

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, November 28, 2017
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 28, 2017 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners John Espy and Sue Jones. Commissioner Chapman was absent.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no changes to the agenda.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$383,257.94. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to approve payment to Rawlins Automotive for \$685.43 and True Value of Rawlins for \$681.38 for an aggregate total of bills paid today of \$384,624.75. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

CONSENT AGENDA

Commissioner Glode moved to approve the consent agenda which includes the November 7, 2017 regular meeting minutes; Clerk of District Court monthly receipts for October 2017 in the amount of \$4,566.25, Planning and Zoning monthly receipts for October 2017 in the amount of \$775.00; bonds for Alice Clark, Trustee for Medicine Bow Rural Health Care District for \$5,000, Lisa Bata, Trustee for Medicine Bow Rural Health Care District for \$5,000 and James Copeland, Superintendent for Carbon County School District #2 for \$50,000 and notice of valuation changes for a net total of -\$142,642.00. Commissioner Jones seconded and the motion carried unanimously.

71 CONSTRUCTION	\$126,879.60	SEMINOE ROAD REPAIRS/RETAINAGE
ALSCO, AMERICAN LINEN DIVISION	\$141.42	SHOP SUPPLIES
APG MEDIA OF THE ROCKIES	\$252.50	HIRING ADVERTISING
API SYSTEMS INTEGRATORS	\$102.00	MONITORING SERVICE
BAGGS, TOWN OF	\$270.21	WATER/SEWER
BANGS, DANIELLE	\$23.50	MILEAGE
BANK OF COMMERCE (DEBIT CARD)	\$4,490.03	DEBIT CARD

BEST WESTERN COTTONTREE	\$414.61	WITNESS LODGING
BI INC.	\$279.50	MONITORING SERVICES
BLACK HILLS ENERGY	\$13,081.14	GAS SERVICES
BLAKEMAN PROPANE	\$2,042.62	PROPANE SERVICES
BOMGAARS SUPPLY	\$239.97	PARTS
BUILD RITE LUMBER SUPPLY	\$1,025.23	PARTS
CAPPY'S INC	\$39.38	WITNESS MEALS
CARBON COUNTY PUBLIC HEALTH	\$444.00	SERVICES
CARBON POWER & LIGHT INC	\$2,432.08	ELECTRIC SERVICE
CARROT-TOP INDUSTRIES, INC	\$180.65	FLAGS
CASPER WINNELSON CO	\$247.78	PLUMBING SUPPLIES
CBM FOOD SERVICE	\$7,671.10	JAIL MEALS
CDW GOVERNMENT, INC.	\$5,205.46	INK CARTRIDGE
CENTURY LINK	\$316.40	TELEPHONE SERVICES
CENTURYLINK WA	\$16,638.73	TELEPHONE SERVICES
CENTURYLINK-PHOENIX	\$753.93	TELEPHONE SERVICES
CHILDREN'S ADVOCAY PROJECT, INC	\$3,000.00	FORENSIC INTERVIEWING SERVICES
CNA SURETY	\$100.00	FERNANDEZ BOND
COWBOY CHEMICAL	\$401.90	LAUNDRY SOAP
COWBOY SUPPLY HOUSE	\$1,561.49	CLEANING SUPPLIES
DAILY TIMES	\$240.12	JAIL NEWSPAPERS
DEPARTMENT OF HEALTH	\$176.00	VEHICLE RENT
DIXON, TOWN OF	\$308.00	WATER SERVICES
DUBOIS TELEPHONE EXCHANGE	\$784.69	TELEPHONE SERVICES
ELK MOUNTAIN CONOCO	\$242.64	FUEL
ENCAMPMENT, TOWN OF	\$92.00	WATER/SEWER
ENGSTROM, JAMES D. DDS	\$2,500.00	DENTAL SERVICES
FATBEAM LLC	\$5,244.75	FIBER LINES/INTERNET
FLEXSHARE BENEFITS	\$2,157.84	DEP/HRA/MED/OCT ADMIN
FOX, SID	\$44.00	STAFF MEETING MEAL
FRITZ WELDING & MACHINE, INC.	\$285.00	CUT OUT SINK
GRAINGER	\$466.35	PARTS
HANNA, TOWN OF	\$208.04	WATER/SEWER
HERMAN, BOBBIE	\$27.00	MILEAGE
HIGH PERFORMANCE CLEAN INC	\$10,516.00	NOV CLEANING
HIGH PLAINS POWER	\$422.00	ELECTRICAL SERVICES
J H KASPAR OIL COMPANY	\$7,389.75	FUEL
JACK'S BODY & FENDER REPAIR	\$75.00	TOWING SERVICES
KAISLER, TODD	\$54.00	MILEAGE
KENCO SECURITY AND TECHNOLOGY	\$806.00	SERVICE COMMERCIAL SYSTEM
KILBURN TIRE COMPANY	\$424.00	TIRES & ROTATION

KING SOOPERS CUSTOMER CHARGES	\$12.97	JAIL SUPPLIES
L N CURTIS & SONS	\$131.02	VALVE REBUILD KIT
LONG BUILDING TECHNOLOGIES, INC.	\$1,017.53	CONTROL REPLACEMENT/FILTERS
MATTHEW BENDER & CO, INC.	\$463.61	WY COURT RULES
MCGRAW, JOAN	\$24.00	MILEAGE
MEDICINE BOW, TOWN OF	\$186.00	WATER/SEWER
MEMORIAL HOSPITAL OF CARBON COUNTY	\$295.10	JAIL LABS
MERCEDES TRANSCRIPTION, INC	\$149.16	TRANSCRIPTION SERVICES
MILLER, JIM	\$30.60	MILEAGE
MOORE MEDICAL CORP.	\$135.95	MEDICAL SUPPLIES
MOTOROLA	\$16,743.02	PATROL VEHICLE RADIOS
MOUNTAIN STATES LITHOGRAPHING	\$75.12	ELECTION CODE BOOKS
MOUNTAIN WEST MOTORS	\$2,404.54	VEHICLE MAINTENANCE/REPAIRS
MPM CORP / EVERGREEN DISPOSAL	\$125.00	TRASH SERVICE
NORCO, INC.	\$973.30	WELDING SUPPLIES/RENTAL
NOVO BENEFITS	\$200.00	COBRA ACTUARY RATES
PATTON, ROBERT L.	\$26.40	MILEAGE
PERKINS OIL CO	\$191.61	FUEL
PERSONNEL EVALUATION, INC.	\$40.00	EVALUATIONS
PLUS ELECTRIC INC.	\$3,483.21	ELECTRICAL REPAIRS
QUILL CORPORATION	\$523.01	OFFICE SUPPLIES
RAWLINS AUTOMOTIVE	\$685.43	PARTS
RAWLINS, CITY OF	\$9,139.32	ADMIN FIRE STRIKE TEAM
RICOH USA INC	\$261.08	IT COPIERS
RICOH USA, INC	\$5,366.31	IT COPIERS
RIVERSIDE GARAGE & CABINS	\$54.60	FUEL
ROBIDOUX ENTERPRISES	\$139.99	VEHICLE MAINTENANCE SUPPLIES
ROCKY MOUNTAIN POWER	\$16,840.20	ELECTRIC SERVICE
RYAN ELECTRONICS INC	\$13,272.83	LED LIGHT/WIRING/REPEATER/PAGER
SARATOGA AUTO PARTS, INC.	\$398.32	PARTS
SARATOGA, TOWN OF	\$150.96	WATER/SEWER
SCHILLING & WINN PC	\$1,806.81	LEGAL SERVICES
SECURITY TRANSPORT SERVICES, INC.	\$1,363.50	TRANSPORTATION SERVICES
SER CONSERVATION DISTRICT	\$650.00	SNOWFENCE PLANTING
SHEPARD'S	\$3,616.45	FUEL/FLUID/FILTERS
SPILLMAN TECHNOLOGIES	\$36,815.93	ANNUAL MAINTENANCE
STEPHENSON, LEE ANN	\$38.40	MILEAGE
T.W. ENTERPRISES, INC.	\$819.92	GENERATOR REPAIR/SUPPLIES
TANDAN SANITATION SERVICES	\$80.00	TRASH SERVICE
TEAM LAB	\$104.20	R&B SUPPLIES SHOP
THOS. Y. PICKETT & CO., INC.	\$5,500.00	6TH VALUATION CONTRACT INSTALLMENT

TRADING POST	\$325.39	FUEL
TRUE VALUE OF RAWLINS	\$681.38	PARTS/SUPPLIES
TYLER TECHNOLOGIES, INC	\$7,600.51	HARDWARE SUPPORT/IDOC/ITAX
UNION TELEPHONE COMPANY	\$2,048.29	TELEPHONE SERVICES
US BANK	\$3,883.34	SUPPLIES/TRAVEL/REPAIRS/JAIL HEALTH
VALLEY OIL COMPANY	\$659.82	FUEL
VERIZON WIRELESS	\$253.14	TELEPHONE SERVICES
VOIANCE LANGUAGE SERVICES LLC	\$42.00	TRANSLATION SERVICES
VOLUNTEER FIREMEN PENSION FUND	\$510.00	OCT VOLUNTEER FIRE RETIREMENT
WEX BANK	\$534.72	FUEL
WILLE, O.R.	\$45.00	MILEAGE
WILSON, MARGARET	\$32.00	PATCH SEWING
WLC ENGINEERING	\$3,262.50	BUILDING ADDITION DESIGN
WY BEHAVIORAL INSTITUTE	\$980.16	ADMIN EMERGENCY DETENTIONS
WY DEPT OF TRANSPORTATION	\$202.45	SAVERY ROAD PROJECT
WY LAW ENFORCEMENT ACADEMY	\$757.00	TRAINING
WY MACHINERY COMPANY	\$17,463.90	EQUIPMENT REPAIRS
WY PEACE OFFICERS ASSOC	\$20.00	WELCHER & SCHULTZ MEMBERSHIP
WY RENTS, LLC	\$167.50	EQUIPMENT RENTAL
WY SECRETARY OF STATE	\$60.00	NOTARIES
WY STATE FORESTRY	\$27.34	PRACTICE SHELTER BAG
YOCUM, LEO	\$24.00	MILEAGE
ZIRMED, INC	\$10.50	PROFESSIONAL CLAIMS
Grand Total	\$384,624.75	

Public Health

Commissioner Glode moved to approve the Memorandum of Understanding Between the Wyoming Department of Health Public Health Division and Carbon County Public Health for a wellness program in the amount of \$4,345.00. Commissioner Espy seconded and the motion carried unanimously.

Clerk of District Court

Commissioner Espy moved to designate the Bank of Commerce depository for the Clerk of District Court trust account. Commissioner Glode seconded and the motion carried unanimously.

Buildings & Grounds

Commissioner Glode moved to authorize the Chairman's signature on the Substantial Completion on the County Fire Department at Ryan Park new building project with R. G. Raymer Construction. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to authorize up to \$5,000.00 from remaining funds in the Carbon Building heating and air conditioning lease for remodel of the Buildings and Grounds office located at the fairgrounds. Commissioner Espy seconded and the motion carried unanimously.

Planning & Zoning

Commissioner Espy moved to authorize the Chairman's signature on the 2020 Census and Address Operation Registration Form. Commissioner Glode seconded and the motion carried unanimously.

Clerk

Commissioner Jones moved to authorize the Chairman's signature on Resolution 2017-34, A Resolution Authorizing the Negotiation, Execution, and Delivery of a Master Lease-Purchase Agreement in the Principal Amount of \$389,632.54 Between Kinetic Leasing Inc., as Lessor, and Carbon County, Wyoming, as Lessee, Under Which the Lessee Will Lease Certain Equipment; and Prescribing Other Details in Connection Therewith, the Master Lease Purchase Agreement and associated documents Between Kinetic Leasing and Carbon County for motor graders with the net financed amount of \$389,632.54 at an annual rate of 2.19%. Commissioner Glode seconded and mentioned the clerk did put the lease for bid and local entities were much higher therefore the BOCC accepted the lowest rate. The motion carried unanimously.

Commissioner Glode moved to authorize the Chairman's signature on the Subgrantee Contracts for Services for the use of Temporary Assistance for Needy Families (TANF) funds with Greater WY Big Brothers Big Sisters, Boys & Girls Clubs of Carbon County and the Carbon County Youth Crisis Center. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the Daniels Fund Letter of Agreement for the Carbon County Youth Crisis Center expansion after final attorney review. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the University of Wyoming Trademark Licensing Agreement. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature Resolution 2017-35, A Resolution Authorizing the Transfer of Land Behind the Nursing Home and Jail, Carbon County, Wyoming and on two Agreements for Sale of Real Estate to donate land to the City of Rawlins behind the jail for a city fishing pond and land near the nursing home in Rawlins for access to the city's tower and to authorize signature on any documents necessary at closing at First American Title Insurance Company on December 5 to accomplish the transfer. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Cooperative Agreement Between The Wyoming Department of Transportation and Dixon Airport for the 2018 Crack Seal Project in the amount of \$5,025.50 with county funds of \$1,085.90 and

WYDOT funds of \$3,969.60. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Glode moved to reappoint Oliver Wille to the Planning and Zoning Commission to 3 year terms ending November 2020. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to appoint John Strand to the Predator Management District to a 3 year term ending December 2020 for the At-large position. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Espy moved to appoint Roger Cox and John K. Engstrom to the Predator Management District to a 3 year terms ending December 2020 for the Sportsman positions. Commissioner Glode seconded and the motion carried unanimously.

Commissioners

Commissioner Espy moved to authorize the Chairman's signature on the one year of the Quorum Health Care Contract in the amount of \$439,543.00. Commissioner Glode seconded and the motion carried with Commissioners Espy and Glode and Chairman Johnson voting for the motion and Commissioner Jones voting against.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 11:35 a.m. with Ashley Mayfield Davis, Sid Fox and Gwynn Bartlett to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Glode seconded and the motion carried unanimously.

Sid Fox left at 11:49 a.m.

Commissioner Espy moved to come out of executive session at 12:03 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Jones seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 12:07 p.m. Commissioner Glode seconded and the motion carried unanimously.

A regular meeting of this Board will be held December 19, 2017 at 9:00 a.m. at the Carbon County Courthouse, 415 W. Pine Street, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be

obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 5th day of December 2017.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman