

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, May 2, 2017  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, May 2, 2017 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Chapman moved to approve the report of expenditures in the amount of \$173,515.21. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to approve payment to Rawlins Automotive for \$1,913.80, Shively Hardware for \$28.99 and True Value of Rawlins for \$547.75 for an aggregate total of bills paid today of \$176,005.75. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts

ALSCO, AMERICAN LINEN DIVISION	\$39.15	TOWELS/SOAP/MATS
BANK OF COMMERCE (DEBIT CARD)	\$596.06	VARIOUS CHARGES
BARGREEN ELLINGSON	\$104.71	DISH MACHINE DETERGENT
BEHRMANN, ELEANOR	\$37.80	MILEAGE
BLACK HILLS ENERGY	\$10,752.26	GAS SERVICES
BLAKEMAN PROPANE	\$520.65	PROPANE SERVICES
BOB BARKER COMPANY, INC.	\$354.91	JAIL SUPPLIES
BOB'S PLUMBING	\$150.00	VIDEO SCOPE
BOYS & GIRLS CLUBS OF CARBON COUNTY	\$2,744.58	2ND QTR 16-17 TANF
BUCHANAN, KAREN	\$48.00	MILEAGE
BUILD RITE LUMBER SUPPLY	\$333.78	BUILDING MAINTENANCE SUPPLIES
BUSINESS RADIO LICENSING	\$95.00	RADIO CALL SIGN
CARBON COUNTY TREASURER	\$326.59	VARIOUS CASH ITEMS
CARBON COUNTY VETERINARY HOSPITAL	\$55.30	DOG FOOD
CASPER WINNELSON CO	\$863.07	ORINGS/RETAINERS/VALVE
CATHEDRAL HOME FOR CHILDREN	\$18,355.44	FUNDING
CBM FOOD SERVICE	\$13,128.35	JAIL MEALS
CDW GOVERNMENT, INC.	\$3,615.50	INK CARTRIDGES/PAPER

CENTURY LINK	\$153.73	TELEPHONE SERVICES
CENTURYLINK WA	\$5,404.04	TELEPHONE SERVICES
CHEMATOX, INC.	\$112.40	DRUG SCREEN
COBECON	\$50.85	HIPAA TRAINING
COWBOY SUPPLY HOUSE	\$969.41	CLEANING SUPPLIES
DELEON, JOHN	\$1,374.00	LEGAL SERVICES
DIRTY BOYZ SANITATION, INC	\$542.00	TRASH SERVICES
DIXON, TOWN OF	\$308.00	WATER SERVICES
DJ'S	\$247.30	GLASS REPAIRS
DK DENTAL SERVICE LLC	\$106.00	XRAY INSPECTION
ECONO LODGE, RAWLINS	\$400.00	MOTEL
ELEVATED TRAINING SOLUTIONS	\$705.00	FIRST AID/CPR/AED CLASS
ELK MOUNTAIN CONOCO	\$154.02	FUEL
ERICKSON & ROBERTS	\$130.00	LEGAL SERVICES
FLEXSHARE BENEFITS	\$4,763.53	INSURANCE
FOX, SID	\$80.78	MEALS
FRONT RANGE FIRE APPARATUS	\$1,306.00	TURN OUT GEAR
GALLS/QUARTERMASTER	\$178.50	SHERIFF UNIFORMS
GRAPHIC SPORTS	\$39.95	MARTINEZ NOTARY STAMP
GREATER WY BIG BROS/SISTERS	\$3,906.97	2ND QTR 16-17 TANF
HAPPY TAILS	\$96.37	DOG BOARDING
HEIMAN FIRE DEPARTMENT	\$2,723.35	FOAM
HIGH DESERT WELDING & MACHINE LLC	\$600.00	LOADING DOCK LADDER
HIGH PERFORMANCE CLEAN INC	\$10,515.74	JANITORIAL SERVICES
HIGH PLAINS POWER	\$324.49	ELECTRICAL SERVICES
IRON J TOWING	\$250.00	TOW CHARGES
J H KASPAR OIL COMPANY	\$3,420.50	FUEL/OIL
JACKALOPE PRINTING	\$7.50	FIRE BANQUET INVITATION PRINTING
KIRSCH, ARCHIE P	\$1,300.00	COUNTY HEALTH OFFICER
KONE ELEVATORS ESCALATORS	\$347.43	ELEVATOR MAINTENANCE
KTGA/KBDY	\$1,800.00	ADVERTISING
LANDER FAMILY DENTAL CENTER	\$870.00	DENTAL SERVICES
MOORE MEDICAL CORP.	\$560.40	JAIL HEALTH
MOUNTAIN WEST MOTORS	\$218.00	VEHICLE MAINTENANCE
MY OFFICE ETC.	\$294.17	SUPPLIES
NATIONWIDE MUTUAL INS COMPANY	\$100.00	NOTARY BONDS
NORCO, INC.	\$297.39	WELDING SUPPLIES
NUHN, CORY	\$48.43	FUEL REIMBURSEMENT
ONLINE WEB SERVICES US, INC	\$212.00	VICTIM SERVICE TRACKING SOFTWARE
PATTON, ROBERT L.	\$27.00	MILEAGE
PERKINS OIL CO	\$106.43	FUEL
PLATTE VALLEY FOREST MANAGEMENT	\$260.00	BATTERIES

PLUS ELECTRIC INC.	\$3,216.63	ELECTRICAL REPAIRS
PURRINGTON, DAVID	\$63.50	DEATH RECORDS
QUILL CORPORATION	\$83.78	CLEANING SUPPLIES
RAWLINS AUTOMOTIVE	\$1,913.80	ASSORTED VEHICLE SUPPLIES
RAWLINS, CITY OF	\$2,488.70	WATER SERVICES
RYAN ELECTRONICS INC	\$882.92	ANTENNA
SARATOGA AUTO PARTS, INC.	\$91.62	VEHICLE SUPPLIES
SCHERMETZLER, SHEELA M ED.S.	\$1,147.73	EXPENSES/SERVICES
SCHILLING & WINN PC	\$1,182.09	LEGAL SERVICES
SHEPARD'S	\$2,659.24	FUEL/SUPPLIES
SHIVELY HARDWARE	\$28.99	WRENCH
SNAKE RIVER PRESS	\$216.00	VARIOUS ADVERTISING
STAPLES ADVANTAGE	\$21.40	STAMP
STATE OF WY DEPT OF FIRE PREVENTION &	\$1,250.60	PLAN REVIEW FEES
THE MASTERS TOUCH, LLC	\$1,862.85	ASSESSMENT NOTICES MAILING
THOMSON REUTERS-WEST PAYMENT CENTER	\$707.72	MONTHLY CHARGES
TIGER MART	\$274.78	FUEL
TRIPLE X CONTRACTING, INC.	\$400.00	GARBAGE SERVICES
TRUE VALUE OF RAWLINS	\$547.75	BUILDING MAINTENANCE SUPPLIES
TYLER TECHNOLOGIES, INC	\$8,982.78	SOFTWARE SUPPORT/WEBHOSTING
VIGIL, KERRI	\$31.98	POTTING SOIL
VOLUNTEER FIREMEN PENSION FUND	\$555.00	APR VOL FIRE PENSION
WLC ENGINEERING	\$360.00	RYAN PARK FIRE ENGINEERING
WRECK-A-MEND	\$5,206.45	VEHICLE REPAIRS
WY COUNTY TREASURER'S ASSOCIATION	\$60.00	REGISTRATION FEES
WY DEPT OF HEALTH	\$33,469.93	PAYROLL
WY DEPT OF TRANSPORTATION	\$408.58	ROAD & BRIDGE PROJECTS
WY DIESEL SERVICE	\$7,442.29	EQUIPMENT REPAIRS
WY LAW ENFORCEMENT ACADEMY	\$1,292.50	TRAINING
WY MACHINERY COMPANY	\$1,184.61	EQUIPMENT MAINTENANCE
WY PUBLIC HEALTH LABORATORY	\$370.00	LAB SERVICES
WY RENTS, LLC	\$130.00	EQUIPMENT RENTAL
YOCUM, LEO	\$24.00	MILEAGE
ZIRMED, INC	\$14.70	PROFESSIONAL CLAIMS
<b>Grand Total</b>	<b>\$176,005.75</b>	

## **CONSENT AGENDA**

Commissioner Glode moved to approve the consent agenda. Commissioner Espy seconded and County Clerk Gwynn Bartlett noted the consent agenda includes the April 18, 2017 regular meeting minutes; April 26 and 27 Budget meeting minutes; Clerk receipts for \$22,780.25 and Planning & Zoning receipts for \$825.00. The motion carried unanimously.

## **Public Hearing – FY17 Budget Amendment**

Commissioner Chapman moved to approve Resolution 2017-07, Budget Amendment for Fiscal Year 17 for the Carbon County Fire Department. Commissioner Glode seconded and the motion carried unanimously.

## **ELECTED OFFICIALS / DEPARTMENT HEADS**

### **Sheriff**

Commissioner Espy moved to accept the low bid from Dallin Motors in the net amount of \$50,324.00 for two 2017 Ram 1500 trucks with a trade allowance of \$1,500.00 for a 2005 Ford F-150 VIN 1FTPX14595NB49653 and allow the expenditure of \$13,830 for light bars, striping, radios and cages for each vehicle all to be paid from the remaining Carbon Building HVAC funds. Commissioner Glode seconded and the motion carried unanimously.

### **Carbon County Visitors Council**

Commissioner Glode moved to proclaim May 7-13 National Travel and Tourism Week. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to reappoint Cindy Wallace to a three-year term on the Carbon County Visitor's Council expiring June 2020. Commissioner Chapman seconded and the motion carried unanimously.

### **Buildings & Grounds**

Commissioner Glode moved to authorize the Buildings Department to bid the County Fire Station at Ryan Park work under the State Lands and Investments Grant after approval of the bid documents by Attorney Davis and the Commissioners. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to surplus the 2001 Polaris ATV VIN: 4XACH42A61A506910 and sell it at the county's auction in May. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to waive the county's procurement policy and approve the purchase of a new hot water tank for the Jail in the amount of \$18,000.00. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to move the Buildings & Grounds and fair office to 523 Rodeo Street at the fairgrounds. Commissioner Chapman seconded and the motion carried unanimously.

## **Attorney**

Commissioner Espy moved to authorize the Chairman's signature on the Contract Agreement Between the Carbon County Fire Department and the Town of Medicine Bow Fire Department for structure fire and other related emergencies. Commissioner Glode seconded and the motion carried unanimously.

## **Planning & Development**

### **Public Hearing – C.U. Case #2017-01 Carbon County – Ryan Park**

Commissioner Espy moved to approve Resolution No. 2017-08, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case #2017-01 Carbon County Fire Department – Ryan Park Division's request for a Conditional Use Permit for an annex fire station in a RAM zone. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Record of Survey for the County Fire Station at Ryan Park. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Chapman moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case #2017-01 Christopher and Amanda Miser and schedule a public hearing for June 6, 2017 at 11:30 a.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

## **Attorney**

Commissioner Espy moved to authorize the Chairman's signature on the first version of the letter to the Department of Health about the "Gatekeeper". Commissioner Jones seconded and Commissioner Glode stated she agrees that the county should keep the county's mental health examiner as the Gatekeeper but she does not approve disparaging language in this letter. Chairman Johnson agreed. The motion with Commissioners Espy, Chapman and Jones voting for the motion and Commissioners Glode and Johnson voting against the motion.

## **COMMISSIONER DISCUSSION**

Commissioner Espy moved to close applications for the Wyoming Public Lands Initiative Committee as they have five applications and at the next WPLI meeting the committee will prepare a recommendation for the board of Carbon County Commissioner's consideration. Commissioner Glode seconded and Commissioner Chapman asked how many applicants were from Carbon County and three of the five were. The motion carried unanimously.

## **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 2:16 p.m. Commissioner Glode seconded and the motion carried unanimously.

A regular meeting of this Board will be held June 6, 2017 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 16th day of May 2017.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman