

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, June 6, 2017  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, June 6, 2017 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Chapman moved to approve the report of expenditures in the amount of \$578,474.47. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to approve payment to Rawlins Automotive for \$979.00, Shively Hardware for \$369.58 and True Value of Rawlins for \$435.89 for an aggregate total of bills paid today of \$580,258.94. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

ABSOLUTE! AUDIO VISUAL INCORPORATED	\$2,224.00	Fixture Upgrade
ALSCO, AMERICAN LINEN DIVISION	\$77.20	Towels/SOAP/MATS
APG MEDIA OF THE ROCKIES	\$3,210.62	Various Advertising
APPARATUS EQUIPMENT & SERVICE INC	\$2,819.40	Install Kussmaul System
AXIS FORENSIC TOXICOLOGY, INC.	\$250.00	Toxicology Screen
AYALA, MEGAN	\$163.40	Meals/Mileage
BANGS, DANIELLE	\$189.56	Meals/Mileage
BANK OF COMMERCE (DEBIT CARD)	\$9,683.41	Assorted Charges
BEHRMANN, ELEANOR	\$44.40	Mileage
BENNETT LAW GROUP, PC	\$675.00	Legal Services
BENNETT, THOMAS L. M.D.	\$1,987.10	Autopsy
BIG HORN ROOFING, INC	\$159.40	Exhibit Hall Roof Repairs
BLACK HILLS ENERGY	\$8,511.79	Gas Services
BLAKEMAN PROPANE	\$293.80	Gas Services
BOB BARKER COMPANY, INC.	\$370.06	Lotion/Shampoo
BRIDGER FABRICATION	\$1,126.07	Welding Services
BUCHANAN, KAREN	\$73.20	Mileage
BUILD RITE LUMBER SUPPLY	\$649.49	Maintenance Supplies

C & B SAND & GRAVEL	\$160.00	MSHA TRAINING
CARBON COUNTY SENIOR SERVICES	\$50,000.00	QTR 4 FUNDING
CARBON COUNTY TREASURER	\$750.88	ASSORTED CASH ITEMS
CASPER WINNELSON CO	\$1,492.67	BUILDING MAINTENANCE SUPPLIES
CBM FOOD SERVICE	\$12,851.76	JAIL MEALS
CDW GOVERNMENT, INC.	\$4,531.52	TONER/PRINTERS
CENTURY LINK	\$151.25	TELEPHONE SERVICES
CENTURYLINK WA	\$5,408.34	TELEPHONE SERVICES
CHAPMAN, LEO	\$170.00	MOTEL REIMBURSEMENT
CHARTER COMMUNICATIONS	\$120.38	CABLE SERVICES
CIVIC-PLUS	\$2,500.00	ANNUAL FEE
COWBOY SUPPLY HOUSE	\$1,093.83	TISSUE/TOWELS/TRASH BAGS
CULVER, VIRGILIA S.	\$466.50	LEGAL SERVICES
DALLIN MOTORS INC	\$290.34	VEHICLE MAINTENANCE
DIRTY BOYZ SANITATION, INC	\$622.00	GARBAGE SERVICES
DIXON, TOWN OF	\$308.00	WATER SERVICES
DJ'S	\$869.81	WINDOW/GLASS REPAIRS
ELK MOUNTAIN CONOCO	\$75.50	FUEL
ELK MOUNTAIN, TOWN OF	\$53.00	WATER SERVICES
ENCAMPMENTK-12	\$105.00	2017-2018 AD
ERICKSON & ROBERTS	\$1,922.44	LEGAL SERVICES
ESPY, JOHN	\$860.00	CONFERENCE/AIRFARE
E-Z LIFT GARAGE DOORS	\$425.00	GARAGE DOOR REPAIRS
FLEXSHARE BENEFITS	\$265.50	MAY ADMIN FEE
FORSTER LANDSCAPE & CONSTRUCTION, INC.	\$750.00	SNOW REMOVAL
FRANCE, TARA	\$47.50	TRANSCRIPTION
GENSCO AIRCRAFT TIRES	\$856.87	TIRES
GOLDEN, MARY	\$183.74	MEALS/MILEAGE/POSTAGE
GRAINGER	\$86.40	VBELT/TERMINAL STRIPS
GRAPHIC SPORTS	\$125.00	LAKIA CARDS/BURNS CARDS
HAGOOD, VICKI	\$24.00	MILEAGE
HANNA, TOWN OF	\$208.04	WATER SERVICES
HANSEN, LORETTA J.	\$250.00	MILEAGE
HARRIS GOVERN FT. COLLINS USER GROUP INC	\$150.00	ANNUAL DUES
HIGH PLAINS POWER	\$369.80	ELECTRIC SERVICES
IACP	\$350.00	CONFERENCE REGISTRATION
INTERNATIONAL ACADEMICS OF EMERGENCY	\$35.00	QUIZZES
J H KASPAR OIL COMPANY	\$2,673.00	FUEL
JACKALOPE PRINTING	\$1,037.10	DISPATCH CARDS/PROGRAM BROCHURES
JOHNSTON, RANAE	\$119.04	MEALS/MILEAGE
KENCO SECURITY AND TECHNOLOGY	\$37.00	ALARM MONITORING

KILBURN TIRE COMPANY	\$670.90	TIRE REPAIR/TIRES
KINETIC LEASING	\$61,776.00	LEASE PAYMENTS
KING SOOPERS CUSTOMER CHARGES	\$38.66	PRESCRIPTIONS
KIRSCH, ARCHIE P	\$1,492.99	LODGING/MONTHLY FEES
LARAMIE FIRE EXTINGUISHER	\$887.00	ANNUAL INSPECTIONS
LOCAL GOVERNMENT LIABILITY POOL	\$48,991.00	MEMBERSHIP RENEWAL
MEDICINE BOW, TOWN OF	\$187.50	WATER SERVICES
MEMORIAL HOSPITAL OF CARBON COUNTY	\$52,100.87	MEDICAL SERVICES/LAB SERVICES
MERSEAL LAW, LLC	\$1,177.50	LEGAL SERVICES
MOORE MEDICAL CORP.	\$151.36	MEDICAL SUPPLIES
MOSS, BARBARA	\$82.20	MILEAGE
MOUNTAIN WEST MOTORS	\$102.00	OIL CHANGES
MPM CORP / EVERGREEN DISPOSAL	\$120.00	GARBAGE SERVICES
MUNIMETRIX SYSTEMS CORPORATION	\$39.99	IMAGESILO MONTHLY FEE
NMS LABS	\$710.00	LAB SERVICES
PATTON, ROBERT L.	\$10.80	MILEAGE
PERRY, ABBY	\$21.41	PRESCHOOL GARDENING SUPPLIES
PERUE PRINTING	\$127.50	DOOR HANGERS/APPRaisal SHEETS
PLAINSMAN PRINTING & SUPPLY	\$622.19	CASE BINDERS
PLUS ELECTRIC INC.	\$9,470.15	ELECTRICAL REPAIR/MATERIALS
POWER EQUIPMENT COMPANY	\$1,940.84	HEAVY EQUIPMENT PARTS
PROFESSIONAL OXYGEN SUPPLY	\$10.00	ETANK REFILL
QUESTAR GAS	\$911.43	GAS SERVICES/INTEREST
QUILL CORPORATION	\$3,943.27	OFFICE SUPPLIES
RAWLINS AUTOMOTIVE	\$979.00	VEHICLE MAINTENANCE SUPPLIES
RAWLINS EASTSIDE CARWASH	\$63.00	WASH CARDS
RAWLINS EYE CARE	\$350.00	VISION SERVICES
RAWLINS, CITY OF	\$2,653.90	WATER SERVICES/CURBSTOP
RESERVE ACCOUNT	\$10,000.00	POSTAGE
RICOH USA INC	\$1,173.79	IT COPIERS
RICOH USA, INC	\$6,906.06	IT COPIERS
RIETVELD, TONI	\$117.24	MEALS
ROBIDOUX ENTERPRISES	\$311.90	BATTERIES
ROCKY MOUNTAIN POWER	\$18,822.73	ELECTRICAL SERVICES
RYAN ELECTRONICS INC	\$563.09	MOBILE RADIO/CONNECTOR/FUSE
SAGE CREEK EXCAVATING	\$1,020.50	ROCK
SAPP BROS TRUCK STOPS, INC.	\$1,520.00	TIRES
SARATOGA AUTO PARTS, INC.	\$342.54	VEHICLE MAINTENANCE PARTS
SECURITY TRANSPORT SERVICES, INC.	\$1,526.25	JAIL EXTRADITIONS
SHAW, GAYLE	\$28.80	MILEAGE
SHEETS, ED	\$66.50	REPAIR SHEETROCK
SHEPARD'S	\$2,189.14	FUEL/HYDRAULIC FLUID
SHIVELY HARDWARE	\$369.58	TOOLS/SHOP SUPPLIES

SIMPLE DISTRIBUTORS, LLC	\$1,882.50	OFFICE SUPPLIES
SNAKE RIVER PRESS	\$30.00	NEWSPAPER RENEWAL
SOUTH CENTRAL WY EMS	\$12,500.00	QTR 4 FUNDING
SQUIRREL TREE AUTOMOTIVE LLC.	\$311.61	VEHICLE MAINTENANCE
STANLEY CONVERGENT SECURITY SOLUTIONS	\$3,381.90	LABOR/MAINTENANCE CHARGES
STAPLES ADVANTAGE	\$939.15	OFFICE SUPPLIES
STATE OF WYOMING A & I	\$10.57	TITLE OFFICE MAIN FRAME ACCESS
STEPHENSON, LEE ANN	\$37.80	MILEAGE
THOMSON REUTERS-WEST PAYMENT CENTER	\$707.72	INFORMATION CHARGES
TRAPP, LARRY W	\$106.50	TRAVEL REIMBURSEMENT
TREVATHAN, SABRINA RMR	\$974.20	TRANSCRIPTION SERVICES
TRUE VALUE OF RAWLINS	\$435.89	BUILDING MAINTENANCE SUPPLIES
TYLER TECHNOLOGIES, INC	\$3,276.00	ERECORDING MODULE/TRAINING
U W C E S	\$50.00	VIGIL 2017 ESCAPE CONFERENCE
UNION TELEPHONE COMPANY	\$1,924.63	TELEPHONE SERVICES
VALLEY OIL COMPANY	\$791.49	FUEL
VAN'S WHOLESALE LLC	\$815.76	CLEANING SUPPLIES
VOLUNTEER FIREMEN PENSION FUND	\$1,110.00	VOL FIRE RETIREMENT
W.A.R.M. PROPERTY INSURANCE POOL	\$146,376.59	PROPERTY ASSESSMENT
WILKERSON, JAMES A IV M.D.	\$1,200.00	AUTOPSY
WLC ENGINEERING	\$11,187.75	RYAN PARK FIRE DESIGN SERVICES
WRECK-A-MEND	\$260.00	REMOVE DECALS
WY ATTORNEY GENERAL	\$250.00	CONFERENCE REGISTRATIONS
WY COUNTY COMMISSIONER'S ASSOCIATION	\$10,704.00	FY 2018 DUES
WY DEPT OF AGRICULTURE	\$50.00	FOOD LICENSE
WY FIRE CHIEF'S ASSOCIATION	\$100.00	2017 MEMBERSHIP DUES
WY GUARDIANS AD LITEM PROGRAM	\$6,059.49	QTR 2 MATCH
WY LAW ENFORCEMENT ACADEMY	\$55.00	LAKIA TRAINING
WY MACHINERY COMPANY	\$13,682.96	NUTS/BOLTS EQUIPMENT REPAIRS
WY RENTS, LLC	\$210.00	EQUIPMENT RENTAL
WY SECRETARY OF STATE	\$30.00	NYMAN NOTARY RENEWAL
WY STATE LANDS & INVESTMENTS	\$50.00	SAND AND GRAVEL LEASE
YAMPA VALLEY ELECTRIC	\$677.99	ELECTRICAL SERVICES
YOCUM, LEO	\$27.00	MILEAGE
YOUNG, CHARLES MD	\$150.00	MEDICAL SERVICES
ZIRMED, INC	\$8.75	PROFESSIONAL CLAIMS
<b>Grand Total</b>	<b>\$580,258.94</b>	

## CONSENT AGENDA

Commissioner Glode moved to approve the consent agenda. Commissioner Espy seconded and County Clerk Gwynn Bartlett noted the consent agenda includes the May 16 2017 regular meeting minutes; Planning and Zoning receipts for May 2017 for \$1,444.00; County Clerk Receipts for May 2017 of \$25,564.02 and Clerk of District Court receipts for May 2017 of

\$3,295.92; bonds for Brandee Nicole Forster, Clerk/Treasurer for the Town of Dixon in the amount of \$50,000.00; Donald R. Brinkman Treasurer of the Carbon County Recreation Board School District 1 in the amount of \$10,000.00; Kristin Amber Redding, Deputy Treasurer in the amount of \$10,000.00; and DeBari T. Martinez Treasurer of the Carbon County Museum Board in the amount of \$1,000.00; notice of valuation changes for Devon Energy Production Company LP for tax year 2014 for -\$5,656.00, -\$1,402.00, -\$1,702.00, -\$11,661.00, -\$246,471.00, -\$108,787.00, and -\$37,171; for BP America Production Company for tax year 2014 for -\$2,474.00 and -\$395.00; for Marathon Oil Company for tax year 2014 for -\$5,529.00 and for Anadarko E & P Onshore LLC for tax year 2014 for -\$14,804.00. Commissioner Glode asked if all consent agenda items could be on the agenda. The motion carried unanimously.

### **Fire**

Commissioner Chapman moved to authorize the Chairman's signature on the State Fire Assistance Subrecipient Agreement in the amount of \$5,000.00. Commissioner Espy seconded and the motion carried unanimously

### **Cooperative Extension Service**

Commissioner Jones moved to authorize the Chairman's signature on the Memorandum of Understanding between the University of Wyoming and the Board of County Commissioners for extension services in Carbon County. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the FY 18 Salary Contracts for the Carbon County Extension Office 4-H Educator and Office Administrator. Commissioner Glode seconded and the motion carried unanimously.

### **Planning & Development**

Commissioner Espy moved to authorize the Chairman's signature on the Building Permit Application for the County Fire Department at Ryan Park. Commissioner Glode seconded and the motion carried unanimously.

### **BOCC**

Commissioner Jones moved to authorize the Chairman's signature to the WY Department of Health advising that the county supports Peak Wellness' grant application and to continue with the designation of Glenn Biggs as the Gatekeeper. Commissioner Chapman seconded and asked if the letter should wait. Commissioner Glode stated after speaking with Mr. Gonzales yesterday she stated she would rather support a grant for Carbon County Counseling Center. Mr. Gonzales stated the grant they were going to apply for was to assist Glenn in his role, not replace his role. Clerk Bartlett stated the state told her they were not eligible unless they were the Gatekeeper. Mr. Gonzales stated that he would like to approach the state to determine if they could apply even if they are not the Gatekeeper. The motion carried with Commissioners Chapman, Jones and Johnson voting for the motion and Commissioners Glode and Espy voting against.

## **Attorney**

Commissioner Jones moved to authorize the Chairman's signature on the Challenge Cost Share Agreement Between the Carbon County Road & Bridge Department, and the USDA Forest Service Medicine Bow Routt National Forests and Thunder Basin National Grassland for the County Road 261, Cedar Pass Road study. Commissioner Chapman seconded and Chairman Johnson asked if the commissioners need to be contracting rather than the Road & Bridge Department. Attorney Davis reported it binds the county. The motion carried unanimously.

Commissioner Glode moved to authorize the Chairman's signature on the Provider Agreement for Juvenile Detention Agreement with Natrona County for two years at \$195.00 per day. Commissioner Espy seconded and the motion carried unanimously.

## **Planning & Development**

### **Public Hearing – Z.C. Case #2017-01 Christopher and Amanda Miser**

Commissioner Chapman moved to approve Resolution No. 2017-09, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case #2017-01 Christopher and Amanda Miser a zone change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-40). Commissioner Espy seconded and the motion carried unanimously.

## **Certifications**

Commissioner Espy moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for C.U. Case #2017-02 Brush Creek Ranch and schedule a public hearing for July 5, 2017 at 11:30 a.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

## **Road & Bridge**

Commissioner Espy moved to authorize the Chairman's signature on the Cooperating Agreement with the Saratoga Encampment Rawlins Conservation District for the USFS Road #261 study. Commissioner Glode seconded and the motion carried unanimously.

## **Clerk**

Commissioner Jones moved to reappoint Linda Butler and Stacy Crimmins to the Platte Valley Community Center Joint Powers Board to 3 year terms ending June 2020, reappoint Anne-Terri Ezell to the Carbon County Library Board to a 3 year term ending June 2020, to reappoint Rod Waeckerlin to the Memorial Hospital Board to a 5 year term ending June 2022 and to reappoint Archie Roybal and Jacqueline Wells and appoint Ashley Davis to the Carbon County

Community Juvenile Services Board to a 3 year term ending June 2020. Commissioner Chapman seconded and the motion carried unanimously.

### **CITIZEN / COMMISSIONER DISCUSSION**

Commissioner Espy moved to appoint LeAnne Correll to the WY Public Lands Initiative Committee to fill Jeb Steward's vacancy. Commissioner Glode seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 12:56 p.m. with Gwynn Bartlett and Ashley Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Glode moved to come out of executive session at 1:04 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 1:04 p.m. Commissioner Jones seconded and the motion carried unanimously.

A regular meeting of this Board will be held July 5, 2017 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 20th day of June 2017.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman