

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, January 16, 2018  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 16, 2018 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Commissioner Chapman moved to add a board resignation prior to Planning & Zoning and to add Library at approximately 11 a.m. There were no changes to the agenda. Commissioner Jones seconded and the motion carried unanimously.

**VOUCHERS**

Commissioner Chapman moved to approve December 2017 payroll and benefit expenses of \$765,699.56 and insurance claim and premium expenses of \$108,348.84. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Chapman moved to approve payment to Sunrise Sanitation for \$65.00. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Chapman moved to approve payment to Rawlins Automotive for \$1,011.47 and True Value of Rawlins for \$294.40. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Commissioner Chapman moved to approve the report of expenditures in the amount of \$153,094.94 for an aggregate total today of \$1,028,514.21. Commissioner Espy seconded and the motion carried unanimously.

INSURANCE PREMIUMS & CLAIMS	\$ 108,348.84	INSURANCE PREMIUMS & CLAIMS
PAYROLL & COUNTY PAID BENEFITS	\$ 765,699.56	PAYROLL & COUNTY PAID BENEFITS
ALSCO, AMERICAN LINEN DIVISION	\$48.59	SHOP SUPPLIES
APG MEDIA OF THE ROCKIES	\$2,101.50	LEGAL ADVERTISING
ASPEN FAMILY DENTAL	\$1,029.00	DENTAL SERVICES

BAGGS, TOWN OF	\$450.00	OCT/NOV/DEC RENT
BANK OF COMMERCE (ACH)	\$210.00	PAYROLL FILES
BANK OF COMMERCE (DEBIT CARD)	\$4,748.88	VARIOUS CHARGES
BEACH, HOMER	\$490.00	SNOW REMOVAL
BI INC.	\$637.00	MONITORING SERVICES
BLAKEMAN PROPANE	\$4,878.42	HEATING FUEL
BOMGAARS SUPPLY	\$14.86	PIPE BUSHING
BRIDGER FABRICATION	\$1,200.00	CAGES FOR PATROL TRUCKS
BUILD RITE LUMBER SUPPLY	\$1,977.35	CONSTRUCTION SUPPLIES
CARBON COUNTY COUNCIL OF GOVERNMENTS	\$1,000.00	EDUCATIONAL SUPPLIES DONATION
CARBON COUNTY YOUTH CRISIS CENTER	\$3,472.83	NOV 17 CSBG
CARBON POWER & LIGHT INC	\$2,740.24	ELECTRIC SERVICE
CARERIGHT TECHNOLOGIES, LLC	\$138.60	MONTHLY FEES
CARROT-TOP INDUSTRIES, INC	\$74.87	FLAG POLE CORD
CASPER WINNELSON CO	\$356.55	BUSHING/VALVES
CATHEDRAL HOME FOR CHILDREN	\$17,775.00	OCT 17-DEC 17 FUNDING/DISCRETIONARY
CBM FOOD SERVICE	\$6,501.83	JAIL MEALS
CHARTER COMMUNICATIONS	\$120.38	JAIL CABLE
CLASSIC HELICOPTERS	\$555.00	SEARCH SERVICES
COMMUNITY RESOURCE CENTER	\$35.00	17/18 MEMBERSHIP
CONVERSE COUNTY PUBLIC HEALTH	\$110.40	POSTERS
COWBOY CHEMICAL	\$302.10	JAIL LAUNDRY SUPPLIES
COWBOY SUPPLY HOUSE	\$948.11	CLEANING SUPPLIES
DAILY TIMES	\$314.24	SUBSCRIPTION RENEWAL/JAIL PAPERS
DENTURES & DENTAL CARE OF LANDER, LLC	\$935.00	DENTAL SERVICES
DEPARTMENT OF HEALTH	\$176.00	STATE VEHICLE RENTAL
DH PACE COMPANY	\$243.48	B&G MAINT & REPAIR CARBON BLDG
DRIFT LLC	\$120.00	SNOW REMOVAL
ELK MOUNTAIN, TOWN OF	\$422.31	WATER SERVICE/PROPANE REIMBURSEMENT
ENCAMPMENT, TOWN OF	\$92.00	WATER SERVICE
ENGSTROM, JAMES D. DDS	\$2,500.00	DENTAL SERVICES
FAY ENGINEERING CORP.	\$337.50	ECM DOWNLOAD
FEDERAL LICENSING, INC.	\$348.00	LICENSE RENEWALS
FEDEX	\$16.94	SHIPPING CHARGES
GCR ELECTRONICS, LLC	\$1,200.00	SITE RENTAL
HANNA, TOWN OF	\$208.04	WATER SERVICE
HEIMAN FIRE DEPARTMENT	\$98.65	FIRE PROTECTION EQUIP
HERMAN, BOBBIE	\$27.00	MILEAGE
HERRING, PAUL	\$259.86	GREASE
ISPYFIRE, INC.	\$500.00	SUBSCRIPTION
J H KASPAR OIL COMPANY	\$9,258.07	FUEL

JOHNSTON, RANAE	\$28.00	MILEAGE
KAISLER, TODD	\$54.00	MILEAGE
KENCO SECURITY AND TECHNOLOGY	\$37.00	MONITORING SERVICES
KILBURN TIRE COMPANY	\$1,023.83	TIRE REPAIR/TIRES
KING SOOPERS CUSTOMER CHARGES	\$19.58	DONUTS/CHARCOAL
KTGA/KBDY	\$200.00	THANK YOU ADS
L N CURTIS & SONS	\$149.70	CLEANER
LONG BUILDING TECHNOLOGIES, INC.	\$648.00	WATER HEATER START UP
LUJAN, MICHAEL	\$154.89	FUEL
MEDICINE BOW, TOWN OF	\$106.50	WATER SERVICE
MEMORIAL HOSPITAL OF CARBON COUNTY	\$12,209.65	MEDICAL SERVICES
MERBACK AWARD COMPANY	\$82.69	PLAQUE
MERCEDES TRANSCRIPTION, INC	\$91.08	TRANSCRIPTION SERVICES
MERCK SHARP & DOHME CORP.	\$2,321.89	VACCINES
MICHAEL'S BIG CITY GRILLE	\$21.20	WITNESS MEAL
MOORE MEDICAL CORP.	\$225.50	JAIL HEALTH SUPPLIES
MPM CORP / EVERGREEN DISPOSAL	\$125.00	TRASH SERVICE
MY OFFICE ETC.	\$172.56	OFFICE SUPPLIES
MYERS TIRE SUPPLY CO.	\$155.87	PATCH KIT
NEUBAUER, PELKEY, MERSEAL AND	\$3,825.00	LEGAL SERVICES
NORCO, INC.	\$1,190.32	WELDING SUPPLIES/CYLINDER RENTAL
PERKINS OIL CO	\$582.45	FUEL
PLUS ELECTRIC INC.	\$4,569.19	ELECTRICAL REPAIRS
PUBLIC AGENCY TRAINING	\$450.00	DEPUTY TRAINING
QUILL CORPORATION	\$1,911.89	OFFICE SUPPLIES
RAWLINS AUTOMOTIVE	\$1,011.47	VEHICLE MAINTENANCE ITEMS
RAWLINS, CITY OF	\$2,228.50	WATER/SEWER
READY, JUSTIN	\$48.00	MILEAGE
ROBIDOUX ENTERPRISES	\$156.98	VEHICLE MAINTENANCE
ROCKY MOUNTAIN POWER	\$5,697.13	ELECTRIC SERVICE
RYAN ELECTRONICS INC	\$4,127.88	MAINTENANCE CONTRACT FEE
RYAN PARK V F D	\$250.00	ICE MELT REIMBURSEMENT
SANOFI PASTEUR, INC.	\$402.04	VACCINES
SARATOGA AUTO PARTS, INC.	\$378.47	VEHICLE MAINTENANCE ITEMS
SARATOGA SUN	\$424.88	LEGAL ADVERTISING
SARATOGA, TOWN OF	\$150.96	WATER SERVICE
SCHERMETZLER, SHEELA M ED.S.	\$1,319.26	DISCRETIONARY ROMA TRAINING
SHEPARD'S	\$2,812.85	FUEL
SLOW AND STEADY LAW OFFICE, PLLC	\$1,307.50	LEGAL SERVICES
STAPLES ADVANTAGE	\$85.47	FOLDERS
STODDARD, CURTIS T.	\$546.00	DENTAL SERVICES
SUNRISE SANITATION SERVICE, LLC.	\$65.00	TRASH SERVICE
TANDAN SANITATION SERVICES	\$80.00	TRASH SERVICE

TIGER MART	\$406.11	FUEL
TRADING POST	\$95.18	FUEL
TRUE VALUE OF RAWLINS	\$294.40	BUILDING REPAIR SUPPLIES
TYLER TECHNOLOGIES, INC	\$2,661.63	CONSULTING FEES
U S POSTMASTER-RAWLINS	\$27.00	PO BOX RENEWAL
U W C E S	\$14,267.25	SALARY MATCHES
U.S. BANK	\$550.00	LEASES/BONDS MHCC BONDS 2010C
US BANK	\$2,336.37	VARIOUS CHARGES
VASSOS, LARRY L	\$600.00	CR-2017-0070 WITNESS RETAINER FEE
VIP	\$169.60	VEHICLE DETAILING
VOIANCE LANGUAGE SERVICES LLC	\$16.50	TRANSLATION SERVICES
WEX BANK	\$450.12	FUEL
WIMPENNY, ROBERT G DDS	\$940.00	DENTAL SERVICES
WOODWARD & ASSOCIATES, INC.	\$6,162.00	ATTORNEY'S OFFICE CARPET
WY MACHINERY COMPANY	\$2,910.70	EQUIPMENT REPAIRS
WY PUBLIC HEALTH LABORATORY	\$149.00	PH SUPPORT SERVICES
WY STATE FORESTRY	\$785.64	EQUIPMENT REPAIRS
YAMPA VALLEY ELECTRIC	\$1,222.53	ELECTRIC SERVICE
<b>Grand Total</b>	<b>\$1,028,514.21</b>	

### **CONSENT AGENDA**

Commissioner Glode moved to approve the consent agenda which includes the January 2, 2018 regular meeting minutes; County Clerk monthly receipts for December 2017 in the amount of \$31,235.25, Clerk of District Court monthly receipts for December 2017 for \$2,513.29; bonds for Randy Arnold, Treasurer for Saratoga Encampment Rawlins Conservation District for \$100,000 and Notice of Valuation Changes for -\$16,602.00. Commissioner Espy seconded and the motion carried unanimously.

### **Board Resignation**

Commissioner Jones moved to regretfully accept the Carbon County Library Board resignation of Eleanor Behrman, noting she is moving out of town. Commissioner Chapman seconded and the motion carried unanimously.

### **Planning & Development**

Sid Fox, County Planning Director presented the Proposed Planning and Zoning Fee Schedule. The last time this was updated was 2016 and this change would basically clarify the application fees for large transmission lines from \$350 for the first tower and \$150 for each tower to \$175.00 per structure. The zone change application fee will change from \$175.00 to \$200.00 and finally on a preliminary plan for subdivisions of six lots or more the fee will change from \$200.00 to adding \$100.00 per lot up to \$1,000.00 for minor subdivisions of five lots or less the fee will remain \$200.00.

Commissioner Chapman moved to adopt Resolution 2018-03, A Resolution of the Board of County Commissioners of Carbon County, WY Adopting the Recommendation of the Carbon County Planning & Zoning Commission for the county fee schedule effective immediately. Commissioner Glode seconded and the motion carried unanimously.

**Resolution No. 2018 – 03**

**A Resolution of the Board of County Commissioners of Carbon County, Wyoming,  
adopting the recommendation of the Carbon County Planning and Zoning Commission.**

**“FEE SCHEDULE”**

**WHEREAS**, due to ongoing changes in the economic situation of the County and the current development occurring within Carbon County and in adjacent counties, the Commissioners have determined that it is in the best interest of the citizens of the County to revise the Carbon County Department of Planning and Development Fee Schedule; and

**WHEREAS**, the Carbon County Board of County Commissioners desires to amend the existing Fee Schedule; and

**WHEREAS**, in accordance with the Carbon County Zoning Resolution of 2015, Section 5.4 Conditional Use Permits and Section 5.9 Wind Energy Facilities-Overlay District the record owner, or as may be applicable, the applicant, shall pay application fees based on a fee schedule approved by the Board of County Commissioners; and

**WHEREAS**, in accordance with the Carbon County Zoning Resolution of 2015, Section 6.4(A), building permit application fees are required to offset the costs of administration and site inspections and shall be in accordance with the fee schedule adopted by the Board; and

**WHEREAS**, in accordance with Section 1.13 a filing fee shall be paid in accordance with the latest fee schedule and Section 2.09 of the Subdivision Regulations; each application for a subdivision permit shall be accompanied by a fee to be determined by the Board; and

**WHEREAS**, in accordance with the provisions of Wyo. Stat. §18-5-309, each application for a subdivision permit shall be accompanied by a reasonable fee not to exceed the cost of processing the application as determined by the Board. All fees collected shall be credited to the county general fund; and

**WHEREAS**, in accordance with the provisions of Wyo. Stat. §18-5-513, a Board of County Commissioners which receives an application under this article for the permitting of a wind energy facility may charge the applicant a reasonable fee which shall not exceed the reasonably anticipated costs of processing and considering the application and conducting public hearings; and

**WHEREAS**, notice of the public hearing and proposed fee schedule amendment was published in the *Rawlins Daily Times* on December 16, 2017; in the *Saratoga Sun* on December 20, 2017; and in the *Snake River Press* on December 29, 2017; and

**WHEREAS**, Carbon County is desirous of providing for uniform fees and charges to be assessed for applications, building and zoning certificates, and publications by resolution; and

**WHEREAS**, Carbon County now finds a need to increase application fees and charges to more accurately reflect the costs of processing, consideration and public hearings borne by Carbon County.

**NOW THEREFORE, BE IT RESOLVED BY THE CARBON COUNTY BOARD OF COUNTY COMMISSIONERS** that the attached Exhibit A Fee Schedule shall be administered by the Carbon County Department of Planning and Development including but not limited to application fees required for building permit, sign, floodplain, solar access, conditional use permits and transfers, zone changes, variances, and

application and permit fees for subdivisions. The purpose of the application fees listed in the fee schedule is to off-set the County's expense of processing said applications.

## **EXHIBIT A – FEE SCHEDULE**

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### **FEE SCHEDULE**

Please make checks payable to Carbon County Planning. Application Fee and Subdivision Permit Fees must be paid at the time the application is submitted and is not refundable. The newspaper(s) will bill the applicant directly for Public Notice charges.

<b>APPLICATION TYPES:</b>	<b>FEES:</b> Plus the cost of public notice.
Conditional Use Permit (Minor)	\$200.00
Conditional Use Permit (Major)	See Page 2
Conditional Use Permit Transfers	\$200.00
Zone Change	\$200.00
Planned Unit Development ZC	\$350.00
Planned Unit Development SUB	Application fees in accordance with the Subdivision Application/Filing Fees below.
Subdivision Application/Filing Fees: Minor Subdivision	Due upon submittal of the Application. \$200.00 (Final Plat)
Major Subdivision: • Sketch Plan	\$100.00
• Preliminary Plat	\$200.00 + \$100 per lot, up to \$1,000.00
• Final Plat	\$200.00
Subdivision Permit Fee	The greater of \$100.00 or \$10.00 per lot up to \$1,000.00
Variance	\$200.00
Sign, Floodplain and Solar Access	\$60.00

<b>BUILDING PERMIT APPLICATION, INCLUDES ZONING CERTIFICATES:</b>		
<b>*VALUE OF IMPROVEMENTS OR REPLACEMENT COST NEW:</b>		<b>APPLICATION FEE:</b>
\$0.00	TO	\$5,000.00
\$5,001.00	TO	\$20,000.00
\$20,001.00	TO	\$100,000.00
\$100,001.00	TO	\$200,000.00
\$200,001.00	TO	\$300,000.00
\$300,001.00	TO	\$400,000.00
\$400,001.00	TO	\$500,000.00
\$500,001.00	TO	\$600,000.00
\$600,001.00	TO	\$700,000.00
\$700,001.00	TO	\$800,000.00
\$800,001.00	TO	\$900,000.00
\$900,001.00	TO	\$1,000,000.00

\$1,000,001.00 and over	\$1,150.00
<p>Non-Commercial Wind Energy Generators, in accordance with above.  *The cost including material and labor that will be incurred in constructing the improvement.  Includes hired or contract labor but does not include owner/builder labor.</p>	

<b>OTHER BUILDING PERMIT APPLICATION FEES:</b>
• Commercial Wind Energy Facilities - Each Wind Turbine - \$175.00
• Re-tooling\Reconstruction of Existing Facilities - Each Wind Turbine - \$175.00
• Transmission Line Towers or Poles - Each Tower or Pole - \$175.00
• Telecommunication and MET Towers - Each Tower or Pole - \$350.00

**Major Conditional Use Permit Applications:**

Commercial Wind Energy Facilities

Transmission Lines over 69KV

Number of Project Structures- Wind Turbines:	Application Fee: \$100.00** Plus	Number of Project Structures- Transmission Towers or Poles:	Application Fee: \$100.00** Plus
1-199	\$3,000.00	1-199	\$3,000.00
200-299	\$4,000.00	200-299	\$4,000.00
300-499	\$5,000.00	300-499	\$5,000.00
500-699	\$7,000.00	500-699	\$7,000.00
700-899	\$9,000.00	700-899	\$9,000.00
900 and over	\$10,000.00	900 and over	\$10,000.00

*Not to exceed \$10,100.00*

\*\*Plus the actual cost of public notice charges.

<b>PUBLICATIONS: available on-line: <a href="http://www.carbonwy.com">www.carbonwy.com</a></b>	<b>Free</b>
Carbon County Zoning Resolution	\$25.00*
Carbon County Subdivision Regulations	\$25.00*
Carbon County Land Use Plan	\$50.00*

\*=Plus applicable postage charges.

**GIS Data and Maps:**

Custom Maps:	\$31.00 per hour (1 hour minimum)
Parcel Data Shapefile:	\$400.00 (entire County)
Parcel Data Update:	\$150.00
Other GIS Data:	\$20.00 per shapefile
Road Data:	\$150.00
Address Points:	\$25.00

Employee time for assistance with preparing a complete application may be charged as per Resolution for professional time – 1 hour minimum.

Date Adopted: January 16, 2018

**PRESENTED, READ, AND ADOPTED** at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 16th day of January, 2018.

**BOARD OF COUNTY COMMISSIONERS OF  
CARBON COUNTY, WYOMING**

-s- Willing John Johnson, Chairman  
On behalf of the Carbon County  
Board of County Commissioners

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

Mr. Fox along with Sarah Hutchins and Leanne Correll, Consultant for the Saratoga Encampment Rawlins Conservation District provided an update on the Medicine Bow Landscape Vegetation Analysis (LaVa) Project meetings. The purpose of the project is to respond to changed forest vegetation conditions due to the bark beetle epidemics. The approach is to actively manage forest vegetation using tree cutting and/or prescribed burning consistent with the Governor's Task Force on Forests.

**Emergency Management**

John Zeiger, Emergency Management Coordinator presented the Carbon County Local Emergency Planning Committee Hazardous Material Plan for approval. This plan is required to be in state compliance. These types of plans must be exercised annually.

Commissioner Espy moved to authorize the Chairman's signature on the Carbon County Local Emergency Planning Committee (LEPC) Carbon County Hazardous Material Plan. Commissioner Glode seconded and the motion carried unanimously.

**Treasurer**

County Treasurer Patty Bentsen discussed the process for reimbursing employees for their expenses and other payments made in cash by her office and noted she will be terminating this process February 1, 2018. All expenditures will be directed to the County Clerk's Office for payment.

Attorney Davis reported she has issues with witness expenses and reimbursement immediately. She also mentioned court case copy fees, subpoenas, and other expenses when they need immediate payment.

Clerk Bartlett requested authorization to use her judgement to pay items that need immediate payment as they come up and present these expenditures at the following meeting.

The BOCC authorized the Clerk to use her judgement and make payments as needed as long as they are turned into them for approval at their next meeting. They also authorized a cash payment from the Clerk in rare circumstances.

### **Sheriff**

Deputy Sheriff Roybal requested and received authorization to fill two vacancies, one patrol and one jail deputy.

### **Attorney**

Ashley Mayfield Davis, Deputy County Attorney reported that James M. Causey will be appointed as Public Defender and asked if the BOCC had comments on the matter noting they are due by January 25.

Ms. Davis discussed the Memorandum of Understanding between Carbon County and the Carbon County Fair Board. She noted the she and the Fair Board will continue to work through the MOU and come to an understanding.

### **Clerk**

County Clerk, Gwynn Bartlett reported on January 5 she received a letter of resignation from Kelly Bohanan from the Jeffrey Center Board.

Commissioner Glode moved to accept the resignation from Kelly Bohanan from the Jeffrey Center Board effective January 5 and authorize the Clerk to advertise the vacancy. Commissioner Chapman seconded and the motion carried unanimously.

### **Buildings & Grounds**

Building Manager Jim Piche reported he was previously asked to get a quote for a security system at the Jeffrey Center. This can be added to the Carbon Building system and since it would be added to an existing system he only obtained the one quote.

Commissioner Glode moved to waive the procurement policy to add a security system at the Jeffrey Center noting it would be an addition to the existing Carbon Building system in the amount of \$9,756 from the Buildings & Grounds budget. Commissioner Jones seconded and the motion carried unanimously.

Mr. Piche has interviewed a potential applicant to handle the Jeffrey Center on a part-time basis. Pending background checks he will hire this individual in February. He noted he will have budget means to hire this part-time plus a full-time and the BOCC authorized this as it is in the budget.

The Ryan Park fire building should be completed at the end of January, carpet in the Attorney's Office is approximately 70% complete

### **Patrick Gonzales – Carbon County Counseling Center**

Patrick Gonzales of the Carbon County Counseling Center presented a Letter of Support for the Annual Contract Application for Funding for Fiscal Year 2019 with the Wyoming Department of Health.

Commissioner Chapman moved to authorize the Chairman's signature on the Letter of Support for the Annual Contract Application for Funding for Fiscal Year 2019 with the Wyoming Department of Health on behalf of the Carbon County Counseling Center. Commissioner Glode seconded and the motion carried unanimously.

### **Road & Bridge**

Bill Nation, Road & Bridge Superintendent reported his crews are geared and ready for snow plowing, mowing along roads is completed,

### **Commissioners**

Commissioner Espy moved to regretfully accept Commissioner Glode's resignation and to authorize the Chairman's signature on a letter to the Carbon County Republican Party dated February 1 notifying the party of the Commissioner vacancy for Lindy Glode's position. Commissioner Jones seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:19 a.m. with Ashley Davis and Gwynn Bartlett to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 10:30 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

### **SHERIFF INTERVIEWS**

Chairman Johnson advised that the Democratic Party met Thursday, January 11 and has submitted three names of individuals they felt qualified to fill the vacancy. The names are as follows and were interviewed in alphabetical order: Kyle Rosentreter, Archie Roybal and Dave Throgmorton. The BOCC has five days from receipt of these names to select one of them to fill this vacancy. Each was interviewed in the order mentioned. Mr. Rosentreter mentioned in his interview that he cannot accept the full salary, only \$600 per month or he will lose his disability. Chairman Johnson asked Attorney Davis to provide guidance on this matter and she referenced W.S. 18-3-106 and 18-3-107 regarding pay of elected officials and the Sheriff particularly. The

Sheriff must be paid at least \$10,000 and elected officials cannot be paid less than a commissioner which is currently set at \$25,000. Mr. Rosentreter said he would lose all his disability in that case. During Dr. Throgmorton's interview he withdrew his name and noted the Democratic Party fulfilled their requirement by submitting three qualified names noting his qualifications.

Commissioner Glode moved to appoint Archie Roybal as Carbon County Sheriff effective immediately. Commissioner Espy seconded and the motion carried unanimously.

### **Micah Ledford – Central Federal Highways**

Micah Ledford of Central Federal Highways discussed the Sage Creek Road Paving Project along with Bill Nation. Ten companies' submitted bids and WW Clyde is the apparent low bidder and it has been confirmed. They are verifying bonds with a likely award later this week or early next week. After bid award, final bonds and insurance will be followed with a notice to proceed. On-site operations will begin this spring with a completion date of October 2018 with approximately 33 miles of pavement to Sage Creek Road.

After this, the State of WY has previously committed to taking over the paved section leaving the county with 6 miles through the forest and 10 miles of County Road 801 seasonally. The final apparent bid is approximately \$14 million and the county will match this with 9.51% from the county's designated road fund.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:32 a.m. with Attorney Davis, Gwynn Bartlett and present members of the Library Board Joyce Menke and Cindy Bloomquist to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Joyce joined the session at 11:42 a.m. Cindy and Joyce left the session at 12:37 p.m.

Commissioner Espy moved to come out of executive session at 12:54 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

### **Citizen Discussion**

Chairman Johnson offered that there are two open library board positions and encouraged applications be submitted to the Clerk.

Jenita Calton, Connie Grabow, Betty Chapman and Emyle Wass were present from the Library Foundation. Jenita stated their concern for the Library Board and management of staff. Chairman Johnson replied that statutorily the BOCC has authority to appoint board members but not to manage the employees under that board.

Aaron Durst, citizen stated that he is disappointed the issue did not get discussed when there was a large group present to discuss an item, he felt like the group was trying to be silenced. He also admitted he doesn't know everything about what has occurred at the Library Board and there is "weirdness" going on at the Library and that while the BOCC doesn't have direct commitment over management, the BOCC can use its persuasion to dictate things. Commissioner Jones clarified that the BOCC does want to hear what today's group has to say, they had a very long agenda prior to knowing this group would be coming and it wasn't fair to make accusations against this board. She reiterated there is an agenda for a reason and that the BOCC wasn't aware the group would be attending.

April Martinez asked if the BOCC is to appoint and remove board members for just cause, what that cause is. Attorney Davis stated the statute calls for misconduct of a board member or neglect of duty. April stated there have been volatile incidents with the public and one common person who has been through both and asked the BOCC to investigate this.

Commissioner Glode moved to dismiss the remaining members of the Library Board and thank them for their service. There was no second.

### **Voorhis – County Building Workshop**

John Milosovich of Voorhis Associates, Inc. discussed future improvements to the Courthouse and Carbon Building.

Mr. Piche reported that last week he met with an architectural firm at no cost and they did a walkthrough of the Courthouse and Carbon Building with him after reading the study performed by Voorhis. He doesn't feel like it needs to be studied further and the county can move forward now. He feels like the architect they met with could get the conceptual study with preliminary design for less than this study. The standard according to Jim is architectural/engineering is approximately 10% of the construction costs. He feels the Carbon Building part of the project is easy.

### **ADJOURNMENT**

Commissioner Glode moved to adjourn the meeting at 3:34 p.m. Commissioner Jones seconded and the motion carried unanimously.

A regular meeting of this Board will be held February 20, 2018 at 9:00 a.m. at the Carbon County Courthouse, 415 W. Pine Street, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.