissioners with the advice and recommendation of the County Clerk, no later than its first meeting in May in every general election year shall divide the county into not more than thirty (30) election districts; and

Whereas, each district shall be designated by number, and

Whereas, election districts shall be changed only at this designated meeting; and

Whereas, the County Clerk has taken into consideration the action of the Sixty-first Legislature of the State of Wyoming, the wards as established by the City of Rawlins, and the one-man one-vote concept, and recommended to the County Commissioners of the County of Carbon that the districts be established as hereunto set forth on Exhibit "A", *Carbon County Election District Boundaries* and

Whereas, the Board of County Commissioners in and for Carbon County, Wyoming, hereby agree that such districts, precincts and any renumbering of precincts is in the best interests and convenience of the greatest number of electors involved, and such coincides with the boundaries of the municipality districts involved.

NOW, THEREFORE, BE IT RESOLVED, that the voting districts as set forth herein be adopted this date.

Dated this 17<sup>th</sup> day of April 2018

Board of County Commissioners  
Carbon County, Wyoming

By: -s- John Espy

Attest:

Name: -s- Gwynn G. Bartlett  
Title: Carbon County Clerk

Clerk Bartlett presented the Temporary Assistance for Needy Families and Community Partnership Initiative Grant Application for approval.

Commissioner Jones moved to authorize the chairman's signature on the Temporary Assistance for Needy Families and Community Partnership Initiative Grant Application. Commissioner Espy seconded and the motion passed unanimously.

### **Commissioners**

Clerk Bartlett discussed the 2008 Specific Purpose Tax Joint Powers Board (SPTJPB) bonds noting they may be able to be paid off early. The SPTJPB has provided three scenarios for paying off the bonds. One requires some funding from the county and municipalities to pay off the bonds in June 2018 but that money would be paid back around November of this year. The second would require no additional funding but bonds wouldn't be paid off until around December 2018. The final scenario lets the bonds run until everyone has full collection. Projects are completed therefore this doesn't seem like a valid option.

Commissioner Jones moved to authorize the Chairman and Carbon County Council of Governments voting delegate to negotiate on behalf of the county for option A to pay off the 2008 Specific Purpose Tax Joint Powers Board Bonds early and allow him the ability to negotiate if other entities disagree with this choice. Commissioner Espy seconded and the motion passed unanimously.

Attorney Davis reported that the fair board and county have been negotiating a memorandum of understanding regarding maintenance of the fairgrounds and she presented the final version of the MOU for approval and signature.

Commissioner Espy moved to authorize the chairman's signature on the Memorandum of Understanding between the Board of Carbon County Commissioners and the Carbon County Fair Board. Commissioner Davis seconded and the motion passed unanimously.

Clerk Bartlett presented the Memorandum of Understanding between Carbon County, The Town of Hanna, The Town of Elk Mountain, The Town of Medicine Bow the Town of Sinclair, the Town of Saratoga, the City of Rawlins, the Board of Commissioners of Albany County, the City of Laramie and the Town of Rock River for TB Flats Wind Energy Project Impact Assistance Funds. She explained that the town of Medicine Bow reduced their request from \$4 million to \$3 million.

Commissioner Espy moved to authorize the chairman's signature on the Memorandum of Understanding between Carbon County, The Town of Hanna, The Town of Elk Mountain, The Town of Medicine Bow the Town of Sinclair, the Town of Saratoga, the City of Rawlins, the Board of Commissioners of Albany County, the City of Laramie and the Town of Rock River for TB Flats Wind Energy Project Impact Assistance Funds. Commissioner Chapman seconded and the motion passed unanimously.

Yesterday, a fire began at the Saratoga Sawmill. Commissioner Jones thanked all those who showed up to help fight the fire and read a letter from the Town of Saratoga requesting assistance from the county for monitoring the fire to ensure it remains contained. She asked Clerk Bartlett to prepare a letter to the Department of Homeland Security to request additional resources if they would be needed.

Commissioner Jones moved to authorize the Chairman's signature to the WY Department of Homeland Security requesting assistance for the Saratoga Sawmill fire. Commissioner Chapman seconded and asked the Chairman to sign the letter. The motion carried unanimously.

### **Doug Myhre – Acting District Forrest Ranger**

Doug Myhre, Acting District Forrest Ranger in Saratoga gave an introduction and provided Forrest Service updates. He stated that he is working on the North Savery Environmental Impact Statement (EIS). The objection period ends next Tuesday. This could authorize up to 7,000 acres of ground for various purposes.



The Ryan Park categorical exclusion will likely be signed the first week of May. He is working with the Little Snake Conservation District on a drainage issue in that valley. Timber sales will likely be coming out of the North Savery and Ryan Park areas. Mr. Nation stated he recently spoke with the US Forest Service road supervisor who would like to repair the Cedar Pass road as needed and keep it open. There may be an alternate route developed at the continual slide area. He will continue to work on a solution with them on this road.

### **Yancey Allison**

Yancey Allison discussed the proposed Communications Maintenance Contract to replace the Ryan Electronics contract as the owner of that company will soon retire. Yancey has worked for that company and done county radio work for over a decade.

Mr. Allison presented a proposed contract with the county almost identical to the county's contract. He has reduced the fee by \$500.00. He also added a change that reprogramming units is covered where it previously wasn't. Mr. Nation stated that Yancey has been very good at responding regardless of when and where the issues are. Mr. Allison mentioned he may hire an additional employee eventually but will have his daughter working for him this summer.

### **Ron Trowbridge – R.T. Consulting, Inc.**

Ron Trowbridge of R.T. Consulting, Inc. formerly Trowbridge Consulting, LLC provided an update on the request to conduct oil and gas reviews on behalf of the county. He stated access to state records has proven difficult and he feels a coalition of counties requesting those may be beneficial. The Board ultimately decided to take the matter under review and allow themselves time to investigate this further with other counties.

### **COMMISSIONERS & CITIZENS DISCUSSION**

Bonnie Culver, Medicine Bow Library asked if there will be a budget for yard work and Mr. Piche stated no as the BOCC opted to leave that up to each location.

Commissioner Jones reported that the county did not receive funding for the Boozer Creek grant as there were technical issues with the application. Joe Parsons will resubmit the application at the next time frame. There is a hazard mitigation grant coming up that may fit for this project and Mr. Parsons will investigate this as well.

Commissioner Jones reported that the WY County Commissioners Association is trying to determine the best way to operate a Prevention Management Organization and she will continue to work on this issue.

Commissioner Espy reported that through the WY Game & Fish there may be a user guide to decide mitigation of core and outside of core sage grouse area. He also reported he will attend the quarterly BLM meeting tomorrow in Cheyenne.

Chairman Johnson reported he attended the Ekola Flats open house recently and the WY Public Lands Initiative open houses were recently held and well attended.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 4:26 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held May 15, 2018 at 2:00 p.m. at the Riverside Town Hall, 107 Riverside Ave., Riverside, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.