

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, January 17, 2017  
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 17, 2017 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Chapman moved to approve the report of expenditures in the amount of \$186,081.96. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Sunrise Sanitation for \$65.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$1,356.21, Shively Hardware for \$6.87 and True Value of Rawlins for \$117.38 for an aggregate total of bills paid today of \$187,627.42. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

4IMPRINT, INC	\$176.18	JACKETS
ALSCO, AMERICAN LINEN DIVISION	\$74.97	SHOP SUPPLIES
ASPEN FAMILY DENTAL	\$660.00	DENTAL SERVICES
AXIS FORENSIC TOXICOLOGY, INC.	\$500.00	TESTING SERVICES
BAGGS, TOWN OF	\$173.95	RENT/WATER & SEWER
BANGS, DANIELLE	\$28.00	MILEAGE
BANK OF COMMERCE (ACH)	\$59.58	DEPOSIT SLIPS
BANK OF COMMERCE (DEBIT CARD)	\$4,547.29	VARIOUS CHARGES
BARKHURST, BYRON	\$39.60	MILEAGE
BI INC.	\$786.50	MONITORING SERVICES
BLACK HILLS ENERGY	\$6,787.93	HEATING FUEL
BLAKEMAN PROPANE	\$2,154.69	PROPANE
BUILD RITE LUMBER SUPPLY	\$17.01	CAPS/SHIPPING CHARGES
CARBON COUNTY FUNERAL HOME	\$595.00	FUNERAL HOME CHARGES

CARBON COUNTY PUBLIC HEALTH	\$2,307.00	VACCINATIONS
CARBON COUNTY SENIOR SERVICES	\$50,000.00	OPERATING EXPENSES
CARBON POWER & LIGHT INC	\$1,605.33	ELECTRIC SERVICE
CARERIGHT TECHNOLOGIES, LLC	\$174.00	MONTHLY FEES DEC 16
CATHEDRAL HOME FOR CHILDREN	\$6,591.48	DEC 16 CSBG
CBM FOOD SERVICE	\$7,623.00	JAIL MEALS
CENTURYLINK WA	\$2,009.35	PHONE LINES
CENTURYLINK-PHOENIX	\$339.42	E911 LINES/PHONE LINES
CHARTER COMMUNICATIONS	\$123.03	JAIL CABLE
CHEMATOX, INC.	\$410.00	TESTING SERVICES
CORTHELL AND KING, P.C.	\$768.94	LEGAL SERVICES
COWBOY CHEMICAL	\$576.05	LAUNDRY SUPPLIES
COWBOY SUPPLY HOUSE	\$172.91	BATH TISSUE
DAILY TIMES	\$1,374.36	ASSORTED ADVERTISING
DALLIN MOTORS INC	\$453.17	VEHICLE MAINTENANCE
DBT TRANSPORTATION SERVICES LLC	\$1,667.44	MAINTENANCE CONTRACT
DEVINE LAW	\$1,387.50	LEGAL SERVICES
DIRTY BOYZ SANITATION, INC	\$410.00	TRASH SERVICE
DRIFT LLC	\$210.00	SNOW REMOVAL
DUBOIS TELEPHONE EXCHANGE	\$742.77	PHONE LINES/INTERNET
ELK MOUNTAIN, TOWN OF	\$53.00	WATER/SEWER
ENCAMPMENT, TOWN OF	\$85.00	WATER/SEWER
ERICKSON & ROBERTS	\$735.00	LEGAL SERVICES
E-Z LIFT GARAGE DOORS	\$795.00	GARAGE DOOR REPAIRS
FATBEAM LLC	\$5,244.75	FIBER LINES/INTERNET
FORSTER LANDSCAPE & CONSTRUCTION, INC.	\$375.00	SNOW REMOVAL DEC 2016
GALLS/QUARTERMASTER	\$486.05	PRIORITY START PRO-X/BODY ARMOR
GCR ELECTRONICS, LLC	\$1,200.00	SITE RENTALS
GRAINGER	\$1,152.01	ASSORTED BUILDING MAINT SUPPLIES
GRAPHIC SPORTS	\$81.00	BUSINESS CARDS
HANNA, TOWN OF	\$4.85	WATER/SEWER
HEMOCUE	\$366.00	HB 201/CUVETTES
HIGH PLAINS POWER	\$340.19	ELECTRIC SERVICE
HORIZON LABORATORY, LLC	\$605.50	TESTING SERVICES
J H KASPAR OIL COMPANY	\$6,739.87	FUEL
JACK'S BODY & FENDER REPAIR	\$500.00	TOWING SERVICES
JACK'S TRUCK & EQUIPMENT	\$882.03	HVY EQUIP PARTS
JOHNSTON, RANAE	\$35.00	MILEAGE
KENCO SECURITY AND TECHNOLOGY	\$37.00	MONITORING SERVICE
KILBURN TIRE COMPANY	\$318.28	VEHICLE MAINTENANCE
KONE ELEVATORS ESCALATORS	\$347.43	MAINTENANCE CONTRACT

MCGRAW, JOAN	\$24.00	MILEAGE
MEDICINE BOW, TOWN OF	\$276.00	WATER/SEWER
MEMORIAL HOSPITAL OF CARBON COUNTY	\$2,519.45	MEDICAL SERVICES
MERCEDES TRANSCRIPTION, INC	\$111.54	TRANSCRIPTION SERVICES
MERSEAL LAW, LLC	\$875.00	LEGAL SERVICES
MOORE MEDICAL CORP.	\$311.95	JAIL HEALTH SUPPLIES
MOUNTAIN WEST MOTORS	\$3,436.74	VEHICLE REPAIRS
MPM CORP / EVERGREEN DISPOSAL	\$85.00	TRASH SERVICE
MY OFFICE ETC.	\$894.01	OFFICE SUPPLIES
NATIONWIDE MUTUAL INS COMPANY	\$50.00	NOTARY BOND
NORCO, INC.	\$1,434.14	CYLINDER RENTAL
O'REILLY AUTO PARTS	\$45.03	LIGHT BULB
PERKINS OIL CO	\$1,837.04	FUEL
PERSONNEL EVALUATION, INC.	\$40.00	EVALUATIONS
PERUE PRINTING	\$75.00	PERSONAL PROPERTY RECEIPTS
PLAINSMAN PRINTING & SUPPLY	\$19.05	LABELS
PLUS ELECTRIC INC.	\$2,331.96	ELECTRICAL REPAIRS
QUEST DIAGNOSTICS	\$92.00	TESTING SERVICES
QUESTAR GAS	\$253.37	HEATING FUEL
QUILL CORPORATION	\$340.22	OFFICE SUPPLIES
RAWLINS AUTOMOTIVE	\$1,356.21	VEHICLE MAINTENANCE SUPPLIES
RAWLINS EASTSIDE CARWASH	\$63.00	TRUCK WASHES
RAWLINS EYE CARE	\$1,180.00	VISION SERVICES
RAWLINS, CITY OF	\$2,156.30	BURIAL/WATER & SEWER
REIS ENVIRONMENTAL	\$233.45	OXYGEN SENSOR
RICOH USA INC	\$170.16	IT COPIERS
RICOH USA, INC	\$2,207.43	COPIER LEASE PAYMENT
ROCKY MOUNTAIN POWER	\$1,916.38	ELECTRIC SERVICE
RYAN ELECTRONICS INC	\$4,127.88	MAINTENANCE CONTRACT FEE
SAFEGUARD BUSINESS SYSTEMS	\$325.63	AP & PR CHECKS
SARATOGA AUTO PARTS, INC.	\$427.31	VEHICLE MAINTENANCE SUPPLIES
SARATOGA, TOWN OF	\$189.77	WATER/SEWER
SHEET METAL SPECIALTIES, INC.	\$835.00	DURAVENT & INSTALLATION
SHIVELY HARDWARE	\$6.87	THUMB TACKS
SKORDAS, KARI	\$316.00	CRITICAL INCIDENT DEBRIEFING
SLOW AND STEADY LAW OFFICE, PLLC	\$177.50	LEGAL SERVICES
SOUTH CENTRAL WY EMS	\$12,500.00	OPERATING EXPENSES
SOUTHWEST M.R.O., LLC	\$26.80	4TH QTR RANDOM SELECTION
SPECIALIZED PATHOLOGY CONSULTANTS	\$1,165.00	AUTOPSY
STAPLES ADVANTAGE	\$63.45	DVD'S
STODDARD, CURTIS T.	\$977.00	DENTAL SERVICES
SUNRISE SANITATION SERVICE, LLC.	\$65.00	TRASH SERVICE
TANDAN SANITATION SERVICES	\$240.00	TRASH SERVICE

TIGER MART	\$33.03	FUEL
TRACTOR SUPPLY CREDIT PLAN	\$269.94	FENCING
TRUE VALUE OF RAWLINS	\$117.38	BUILDING MAINTENANCE SUPPLIES
U S POSTMASTER-RAWLINS	\$48.00	PO BOX RENEWAL 2017
US BANK	\$3,345.26	ASSORTED CHARGES
VALLEY PUMP COMPANY, INC.	\$687.96	CONTROL BOX/INSTALLATION
VENTURE TECHNOLOGIES	\$4,518.58	MAINTENANCE CONTRACT
VOIANCE LANGUAGE SERVICES LLC	\$2.25	TRANSLATION SERVICES
WEX BANK	\$255.92	FUEL
WILKERSON, JAMES A IV M.D.	\$2,330.00	AUTOPSY SERVICES
WILSON, MARGARET	\$120.00	SEWING SERVICES
WLC ENGINEERING	\$2,885.70	ENGINEERING SERVICES
WY DEPT OF HEALTH	\$176.00	VEHICLE RENTAL
WY MACHINERY COMPANY	\$4,741.76	MACHINERY REPAIRS
WY PEACE OFFICERS ASSOC	\$30.00	MEMBERSHIP DUES
WY PUBLIC HEALTH LABORATORY	\$2,098.00	TESTING SERVICES
WY SECRETARY OF STATE	\$90.00	NOTARY COMMISSIONS
WY WASTE SERVICES-RAWLINS	\$1,317.79	TRASH SERVICE
WYOMING HEALTH MEDICAL GROUP, LLC	\$1,304.00	MEDICAL SERVICES
WYOPASS	\$385.00	2017 DUES
YAMPA VALLEY ELECTRIC	\$1,163.80	ELECTRIC SERVICE
<b>Grand Total</b>	<b>\$187,627.42</b>	

## CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda. Commissioner Glode seconded and Clerk Bartlett noted the consent agenda includes the January 3, 2017 regular meeting minutes, Clerk of District Court receipts for \$2,693.09 and Planning and Development Department receipts for \$2,856.00. The motion carried unanimously.

## ELECTED OFFICIALS / DEPARTMENT HEADS

Commissioner Espy moved to authorize Buildings & Grounds to begin the bidding process for contract custodial services. Commissioner Glode seconded and Commissioner Chapman stated he did not like to see individuals lose their jobs but noted they may be eligible for jobs with a contract company. Commissioner Glode agreed the employees should have the opportunity to apply with a company and noted a possible \$100,000 savings. Chairman Johnson reiterated and added revenue estimates show an even tighter budget next year. The motion carried unanimously.

### Clerk of District Court

Commissioner Chapman moved to designate the Bank of Commerce depository for the Clerk of District Court trust account. Commissioner Glode seconded and the motion carried unanimously.

Commissioner

**Planning & Development**

Commissioner Glode moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case # 2016-13 from RAM to FPSR, Christopher Craig and Randy and Deanna Flamig and schedule a public hearing for February 7, 2017 at 9:05 a.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Jones seconded and the motion carried unanimously.

**Clerk**

Commissioner Jones moved to appoint Felicia Lamprecht to the Urban Systems Committee for a 4 year term ending January 2021. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to regretfully accept the resignation from Don Sherrod from the Saratoga Carbon County Impact Joint Powers Board effective December 14 and authorize the Clerk to advertise the vacancy. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to approve bonds for Suzie Cox, Secretary of the Saratoga Cemetery Board for \$10,000.00; Clint A. Weber, Treasurer of the Baggs Cemetery District for \$5,000.00; and Alethea M. Foster, Clerk/Treasurer for the Town of Baggs for \$50,000.00. Commissioner Chapman seconded and the motion carried unanimously.

**Commissioners**

Commissioner Jones moved to authorize the Chairman's signature on the DWX State Grant Application and the DWX Federal Grant Application for Dixon Airport Beacon Replacement and RSA Grading with the federal share of \$150,000, state share \$10,000 and the county's share will be \$6,667.00. Commissioner Chapman seconded and the motion carried unanimously.

**EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:57 a.m. with John Rutherford, Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Jones moved to come out of executive session at 12:14 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

**ADJOURNMENT**

Commissioner Jones moved to adjourn the meeting at 12:15 p.m. Commissioner Espy seconded and the motion carried unanimously.

A regular meeting of this Board will be held February 21, 2017 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s-Gwynn G. Bartlett, Carbon County Clerk

Approved this 7 day of February 2017.  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s-Willing John Johnson, Chairman