

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, April 3, 2018  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, April 3, 2018 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Commissioners Leo Chapman, Bob Davis, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no changes to the agenda.

**VOUCHERS**

Commissioner Chapman moved to approve the report of expenditures in the amount of \$178,643.45. Commissioner Jones seconded and the motion carried unanimously.

ALBRECHTSON, MARY KAY	\$225.00	BAILIFF FEES
ALSCO, AMERICAN LINEN DIVISION	\$194.36	SHOP SUPPLIES
BAGGS, TOWN OF	\$150.00	FEB 2018 RENT
BANGS, DANIELLE	\$48.37	MILEAGE/MEALS
BEST WESTERN COTTONTREE	\$93.00	WITNESS LODGING
BIGGS, GLENN	\$117.00	MILEAGE
BI-RITE SPORTING GOODS	\$369.98	GPS/MAP
BLACK HILLS ENERGY	\$17,974.93	HEATING FUEL
BLAKEMAN PROPANE	\$756.88	HEATING FUEL
BOB BARKER COMPANY, INC.	\$272.38	JAIL SUPPLIES
BOMGAARS SUPPLY	\$39.99	SNIPS
BROWN, AMANDA	\$53.96	COMMUNITY BABY SHOWER SUPPLIES
BUFFALO RUN RESIDENTIALS	\$658.00	202 WEST BUFFALO #3A
BUILD RITE LUMBER SUPPLY	\$1,624.21	BUILDING REPAIR SUPPLIES
BULBS.COM	\$847.34	LIGHTING SUPPLIES
CARBON COUNTY FAIR ASSOCIATION	\$160.00	BANNERS
CARBON COUNTY LAW LIBRARY	\$240.00	2018 MEMBERSHIPS
CARBON COUNTY SENIOR SERVICES	\$47,500.00	QUARTER 3 PAYMENT
CARBON COUNTY VETERINARY HOSPITAL	\$48.71	EXAMINATION
CASPER WINNELSON CO	\$505.87	REPAIR SUPPLIES
CBM FOOD SERVICE	\$7,192.29	JAIL MEALS
CDW GOVERNMENT, INC.	\$632.95	IT SUPPLIES
CHEMATOX, INC.	\$574.80	TESTING SERVICES
CIVIC-PLUS	\$2,650.00	ANNUAL WEB HOSTING & SUPPORT
DALLIN MOTORS INC	\$8,305.02	VEHICLE REPAIRS
DAVIS, ASHLEY	\$42.00	SCWEMS MEETING MILEAGE

DELEON, JOHN	\$2,358.00	LEGAL SERVICES
DIRTY BOYZ SANITATION, INC	\$660.00	TRASH SERVICES
DIXON, TOWN OF	\$308.00	WATER
DJ'S	\$564.17	GLASS REPAIRS
DRUMMOND REFRIGERATION LLC	\$255.00	EQUIPMENT REPAIR
DUBOIS TELEPHONE EXCHANGE	\$785.08	PHONE SERVICES
E-Z LIFT GARAGE DOORS	\$250.00	DOOR REPAIR
FATBEAM LLC	\$5,244.75	IT INTERNET & WEBSITE
GALLS/QUARTERMASTER	\$185.00	UNIFORM SUPPLIES
GRAINGER	\$470.30	REPAIR SUPPLIES
HIGH PLAINS POWER	\$400.62	ELECTRIC SERVICE
HONNEN EQUIPMENT	\$979.24	FILTERS
INTERIOR GALORE	\$170.00	EPOXY GLUE
INTERMOUNTAIN LOCK & SECURITY	\$297.00	REPAIRS
INTERNATIONAL ACADEMICS OF EMERGENCY	\$5.00	MAIL IN QUIZ
INTERSTATE ALL BATTERY CENTER	\$150.80	BATTERIES
J H KASPAR OIL COMPANY	\$136.09	OIL/ANTIFREEZE
JOHNSTON, RANAE	\$18.50	MILEAGE
KENCO SECURITY AND TECHNOLOGY	\$37.00	MONITORING SERVICES
KILBURN TIRE COMPANY	\$401.95	TIRES
KING SOOPERS CUSTOMER CHARGES	\$10.33	JAIL SUPPLIES
LONGRESS, JACK	\$99.00	MILEAGE
MACPHERSON, KELLY & THOMPSON, LLC	\$127.50	LEGAL SERVICES
MILLER, CORINNE	\$126.00	MILEAGE
MOORE MEDICAL CORP.	\$317.35	JAIL HEALTH SUPPLIES
MUNIMETRIX SYSTEMS CORPORATION	\$239.94	IMAGESILO FEES
MURANE & BOSTWICK, LLC.	\$32.00	LEGAL SERVICES
MY OFFICE ETC.	\$363.35	OFFICE SUPPLIES
NATIONAL SHERIFF'S ASSN	\$115.00	NSA MEMBERSHIP
PARTSMASTER	\$1,345.03	R&B SUPPLIES SHOP
PERKINS OIL CO	\$15.63	FUEL
PLUS ELECTRIC INC.	\$10.08	CORD
QUILL CORPORATION	\$1,297.13	OFFICE SUPPLIES
RAWLINS AUTOMOTIVE	\$90.83	VEHICLE MAINTENANCE SUPPLIES
RAWLINS EYE CARE	\$230.00	VISION SERVICES
RAWLINS, CITY OF	\$1,699.80	WATER
RICOH USA INC	\$318.57	PER CLICK CHARGES
RICOH USA, INC	\$8,666.26	LEASE PAYMENTS
ROBINSON, DAVID	\$13.65	SHIPPING REIMBURSEMENT
ROCKY MOUNTAIN POWER	\$11,173.77	ELECTRIC SERVICE
RODABAUGH, SHERRY	\$225.00	BAILIFF FEES
SARATOGA AUTO PARTS, INC.	\$144.99	HERCULINER/FUEL FILTER/BRUSH
SARATOGA LUMBER & SUPPLY	\$382.85	INTERIOR/STAIRS & RAILS
SCHERMETZLER, SHEELA M ED.S.	\$2,161.97	NEEDS ASSESSMENT MAR 16
SLOW AND STEADY LAW OFFICE, PLLC	\$385.00	LEGAL SERVICES

SOUTH CENTRAL WY EMS	\$11,250.00	QUARTERLY PAYMENT
STAPLES ADVANTAGE	\$315.77	JAIL SUPPLIES
STATE OF WYOMING A & I	\$4.43	MAINFRAME ACCESS
STODDARD, CURTIS T.	\$723.00	DENTAL SERVICES
THOMSON REUTERS-WEST PAYMENT CENTER	\$707.72	MONTHLY CHARGES
THOS. Y. PICKETT & CO., INC.	\$11,815.00	FINAL INSTALLMENT VALUATION CONTRACT
TREVATHAN, SABRINA RMR	\$3,011.20	TRANSCRIPTION SERVICES
TRUE VALUE OF RAWLINS	\$31.55	VEHICLE REPAIR ITEMS
TYLER TECHNOLOGIES, INC	\$275.63	WEB HOSTING FEES
UINTA COUNTY SHERIFF'S OFFICE	\$50.00	PROCESS COSTS
UNION TELEPHONE COMPANY	\$1,719.86	PHONE SERVICES
VASSOS, LARRY L	\$450.00	EXPERT WITNESS FEES
VERIZON WIRELESS	\$253.29	CELL PHONE SERVICE
WESTERN WATERWORKS, INC.	\$2,128.00	INTERIOR/SAND FILTER
WEX BANK	\$350.26	FUEL
WILKERSON, JAMES A IV M.D.	\$1,175.00	AUTOPSY SERVICES
WRECK-A-MEND	\$275.00	WINDSHIELD REPLACEMENT
WY DEPT OF TRANSPORTATION	\$50.00	836000104D0630 RENEWAL
WY MACHINERY COMPANY	\$9,285.87	EQUIPMENT REPAIRS
YOUNG, CHARLES MD	\$200.00	MEDICAL SERVICES
ZIRMED, INC	\$27.30	CLAIMS PROCESSING
<b>Grand Total</b>	<b>\$178,643.45</b>	

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda which includes the March 20, 2018 regular meeting minutes; Planning & Zoning receipts for March 2018 for \$5,460.00, and notice of valuation changes in the amount of -\$848.00. Commissioner Jones seconded and the motion carried unanimously.

### **Sheriff**

Commissioner Chapman moved to proclaim April 8-14, 2018 National Crime Victim's Rights Week and authorize the Chairman to sign the proclamation. Commissioner Davis seconded and the motion carried unanimously.

Commissioner Chapman moved to approve the bid process for a sheriff's vehicle for the Hanna, Elk Mountain, Medicine Bow area contingent upon collection of Boswell Springs impact assistance funds. Commissioner Espy seconded and the motion carried unanimously.

### **Certifications of Recommended Action**

Commissioner Espy moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for C.U. Case File #2018-07 – Williams and Southland Royalty Company, LLC a request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone District – to permit a natural gas utility processing and compressor station

on approximately 20.32 acres approximately 3 miles east of WY Hwy 789; C.U. Case File 2018-06, -Verizon Wireless and Craig Jones request for a Conditional Use Permit request for a telecommunications tower up to 199 feet tall and related facilities in the Ranching, Agriculture and Mining (RAM) Zone District on a parcel of land approximately 0.4 miles east from the intersection of East Main Street and Carbon County Road 3 (Elk Mountain and Medicine Bow Road); Replat Sub Case File #2018-01 – Ryan Park a request for Replats of the Ryan Park 4<sup>th</sup> Addition Replat the purpose to enlarge existing lots and vacate and re-establish the necessary access, utility and drainage easements to more accurately reflect the location of such improvements as currently exist on the ground; and Z.C. Case File #2018-01 Rick and Shelly Seldomridge request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Limited Industrial (IL) Limited Industrial provides for a mix of manufacturing, storage, warehousing and office space with limited retail and service uses located approximately 2 miles east of Rawlins; south of I-80 and north of Hwy 76 and schedule a public hearing for May 1, 2018 at 11:15 a.m. Commissioner Jones seconded and the motion carried unanimously.

### **Commissioners**

Commissioner Chapman moved to authorize the chairman's signature on the letter to the Department of Environmental Quality to Become a Party to TB Flats Wind Energy Project Industrial Siting Application. Commissioner Espy seconded and the motion passed unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 9:41 a.m. with Ashley Davis and Gwynn Bartlett to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Davis seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 10:05 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

### **Public Hearing – C.U. Case #2018-03 – Peterson Outfitters, LLC**

Commissioner Chapman moved to approve Resolution No. 2018-09 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case # 2018-03 Peterson Outfitters, LLC for a recreational lodge for an outfitting business and related facilities in the Ranching, Agriculture and Mining (RAM) zone district. Commissioner Espy seconded and the motion carried unanimously.

### **Public Hearing – C.U. Case #2018-05 – Spur Outfitters, LLC Elk Hollow Lodge**

Commissioner Jones moved to approve Resolution No. 2018-10 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case # 2018-05 Spur Outfitters, LLC Elk Hollow Lodge request to operate a commercial recreational lodge that provides guest accommodations and recreational activities for guest in the Ranching, Agriculture and Mining (RAM) zone district located at 6606 C WY Highway 130. Commissioner Espy seconded and the motion carried unanimously.

### **Public Hearing – C.U. Case #2018-04 – Spur Outfitters, LLC Sport Shooting Range**

Commissioner Jones moved to approve Resolution No. 2018-11, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case # 2018-04 Spur Outfitters, LLC Sport Shooting Range request to expand and operate a commercial shooting range including archery, shotgun, pistol and rifle range in the Ranching, Agriculture and Mining (RAM) zone district. Commissioner Chapman seconded and the motion carried unanimously.

### **Public Hearing – C.U. Case #2018-01 – Salvation Army**

Commissioner Jones moved to untable the Aspen Alley Ranch Conditional Use Permit Case. Commissioner Chapman seconded and the motion carried unanimously

Commissioner Jones moved to approve Resolution No. 2018-12 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case # 2018-01 Salvation Army Conditional Use Permit request in the Ranching, Agriculture and Mining (RAM) Zone District – to operate a “recreation area”, a base camp for wilderness leadership and character development programs located at Aspen Alley Ranch including the 7 recommended conditions with an annual review one year from now. Commissioner Chapman seconded and the motion carried unanimously.

### **Public Hearing – C.U.W. Case #2018-01 – TB Flats Wind Energy Project**

Commissioner Espy moved to approve Resolution No. 2018-13 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U.W. Case # 2018-01 TB Flats Wind Energy Project for a Commercial Wind Energy Facility in the Ranching, Agriculture and Mining (RAM) zone district with the added condition of a condition that there be no building permits in the Natrona Sage Grouse Core Area. Commissioner Chapman seconded and Mr. Nation reported that he recommends he and the applicants develop a road use agreement for County Road 99. The motion carried unanimously.

### **ATTORNEY**

Commissioner Espy moved to have the County Attorney’s Office contact Jason Ochs to revise the Client Services Agreement for an opiate lawsuit to make the attorney’s suggested changes. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman’s signature on the letter to Memorial Hospital of Carbon County regarding emergency detention billings. Commissioner Davis seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 3:18 p.m. with Ashley Davis, Gwynn Bartlett and Jim Piche to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Davis seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 3:34 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

**ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 3:35 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held May 1, 2018 at 2:00 p.m. at the Carbon County Courthouse, 415 W. Pine Street, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 17th day of April 2018.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman