

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, January 17, 2017
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 17, 2017 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Chapman moved to approve the report of expenditures in the amount of \$186,081.96. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Sunrise Sanitation for \$65.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$1,356.21, Shively Hardware for \$6.87 and True Value of Rawlins for \$117.38 for an aggregate total of bills paid today of \$187,627.42. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

4IMPRINT, INC	\$176.18	JACKETS
ALSCO, AMERICAN LINEN DIVISION	\$74.97	SHOP SUPPLIES
ASPEN FAMILY DENTAL	\$660.00	DENTAL SERVICES
AXIS FORENSIC TOXICOLOGY, INC.	\$500.00	TESTING SERVICES
BAGGS, TOWN OF	\$173.95	RENT/WATER & SEWER
BANGS, DANIELLE	\$28.00	MILEAGE
BANK OF COMMERCE (ACH)	\$59.58	DEPOSIT SLIPS
BANK OF COMMERCE (DEBIT CARD)	\$4,547.29	VARIOUS CHARGES
BARKHURST, BYRON	\$39.60	MILEAGE
BI INC.	\$786.50	MONITORING SERVICES
BLACK HILLS ENERGY	\$6,787.93	HEATING FUEL
BLAKEMAN PROPANE	\$2,154.69	PROPANE
BUILD RITE LUMBER SUPPLY	\$17.01	CAPS/SHIPPING CHARGES

CARBON COUNTY FUNERAL HOME	\$595.00	FUNERAL HOME CHARGES
CARBON COUNTY PUBLIC HEALTH	\$2,307.00	VACCINATIONS
CARBON COUNTY SENIOR SERVICES	\$50,000.00	OPERATING EXPENSES
CARBON POWER & LIGHT INC	\$1,605.33	ELECTRIC SERVICE
CARERIGHT TECHNOLOGIES, LLC	\$174.00	MONTHLY FEES DEC 16
CATHEDRAL HOME FOR CHILDREN	\$6,591.48	DEC 16 CSBG
CBM FOOD SERVICE	\$7,623.00	JAIL MEALS
CENTURYLINK WA	\$2,009.35	PHONE LINES
CENTURYLINK-PHOENIX	\$339.42	E911 LINES/PHONE LINES
CHARTER COMMUNICATIONS	\$123.03	JAIL CABLE
CHEMATOX, INC.	\$410.00	TESTING SERVICES
CORTHELL AND KING, P.C.	\$768.94	LEGAL SERVICES
COWBOY CHEMICAL	\$576.05	LAUNDRY SUPPLIES
COWBOY SUPPLY HOUSE	\$172.91	BATH TISSUE
DAILY TIMES	\$1,374.36	ASSORTED ADVERTISING
DALLIN MOTORS INC	\$453.17	VEHICLE MAINTENANCE
DBT TRANSPORTATION SERVICES LLC	\$1,667.44	MAINTENANCE CONTRACT
DEVINE LAW	\$1,387.50	LEGAL SERVICES
DIRTY BOYZ SANITATION, INC	\$410.00	TRASH SERVICE
DRIFT LLC	\$210.00	SNOW REMOVAL
DUBOIS TELEPHONE EXCHANGE	\$742.77	PHONE LINES/INTERNET
ELK MOUNTAIN, TOWN OF	\$53.00	WATER/SEWER
ENCAMPMENT, TOWN OF	\$85.00	WATER/SEWER
ERICKSON & ROBERTS	\$735.00	LEGAL SERVICES
E-Z LIFT GARAGE DOORS	\$795.00	GARAGE DOOR REPAIRS
FATBEAM LLC	\$5,244.75	FIBER LINES/INTERNET
FORSTER LANDSCAPE & CONSTRUCTION, INC.	\$375.00	SNOW REMOVAL DEC 2016
GALLS/QUARTERMASTER	\$486.05	PRIORITY START PRO-X/BODY ARMOR
GCR ELECTRONICS, LLC	\$1,200.00	SITE RENTALS
GRAINGER	\$1,152.01	ASSORTED BUILDING MAINT SUPPLIES
GRAPHIC SPORTS	\$81.00	BUSINESS CARDS
HANNA, TOWN OF	\$4.85	WATER/SEWER
HEMOCUE	\$366.00	HB 201/CUVETTES
HIGH PLAINS POWER	\$340.19	ELECTRIC SERVICE
HORIZON LABORATORY, LLC	\$605.50	TESTING SERVICES
J H KASPAR OIL COMPANY	\$6,739.87	FUEL
JACK'S BODY & FENDER REPAIR	\$500.00	TOWING SERVICES
JACK'S TRUCK & EQUIPMENT	\$882.03	HVY EQUIP PARTS
JOHNSTON, RANAE	\$35.00	MILEAGE
KENCO SECURITY AND TECHNOLOGY	\$37.00	MONITORING SERVICE
KILBURN TIRE COMPANY	\$318.28	VEHICLE MAINTENANCE

KONE ELEVATORS ESCALATORS	\$347.43	MAINTENANCE CONTRACT
MCGRAW, JOAN	\$24.00	MILEAGE
MEDICINE BOW, TOWN OF	\$276.00	WATER/SEWER
MEMORIAL HOSPITAL OF CARBON COUNTY	\$2,519.45	MEDICAL SERVICES
MERCEDES TRANSCRIPTION, INC	\$111.54	TRANSCRIPTION SERVICES
MERSEAL LAW, LLC	\$875.00	LEGAL SERVICES
MOORE MEDICAL CORP.	\$311.95	JAIL HEALTH SUPPLIES
MOUNTAIN WEST MOTORS	\$3,436.74	VEHICLE REPAIRS
MPM CORP / EVERGREEN DISPOSAL	\$85.00	TRASH SERVICE
MY OFFICE ETC.	\$894.01	OFFICE SUPPLIES
NATIONWIDE MUTUAL INS COMPANY	\$50.00	NOTARY BOND
NORCO, INC.	\$1,434.14	CYLINDER RENTAL
O'REILLY AUTO PARTS	\$45.03	LIGHT BULB
PERKINS OIL CO	\$1,837.04	FUEL
PERSONNEL EVALUATION, INC.	\$40.00	EVALUATIONS
PERUE PRINTING	\$75.00	PERSONAL PROPERTY RECEIPTS
PLAINSMAN PRINTING & SUPPLY	\$19.05	LABELS
PLUS ELECTRIC INC.	\$2,331.96	ELECTRICAL REPAIRS
QUEST DIAGNOSTICS	\$92.00	TESTING SERVICES
QUESTAR GAS	\$253.37	HEATING FUEL
QUILL CORPORATION	\$340.22	OFFICE SUPPLIES
RAWLINS AUTOMOTIVE	\$1,356.21	VEHICLE MAINTENANCE SUPPLIES
RAWLINS EASTSIDE CARWASH	\$63.00	TRUCK WASHES
RAWLINS EYE CARE	\$1,180.00	VISION SERVICES
RAWLINS, CITY OF	\$2,156.30	BURIAL/WATER & SEWER
REIS ENVIRONMENTAL	\$233.45	OXYGEN SENSOR
RICOH USA INC	\$170.16	IT COPIERS
RICOH USA, INC	\$2,207.43	COPIER LEASE PAYMENT
ROCKY MOUNTAIN POWER	\$1,916.38	ELECTRIC SERVICE
RYAN ELECTRONICS INC	\$4,127.88	MAINTENANCE CONTRACT FEE
SAFEGUARD BUSINESS SYSTEMS	\$325.63	AP & PR CHECKS
SARATOGA AUTO PARTS, INC.	\$427.31	VEHICLE MAINTENANCE SUPPLIES
SARATOGA, TOWN OF	\$189.77	WATER/SEWER
SHEET METAL SPECIALTIES, INC.	\$835.00	DURAVENT & INSTALLATION
SHIVELY HARDWARE	\$6.87	THUMB TACKS
SKORDAS, KARI	\$316.00	CRITICAL INCIDENT DEBRIEFING
SLOW AND STEADY LAW OFFICE, PLLC	\$177.50	LEGAL SERVICES
SOUTH CENTRAL WY EMS	\$12,500.00	OPERATING EXPENSES
SOUTHWEST M.R.O., LLC	\$26.80	4TH QTR RANDOM SELECTION
SPECIALIZED PATHOLOGY CONSULTANTS	\$1,165.00	AUTOPSY
STAPLES ADVANTAGE	\$63.45	DVD'S
STODDARD, CURTIS T.	\$977.00	DENTAL SERVICES
SUNRISE SANITATION SERVICE, LLC.	\$65.00	TRASH SERVICE

TANDAN SANITATION SERVICES	\$240.00	TRASH SERVICE
TIGER MART	\$33.03	FUEL
TRACTOR SUPPLY CREDIT PLAN	\$269.94	FENCING
TRUE VALUE OF RAWLINS	\$117.38	BUILDING MAINTENANCE SUPPLIES
U S POSTMASTER-RAWLINS	\$48.00	PO BOX RENEWAL 2017
US BANK	\$3,345.26	ASSORTED CHARGES
VALLEY PUMP COMPANY, INC.	\$687.96	CONTROL BOX/INSTALLATION
VENTURE TECHNOLOGIES	\$4,518.58	MAINTENANCE CONTRACT
VOIANCE LANGUAGE SERVICES LLC	\$2.25	TRANSLATION SERVICES
WEX BANK	\$255.92	FUEL
WILKERSON, JAMES A IV M.D.	\$2,330.00	AUTOPSY SERVICES
WILSON, MARGARET	\$120.00	SEWING SERVICES
WLC ENGINEERING	\$2,885.70	ENGINEERING SERVICES
WY DEPT OF HEALTH	\$176.00	VEHICLE RENTAL
WY MACHINERY COMPANY	\$4,741.76	MACHINERY REPAIRS
WY PEACE OFFICERS ASSOC	\$30.00	MEMBERSHIP DUES
WY PUBLIC HEALTH LABORATORY	\$2,098.00	TESTING SERVICES
WY SECRETARY OF STATE	\$90.00	NOTARY COMMISSIONS
WY WASTE SERVICES-RAWLINS	\$1,317.79	TRASH SERVICE
WYOMING HEALTH MEDICAL GROUP, LLC	\$1,304.00	MEDICAL SERVICES
WYOPASS	\$385.00	2017 DUES
YAMPA VALLEY ELECTRIC	\$1,163.80	ELECTRIC SERVICE
Grand Total	\$187,627.42	

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda. Commissioner Glode seconded and Clerk Bartlett noted the consent agenda includes the January 3, 2017 regular meeting minutes, Clerk of District Court receipts for \$2,693.09 and Planning and Development Department receipts for \$2,856.00. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Public Health

Amanda Brown, Public Health Nurse provided an update of services her offices provides. She discussed the decrease in temporary assistance for needy families (TANF) funding her office receives, a total decrease of \$9,347.00. TANF pays for the maternal child health (MCH) position.

Buildings & Grounds

Jim Piche Buildings Manager reported approximately 85% of the donated equipment from the school district has been removed from the school. The remainder will be removed when the

district allows. Mr. Piche requested authorization to formally bid contract custodial services and said he notified employees of this possibility.

Commissioner Espy moved to authorize Buildings & Grounds to begin the bidding process for contract custodial services. Commissioner Glode seconded and Commissioner Chapman stated he did not like to see individuals lose their jobs but noted they may be eligible for jobs with a contract company. Commissioner Glode agreed the employees should have the opportunity to apply with a company and noted a possible \$100,000 savings. Chairman Johnson reiterated and added revenue estimates show an even tighter budget next year. The motion carried unanimously.

Fire

John Rutherford, County Fire Warden discussed the Contract Agreement between the Carbon County Fire Department and the Town of Medicine Bow Fire Department for Structure Fire and Other Related Emergencies. His preference for the process would be to eliminate duplication of services therefore contracting with municipalities where they purchase equipment and the county simply pays for service provided in the unincorporated areas. Commissioner Chapman questioned whether or not municipalities would be able to afford this, specifically Medicine Bow. Mr. Rutherford stated that Medicine Bow has most of the necessary equipment and that if other municipalities were offered this deal the county would have to look at each town case by case and possibly sell or give county equipment to the towns.

Mr. Rutherford is applying for a volunteer fire assistance (VFA) grant. In the past the county has used this to aid in his salary. He explained the new fire reporting system.

Citizen Discussion

Ryta Sondergard of Sinclair Oil stated that she hopes to forge new partnerships with the county during the next year. There are several projects she thinks Sinclair Oil can assist with and to let her know of anything the county may need.

Clerk of District Court

Mara Sanger, Clerk of District Court requested the board to declare Bank of Commerce as the depository for the Clerk of District Court trust account.

Commissioner Chapman moved to designate the Bank of Commerce depository for the Clerk of District Court trust account. Commissioner Glode seconded and the motion carried unanimously.

Commissioner

Planning & Development

Sid Fox, County Planning Director presented a certification of recommended action and asked the BOCC to set this for public hearing.

Commissioner Glode moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case # 2016-13 from RAM to FPSR, Christopher Craig and Randy and Deanna Flamig and schedule a public hearing for February 7, 2017 at 9:05 a.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Jones seconded and the motion carried unanimously.

In April, the BOCC approved a conditional use permit (CUP) for Brush Creek Ranch and as part of the approval adjacent property owners were concerned about the shooting range. Because of this the BOCC placed a condition on the CUP and asked the ranch to create a plan for compatibility. The ranch recently presented the plan to the Planning Commission and Mr. Fox thought good progress was made.

Road & Bridge

Bill Nation, Road & Bridge Superintendent reported he has a new hire in the Baggs area to replace a recently retired employee.

Clerk

Gwynn Bartlett, County Clerk presented board applications from Felicia Lamprecht for the Urban Systems Committee.

Commissioner Jones moved to appoint Felicia Lamprecht to the Urban Systems Committee for a 4 year term ending January 2021. Commissioner Glode seconded and the motion carried unanimously.

Gwynn Bartlett, County Clerk reported that she received an email from Suzie Cox that Don Sherrod officially resigned from the Saratoga Carbon County Impact Joint Powers Board at their December 14 meeting.

Commissioner Glode moved to regretfully accept the resignation from Don Sherrod from the Saratoga Carbon County Impact Joint Powers Board effective December 14 and authorize the Clerk to advertise the vacancy. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to approve bonds for Suzie Cox, Secretary of the Saratoga Cemetery Board for \$10,000.00; Clint A. Weber, Treasurer of the Baggs Cemetery District for \$5,000.00; and Alethea M. Foster, Clerk/Treasurer for the Town of Baggs for \$50,000.00. Commissioner Chapman seconded and the motion carried unanimously.

Treasurer

County Treasurer Cindy Baldwin reported she spoke with a representative of the state regarding industrial siting council funds noting that contrary to a previous discussion she had there are no phases on the Chokecherry and Sierra Madre project.

Attorney

Ashley Mayfield Davis, Deputy County Attorney requested and received authorization to replace an upcoming vacant position.

Commissioners

Commissioner Jones presented the DWX state and federal grant applications for the Dixon Airport Beacon Replacement and RSA Grading.

Commissioner Jones moved to authorize the Chairman's signature on the DWX State Grant Application and the DWX Federal Grant Application for Dixon Airport Beacon Replacement and RSA Grading with the federal share of \$150,000, state share \$10,000 and the county's share will be \$6,667.00. Commissioner Chapman seconded and the motion carried unanimously.

CITIZEN/COMMISSIONERS DISCUSSION

Commissioner Glode reported she contacted Senator Hicks yesterday about no additional tax on wind tax and she stated she understood him to support no additional tax. She also discussed Senate File 71.

Commissioner Espy reported he had a conference call with a facilitator for the WY Public Lands Initiative. There will be no cost to the county for this service at this time and the facilitator will be at the January 30 meeting.

Museum

Kelly Bohanan, Museum Director, Jerry Myers of Myers Anderson Architects and contracted architect Bill Wood provided an update on the Hugus Ferguson project. Board members Ken Klouda, Lori Smith and Larry Moore were also present. Kelly requested a letter of support and possibly letter of commitment from the BOCC for grants she plans to apply for.

Mr. Myers discussed the end of his technical engineering contract for the project due to lack of funding. The initial contract was approximately \$411,000.00 after a reduction of what was already paid to the previous engineer. The available funding to pay for this project was only approximately \$145,000 leaving a balance of \$266,000 total with about \$124,000 of this to complete the construction document phase however there is currently not funds available for this.

The first part of construction for a new roof and masonry was bid with LM Olson as the low bidder at \$395,000. This was more than allowable funding therefore the scope of work was revised changing the project amount to \$226,000. That contract was not awarded to LM Olson but they did agree to hold their bid amount on this until March. Of this \$97,070 is materials money that a grant can pay for however the materials will need to be stored until additional funds can be obtained to complete the actual work. Kelly mentioned that the downtown façade easement grant for \$150,000 will expire in July and she cannot use that until there is a new roof

on the building but again, there is no money to pay for the labor on the roof. Mr. Myers stated the roof should be the first thing that gets funded, approximately \$129,000.

Mr. Myers suggested contracting with LM Olson with language in the contract to purchase materials now and language to phase in the work later. Attorney Davis agreed this could potentially be done. After a lengthy discussion on the matter the BOCC scheduled a workshop at 1:00 p.m. January 23 at the Courthouse to further discuss the matter.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 11:57 a.m. with John Rutherford, Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Jones moved to come out of executive session at 12:14 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Jones moved to adjourn the meeting at 12:15 p.m. Commissioner Espy seconded and the motion carried unanimously.

A regular meeting of this Board will be held February 21, 2017 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.