

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, November 7, 2017  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 7, 2017 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Clerk Bartlett reported that Joe Parsons will appear to get final approval of the Boozer Creek grant application and that the amount of notice of valuation changes increased.

**VOUCHERS**

Commissioner Chapman moved to approve the report of expenditures in the amount of \$556,274.90. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Chapman moved to approve payment to Sunrise Sanitation for \$65.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Chapman moved to approve payment to Rawlins Automotive for \$96.50, Shively Hardware for \$225.68 and True Value of Rawlins for \$454.33 for an aggregate total of bills paid today of \$557,116.41. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

4 RIVERS EQUIPMENT	\$19.89	LEVER
ANTON COLLINS MITCHELL LLP	\$27,000.00	FY 16/17 AUDIT
APG MEDIA OF THE ROCKIES	\$1,308.00	ADVERTISING
BANK OF COMMERCE (DEBIT CARD)	\$2,222.86	VARIOUS CHARGES
BEHRMANN, ELEANOR	\$33.60	MILEAGE
BELL, RICHARD	\$2,100.00	OVERLOOK SUBDIVISION FUELS MITIGATION
BLACK HILLS ENERGY	\$10,706.91	HEATING FUEL
BLAKEMAN PROPANE	\$81.96	HEATING FUEL
BLOOMQUIST, CYNTHIA	\$24.00	MILEAGE
BOB BARKER COMPANY, INC.	\$206.63	JAIL SUPPLIES
BOMGAARS SUPPLY	\$133.95	VALVE/CASTERS
BOYS & GIRLS CLUBS OF CARBON COUNTY	\$3,972.16	JULY-SEPT 17 TANF

BRANNON, J REED	\$60.00	MILEAGE
BUCK'S SPORTS GRILL	\$21.60	WITNESS LUNCH
BUILD RITE LUMBER SUPPLY	\$903.35	ASSORTED MAINTENANCE SUPPLIES
CARBON COUNTY WEED & PEST	\$33.81	PEST CONTROL SUPPLIES
CARBON POWER & LIGHT INC	\$1,561.99	ELECTRIC SERVICE
CARERIGHT TECHNOLOGIES, LLC	\$168.00	MONTHLY FEES
CASPER WINNELSON CO	\$2,131.73	ICE MELT/REPAIR ITEMS
CBM FOOD SERVICE	\$7,787.16	GLOVES/JAIL MEALS
CHARTER COMMUNICATIONS	\$120.38	JAIL CABLE
CML SECURITY	\$4,750.00	MAINTENANCE
CNA SURETY	\$300.00	BOND RENEWALS
COWBOY SUPPLY HOUSE	\$1,324.51	CUSTODIAL SUPPLIES
CRESTLINE SPECIALTIES, INC.	\$565.64	PLANNERS
DAILY TIMES	\$105.00	RENEWAL
DELEON, JOHN	\$3,395.25	LEGAL SERVICES
DEPARTMENT OF HEALTH	\$37,429.37	PAYROLL
DEVINE LAW	\$5,716.25	LEGAL SERVICES
DIRTY BOYZ SANITATION, INC	\$1,320.00	TRASH SERVICE
DIXON, TOWN OF	\$308.00	WATER
DOMINION ENERGY	\$154.61	HEATING FUEL
DUBOIS TELEPHONE EXCHANGE	\$784.78	PHONE SERVICES
ENCAMPMENT, TOWN OF	\$92.00	WATER
ENTENMANN - ROVIN CO	\$369.50	BADGES
EXTENDOBED	\$5,428.00	STORAGE SYSTEM
EZELL, ANNE-TERRI	\$24.60	MILEAGE
FATBEAM LLC	\$5,244.75	IT INTERNET & WEBSITE
FORSTER LANDSCAPE & CONSTRUCTION, INC.	\$145.00	WINTERIZATION OF SPRINKLER SYSTEM
GCR ELECTRONICS, LLC	\$1,200.00	SITE RENTAL
GLAXOSMITHKLINE PHARMACEUTICALS	\$1,633.80	VACCINES
GRAINGER	\$290.22	REPAIR ITEMS
GRAPHIC SPORTS	\$358.00	LETTERHEAD/ENVELOPES
GREATER WY BIG BROS/SISTERS	\$3,833.10	JULY-SEPT 17 TANF
HEIMAN FIRE DEPARTMENT	\$2,968.13	FOAM/WEATHERPROOF COVERS
HERTER, JACQUES P. PHD	\$1,750.00	PSYCH EVALUATIONS
HIGH DESERT WELDING & MACHINE LLC	\$38.10	STRAPS
HIGH PERFORMANCE CLEAN INC	\$10,516.00	OCT CLEANING
HIGH PLAINS POWER	\$412.34	ELECTRIC SERVICE
HUTCHINS, SARAH	\$227.00	MILEAGE
INSTALLATION & SERVICE CO, INC.	\$999.00	GREASE TRAP CLEAN OUT
INTERMOUNTAIN LOCK & SECURITY	\$409.46	KEY CARDS/ENTRY KNOB
J H KASPAR OIL COMPANY	\$946.27	FUEL
JACK'S BODY & FENDER REPAIR	\$909.40	PATROL VEHICLE REPAIR

KALUZNY, EMILY	\$620.00	MILEAGE
KENCO SECURITY AND TECHNOLOGY	\$37.00	MONITORING SERVICES
KILBURN TIRE COMPANY	\$33.90	TIRE REPAIR
KINETIC LEASING	\$16,416.76	PHONE SYSTEM LEASE PAYMENT
KIRSCH, ARCHIE P	\$1,300.00	OCT MEDICAL SERVICES
KNF FLEXPAC CORPORATION	\$922.20	TRANSPORT BAGS
L N CURTIS & SONS	\$130.73	REPAIR ITEMS
LARAMIE FIRE EXTINGUISHER	\$1,440.50	INSPECTIONS/SERVICE
LARAMIE YOUTH CRISIS CENTER	\$304.14	JULY-SEP 17 TANF
MEMORIAL HOSPITAL OF CARBON COUNTY	\$711.55	LAB WORK
MERBACK AWARD COMPANY	\$88.85	NAME PLATES
MOORE MEDICAL CORP.	\$600.49	JAIL HEALTH SUPPLIES
MOSS, BARBARA	\$36.00	MILEAGE
MOUNTAIN WEST MOTORS	\$136.98	HOSE ASSEMBLY
MUNIMETRIX SYSTEMS CORPORATION	\$159.96	IMAGESILO
MY OFFICE ETC.	\$190.42	OFFICE SUPPLIES
MYDEE 1 ENTERPRISES, LLC	\$478.40	WITNESS LODGING/TRANSPORTATION
NATRONA COUNTY SHERIFF'S OFFICE	\$6,630.00	JUVENILE HOUSING
NEUBAUER, PELKEY, MERSEAL AND	\$1,070.00	LEGAL SERVICES
O'REILLY AUTO PARTS	\$158.59	TARP/BATTERY
PERKINS OIL CO	\$4,120.02	FUEL
PERUE PRINTING	\$102.00	FORMS
PINNACLE PUBLIC FINANCE, INC	\$185,092.30	FIRE TRUCK/HVAC PAYMENTS
PITNEY BOWES	\$741.77	LEASE/TAPE
PLAINSMAN PRINTING & SUPPLY	\$1,220.74	RECORDER BINDER
PLUS ELECTRIC INC.	\$546.00	ELECTRICAL WORK
PUBLIC SAFETY CENTER, INC	\$104.90	EXAM GLOVES
QUILL CORPORATION	\$1,971.74	OFFICE SUPPLIES
R.G. RAYMER CONSTRUCTION, INC	\$111,000.00	RYAN PARK FD PROJECT
RACO INDUSTRIES	\$115.31	PRINTER RIBBONS
RAWLINS AUTOMOTIVE	\$96.50	VEHICLE REPAIR ITEMS
RAWLINS, CITY OF	\$2,617.40	WATER/SEWER
REMICK, SHELIA	\$49.00	STAMPS
RICOH USA INC	\$223.59	PER CLICK CHARGES
ROCKY MOUNTAIN POWER	\$12,567.10	ELECTRIC SERVICE
RYAN ELECTRONICS INC	\$4,977.88	CONTRACT FEE/REPAIRS
SANOFI PASTEUR, INC.	\$7,017.05	VACCINES
SARATOGA AUTO PARTS, INC.	\$141.31	VEHICLE REPAIR ITEMS
SHAW, GAYLE	\$24.60	MILEAGE
SHEPARD, MICHAEL & CINDY	\$840.00	HWY 70 HASKINS
SHIVELY HARDWARE	\$225.68	RULER/CALIPER/PLUMBING SUPPLIES
SNEAD, ANDREW	\$2,100.00	WOODEDGE FUELS MITIGATION
STAPLES ADVANTAGE	\$398.33	OFFICE SUPPLIES

STATE OF WYOMING A & I	\$18.16	MAINFRAME ACCESS
SUNRISE SANITATION SERVICE, LLC.	\$65.00	TRASH SERVICE
T.W. ENTERPRISES, INC.	\$388.80	GENERATOR MAINTENANCE
THOMSON REUTERS-WEST PAYMENT CENTER	\$707.72	MONTHLY CHARGES
THOS. Y. PICKETT & CO., INC.	\$5,500.00	5TH INSTALLMENT 2018 VALUATION CONTRACT
TIN BOY GARAGE	\$20.00	TIRE REPAIR
TRUE VALUE OF RAWLINS	\$454.33	BUILDING MAINTENANCE SUPPLIES
TUMBLEWEED DISTRIBUTURING	\$2,225.00	HEATER
TYLER BUSINESS FORMS	\$286.28	HR FORMS/ENVELOPES
TYLER TECHNOLOGIES, INC	\$3,775.63	TRAINING/HOSTING FEES
UNION TELEPHONE COMPANY	\$3,541.63	PHONE SERVICES
VALLEY OIL COMPANY	\$341.75	FUEL
VENTURE TECHNOLOGIES	\$13,296.38	CISCO ANNUAL MAINTENANCE
VERIZON WIRELESS	\$252.91	COUNTY CELLPHONES
WLC ENGINEERING	\$989.38	ADDITION DESIGN
WY DEPT OF TRANSPORTATION	\$243.11	SAVERY ROAD PROJECT
WY PUBLIC HEALTH LABORATORY	\$1,558.00	TESTING SERVICES
WY STATE FORESTRY	\$219.33	REPAIR PARTS
YAMPA VALLEY ELECTRIC	\$926.20	ELECTRIC SERVICE
ZIRMED, INC	\$1.05	PROFESSIONAL CLAIMS FILED
<b>Grand Total</b>	<b>\$557,116.41</b>	

## **CONSENT AGENDA**

Commissioner Glode moved to approve the consent agenda which includes the October 17, 2017 regular meeting minutes; Clerk of District Court monthly receipts for September 2017 in the amount of \$1,677.44, County Clerk monthly receipts for October 2017 in the amount of \$21,031.00; bonds for Marie Martin, Trustee for Medicine Bow Rural Health Care District for \$5,000 and Pamela Thayer, Treasurer for the City of Rawlins for \$25,000 and notice of valuation changes for a net total of -\$956,228.00. Commissioner Chapman seconded and the motion carried unanimously.

## **Buildings & Grounds**

Commissioner Glode moved to award the bid to Woodward & Associates for \$12,885.00 contingent upon their ability to lay the carpet and to the lowest bidder with Commercial Flooring Laramie should Woodward not be able to lay it. Commissioner Jones seconded and the motion carried with Commissioner Jones, Glode and Chapman voting for the motion and Chairman Johnson and Espy voting against the motion.

## **IT**

Commissioner Espy moved to authorize the Chairman's signature on the Enterprise Alliance Calling Plan, a change in plan terms with Union Wireless. Commissioner Glode seconded and the motion carried unanimously.

### **Planning & Zoning**

Commissioner Glode moved to authorize the authorized census users as Sarah Hutchins, Sid Fox and Matt Webster. Commissioner Jones seconded and the motion carried unanimously.

### **Boozer Creek FEMA Grant Application**

Commissioner Espy moved to ratify the Chairman's signature on the Disclosure of Lobbying activities for the Boozer Creek Project. Commissioner Chapman seconded and the motion carried unanimously.

### **Road & Bridge**

Commissioner Espy moved to authorize the Chairman's signature on the Memorandum of Agreement Among the Federal Highway Administration, The Wyoming Department of Transportation, The Wyoming State Historic Preservation Office, Carbon County, the Little Snake River Museum Regarding Mitigation and Adverse Effects to 48CR10573, Savery Creek Bridge WYDOT Project CN06066 contingent upon other agencies review. Commissioner Chapman seconded Commissioner Glode asked if Mr. Morgan will have a chance to review the agreement and Mr. Nation said possibly and offered to send it to him. The motion carried unanimously.

### **Attorney**

Commissioner Espy moved to authorize the Chairman's signature on the Lease Agreement Renewal for 523 Rodeo St., Rawlins, WY between Carbon County and Craig Jones for a period of December 1, 2017 to November 30, 2018 in the amount of \$400.00 per month for rent of the groundskeeper's house. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to authorize the Chairman's signature on the Carbon County Museum Memorandum of Understanding. Commissioner Jones seconded and the motion carried unanimously.

### **Clerk**

Commissioner Jones moved to authorize the Chairman's signature on the Medical Flexible Spending Account Amendment to increase the limit to \$2,650 effective January 1, 2017. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to approve Resolution 2017-30 Amendment Number 5 (Five) to Resolution 2013-12, A Resolution of the Board of County Commissioners of Carbon County,

Wyoming Setting Meeting Schedules moving the July 17, 2018 meeting to Monday, July 16, the August 21, 2018 meeting to August 28, 2018 and the November 6, 2018 meeting to November 13, 2018. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Jones moved to approve Resolution 2017-31 Amendment Number 6 (Six) to Resolution 2013-12, A Resolution of the Board of County Commissioners of Carbon County, Wyoming Setting Meeting Schedules moving the November 21, 2017 meeting to November 28, 2017. Commissioner Glode seconded and the motion carried unanimously.

### **Planning & Development**

#### **Public Hearing – C.U. Case #2017-04 Sprint and Edith Davis**

Commissioner Jones moved to approve Resolution No. 2017-32 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case #2017-08, InSite Towers Development 2, LLC for a telecommunications tower located at the Wagonhound Rest Area Communications Site. Commissioner Espy seconded and the motion carried unanimously.

#### **Public Hearing – Z.C. Case #2017-06 Ryan Park**

Commissioner Chapman moved to approve Resolution No. 2017-33, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case #2017-06 Ryan Park, for a zone change from Ranching, Agriculture, and Mining (RAM) to Residential (RD) for the Ryan Park Tract A Lots 23, 24, 25 and 26. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Glode moved to accept the Certification of Recommended Action for Planning & Zoning Case File Z.C. 2017-07, Paul Stanley Construction and schedule a public hearing for December 5 at 10:30 a.m. Commissioner Jones seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 1:04 p.m. with Ashley Mayfield Davis, Gwynn Bartlett and Jim Piche to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Jim left the session at 1:19 p.m.

Commissioner Espy moved to come out of executive session at 1:27 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

## **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 1:28 p.m. Commissioner Jones seconded and the motion carried unanimously.

A regular meeting of this Board will be held December 5, 2017 at 9:00 a.m. at the Carbon County Courthouse, 415 W. Pine Street, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 28th day of November 2017.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman