

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, March 6, 2018  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, March 6, 2018 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Commissioners Leo Chapman, Bob Davis, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Deputy Attorney Ashley Davis requested to add a Revised Lease with the Town of Baggs and the Sheriff's Office to change the Sheriff's name. There were no other changes to the agenda.

**VOUCHERS**

Commissioner Chapman moved to approve the report of expenditures in the amount of \$123,844.58. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Chapman moved to approve payment to Sunrise Sanitation for \$65.00 for an aggregate total today of \$123,909.58. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

ALVEY, LACEY LEIGH	\$15.00	WITNESS FEE
ANTON COLLINS MITCHELL LLP	\$4,000.00	AUDIT
AXIS FORENSIC TOXICOLOGY, INC.	\$775.00	TESTING SERVICES
AYALA, MEGAN	\$190.94	MILEAGE/MEALS
BANGS, DANIELLE	\$11.00	MILEAGE
BANK OF COMMERCE (DEBIT CARD)	\$15,931.20	VARIOUS CHARGES
BARKHURST COLLISION CENTER	\$1,750.00	GRILLE GUARD/INSTALLATION
BARTLETT, GWYNN	\$167.00	MILEAGE
BIG HORN ROOFING, INC	\$1,053.50	ROOF REPAIRS
BLACK DIAMOND ELECTRIC	\$2,994.65	RPVFD INTERIOR ELECTRICAL WORK
BLACK HILLS ENERGY	\$18,670.60	GAS SERVICES
BLAKEMAN PROPANE	\$716.30	HEATING FUEL
BLOOMQUIST, CYNTHIA	\$24.60	MILEAGE
BOMGAARS SUPPLY	\$69.98	WRENCH/STORAGE RACK
BUILD RITE LUMBER SUPPLY	\$1,090.81	BUILDING SUPPLIES
C N A SURETY	\$170.00	BOND RD
CASPER WINNELSON CO	\$225.08	PUMP

CBM FOOD SERVICE	\$7,038.09	JAIL MEALS
CEDARS HEALTH	\$360.00	TESTING/MEDICAL SERVICES
COOKS CORRECTIONAL	\$326.21	PANS
COWBOY CHEMICAL	\$283.00	LAUNDRY SUPPLIES
COWBOY SUPPLY HOUSE	\$1,972.61	CUSTODIAL SUPPLIES
DIXON, TOWN OF	\$308.00	WATER SERVICE
DOMINION ENERGY	\$344.54	HEATING FUEL
E-IMAGE DATA CORP.	\$10,140.00	FICHE READERS
ELK MOUNTAIN, TOWN OF	\$53.00	WATER SERVICE
ENCAMPMENT, TOWN OF	\$92.00	WATER SERVICE
ERICKSON & ROBERTS	\$15.00	LEGAL SERVICES
FEDEX	\$43.81	SHIPPING FEES
FLEMING, LINDA	\$48.00	MILEAGE
FRANCE, JANET K	\$75.00	CIRCUIT COURT BAILIFF
		DIXON AIRPORT
GDA ENGINEERS	\$3,156.51	BEACON/LIGHTING
GOLDEN, MARY	\$288.60	MEALS/MILEAGE
GRAINGER	\$233.70	REPAIR ITEMS
HANNA, TOWN OF	\$208.04	WATER SERVICE
HERMAN, BOBBIE	\$27.00	MILEAGE
HIGH PLAINS POWER	\$554.96	ELECTRIC SERVICE
J H KASPAR OIL COMPANY	\$1,733.86	FUEL
JOHNSTON, RANAE	\$125.52	PARKING FEES/MILEAGE/SUPPLIES
KAISLER, TODD	\$54.00	MILEAGE
KENCO SECURITY AND TECHNOLOGY	\$37.00	MONITORING SERVICES
KERBS, CORSON	\$27.00	MILEAGE
KILBURN TIRE COMPANY	\$1,004.88	TIRES
KIRSCH, ARCHIE P	\$1,300.00	MEDICAL SERVICES
LONG BUILDING TECHNOLOGIES, INC.	\$816.00	REPAIR ITEMS
MACPHERSON, KELLY & THOMPSON, LLC	\$609.88	LEGAL SERVICES
MEDICINE BOW, TOWN OF	\$189.00	WATER SERVICE
MEMORIAL HOSPITAL OF CARBON COUNTY	\$1,937.25	EXAM FEES
MILLER, TAYLOR	\$6.70	POSTAGE
MOORE MEDICAL CORP.	\$468.03	MEDICAL SUPPLIES
MOORE, JOHN	\$1.93	POSTAGE
NATRONA COUNTY SHERIFF'S OFFICE	\$6,045.00	JUVENILE HOUSING
NEUBAUER, PELKEY, MERSEAL AND	\$1,476.25	LEGAL SERVICES
NMS LABS	\$618.00	TESTING SERVICES
NORCO, INC.	\$1.72	CYLINDER RENTAL
O'REILLY AUTO PARTS	\$89.99	JUMPSTART
PEGGY'S CREATIONS	\$8.00	SERGEANT PATCHES
PERKINS OIL CO	\$652.30	FUEL
PLATTE VALLEY HEATING & AIR LLC	\$85.00	HEATER REPAIR

PLUS ELECTRIC INC.	\$353.43	ELECTRICAL REPAIRS
QUILL CORPORATION	\$224.67	OFFICE SUPPLIES
RAMKOTA HOTEL & CONFERENCE CENTER	\$83.00	LODGING
RAWLINS AUTOMOTIVE	\$472.45	VEHICLE MAINTENANCE ITEMS
RAWLINS EYE CARE	\$350.00	VISION SERVICES
RAWLINS, CITY OF	\$1,716.90	WATER/SEWER
READY, JUSTIN	\$42.00	MILEAGE
RERUCHA, CAL	\$75.00	MILEAGE
ROCKY MOUNTAIN POWER	\$11,154.20	ELECTRICAL SERVICES
RODABAUGH, SHERRY	\$75.00	CIRCUIT COURT BAILIFF
RYAN ELECTRONICS INC	\$1,064.81	CLONING CABLE/CONSOLE UNIT
SAFEGUARD BUSINESS SYSTEMS	\$332.54	CHECK STOCK
SARATOGA AUTO PARTS, INC.	\$16.56	SEALANT/FUEL LINE
SECURITY TRANSPORT SERVICES, INC.	\$1,240.65	TRANSPORTATION SERVICES
SHEPARD'S	\$262.76	FUEL
SHIVELY HARDWARE	\$116.91	FUEL/BATTERIES
SPECIALIZED PATHOLOGY CONSULTANTS	\$1,175.00	AUTOPSY
SPILLMAN TECHNOLOGIES	\$160.00	PASSKEYS
STAPLES ADVANTAGE	\$247.24	JAIL SUPPLIES
STATE OF WY DEPT OF FIRE PREVENTION &	\$1,250.60	CRISIS CENTER PLAN REVIEW
STODDARD, CURTIS T.	\$1,432.00	DENTAL SERVICES
STRYKER SALES CORPORATION	\$677.52	BEARINGS
SUNRISE SANITATION SERVICE, LLC.	\$65.00	TRASH SERVICE
TRAPP, LARRY W	\$149.01	HOTEL REIMBURSEMENT
TRUE VALUE OF RAWLINS	\$213.72	BUILDING SUPPLIES
WESTERN STATES FIRE PROTECTION CO	\$1,736.59	SPRINKLER HEAD REPLACEMENT
WESTERN TRUCK REPAIR	\$423.50	DRIVELINE/U JOINT
WILKERSON, JAMES A IV M.D.	\$2,350.00	AUTOPSY FEES
WIMPENNY, ROBERT G DDS	\$1,000.00	DENTAL SERVICES
WOODWARD & ASSOCIATES, INC.	\$1,924.00	OFFICE CARPETING
WY LAW ENFORCEMENT ACADEMY	\$650.00	FIELD TRAINING
WY RENTS, LLC	\$24.56	PIN LOCK LONG
WY SECRETARY OF STATE	\$30.00	NOTARY CERTIFICATE PP
WYOMING DEPARTMENT OF WORKFORCE SERVICES	\$55.36	WORKERS COMP
YAMPA VALLEY ELECTRIC	\$1,096.21	ELECTRIC SERVICE
YOUNG, CHARLES MD	\$950.00	MEDICAL SERVICES
ZIRMED, INC	\$7.35	CLAIMS
<b>Grand Total</b>	<b>\$123,909.58</b>	

## CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda which includes the February 20, 2018 regular meeting minutes; bonds for Kristin Redding, Carbon County Deputy Treasurer for

\$10,000.00 and Lezlee Musgrave, Clerk/Treasurer for the Town of Sinclair for \$8,000.00; County Clerk receipts for February 2018 for \$16,730.00; and notice of valuation changes in the amount of -\$5,530.00. Commissioner Chapman seconded and the motion carried unanimously.

### **Attorney**

Commissioner Davis moved to take into consideration and authorize the Chairman's signature on a the Memorandum of Understanding Between the Carbon County Sheriff's Office and the Town of Baggs for leasing a portion of the Baggs Town Hall. Commissioner Espy seconded and the motion carried unanimously.

### **Commissioners**

Commissioner Jones moved to approve the Second Amendment To Joint Powers Agreement Between the Town of Elk Mountain, Wyoming, the Town of Medicine Bow, Wyoming, the Town of Saratoga, Wyoming, the Town of Riverside, Wyoming, the Town or Encampment, Wyoming, the Town of Hanna, Wyoming, and Carbon County, Wyoming creating the Joint South Central Wyoming Emergency Medical Services Joint Powers Board Agreement. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Jones moved to regretfully accept Donna Pipher's resignation from the South Central Wyoming Emergency Medical Services Joint Powers Board. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Jones moved to appoint John Rutherford as the County's representative on SCWEMS for the remainder of Donna Pipher's term through June 2018. Commissioner Espy seconded and the motion carried unanimously.

### **Public Hearing – C.U. Case #2018-02 – Verizon Wireless and John and Carol Dishong**

Commissioner Jones moved to approve Resolution No. 2018-07 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case # 2018-02 Verizon Wireless and John and Carol Dishong for a telecommunications tower up to 195 feet tall and related facilities in the Ranching, Agriculture and Mining (RAM) Zone District located at WY3 – HWY 72 & 30 Communications Site. Commissioner Chapman seconded and the motion carried unanimously.

### **Public Hearing – C.U. Case #2018-01 Salvation Army**

Commissioner Espy moved to table C.U. Case # 2018-01 Salvation Army Conditional Use Permit request in the Ranching, Agriculture and Mining (RAM) Zone District – to operate a “recreation area”, a base camp for wilderness leadership and character development programs located at Aspen Alley Ranch until April 3. Commissioner Davis seconded and the motion carried unanimously.

### **Public Hearing – Z.R.A. Case #2018-01 – Zoning Resolution Amendment**

Commissioner Chapman moved to approve Resolution No. 2018-08 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.R.A. Case # 2018-01 Carbon County Zoning Resolution Amendments to the Zoning Resolution and Zoning District Map Amendments including a one additional change of 69Kv lines being changed to 115Kv and under to be principally permitted. Commissioner Espy seconded and the motion carried unanimously.

### **Certifications of Recommended Action**

Commissioner Espy moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for C.U. Case File 2018-03 – Peterson Outfitters, LLC request for a Conditional Use Permit for an outfitting business and related facilities in the Ranching, Agriculture and Mining (RAM) Zone District, C.U. Case File 2018-04 – Spur Outfitters, LLC request for a Conditional Use Permit to expand and operate a commercial shooting range including archery, shotgun, pistol and rifle range in the Ranching Agriculture and Mining (RAM) Zone District, C.U. Case File 2018-05 - Spur Outfitters, LLC Elk Hollow Lodge request for a Conditional Use Permit to operate a commercial recreational lodge that provides guest accommodations and recreational activities for guest in the Ranching, Agriculture and Mining (RAM) Zone District and C.U.W. Case File 2018-01, TB Flats Wind Energy Project request for a Conditional Use Permit for a Commercial Wind Energy Facility in a Ranching, Agriculture, Mining (RAM) Zone and schedule public hearings for April 3, 2018 at approximately 10:30 a.m. and 2:00 p.m. for TB Flats Commissioner Chapman seconded and the motion carried unanimously.

### **Clerk**

Commissioner Jones moved to authorize the chairman's signature on the BMO E-Purchasing Solutions Corporate Master Card Program Member Account Agreement. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Chapman moved to authorize the chairman's signature on the Local Government Liability Pool County Membership Renewal Application. Commissioner Davis seconded and the motion carried unanimously.

### **Commissioners & Citizen Discussion**

Commissioner Chapman moved to appoint Commissioner Jones as the Vice Chairman. Commissioner Davis seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 1:15 p.m. with Ashley Davis, Gwynn Bartlett and Sid Fox to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to come out of executive session at 1:30 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Espy seconded and the motion carried unanimously.

### **RESPONSE LETTER**

Commissioner Espy moved to authorize the Chairman's signature on a letter to Mr. Kunz. Commissioner Chapman seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 1:33 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held April 3, 2018 at 9:00 a.m. at the Carbon County Courthouse, 415 W. Pine Street, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

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Gwynn G. Bartlett, Carbon County Clerk

Approved this 20th day of March 2018.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

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Willing John Johnson, Chairman