

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, June 2, 2015
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, June 2, 2015 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Glode moved to approve the report of expenditures in the amount of \$250,835.75. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$131.83 and True Value of Rawlins for \$1,035.70 for an aggregate total of bills paid today of \$252,003.28. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALLEN, PATRICK C MD PC	CORONER EXPENSE EXAM FEES	\$1,040.00
BAGGS, TOWN OF	WATER SERVICE	\$20.65
BANK OF COMMERCE (ACH)	DEBIT CARD/FINAL LOAN PAYMENT	\$13,692.43
BARKHURST, RAY	MILEAGE	\$34.80
BI-RITE SPORTING GOODS	AMMO	\$1,280.00
BUCHANAN, KAREN	MILEAGE	\$75.00
BUILD RITE LUMBER SUPPLY	UPS SHIPPING/SUPPLIES	\$32.42
CANDY MOUNTAIN	WATER	\$15.00
CARBON COUNTY 4-H	ZIP LOC BAGS	\$8.00
CARBON CTY HIGHER ED CENTER	ATTORNEY TRAINING & EDUCATION	\$1,147.50
CARBON COUNTY SENIOR SERVICES	MAY HEALTH SUBSIDY	\$1,750.00
CARBON COUNTY SHERIFF'S OFFICE	INTERPRETATION SERVICE	\$39.75
CARBON COUNTY TREASURER	TAYLOR MILEAGE/JUROR CERTIFICATES	\$3,654.40
CARBON POWER & LIGHT INC	ELECTRIC SERVICE	\$1,218.85
CASPER WINNELSON CO	DIAPHRAMS/SHIPPING	\$258.85

CATHEDRAL HOME FOR CHILDREN	APRIL FUNDING CCYCC/QTR 2 OJJDP	\$9,983.98
CBM FOOD SERVICE	JAIL MEALS	\$3,936.60
CESKO FAMILY MEDICINE, PC	HEALTH SERVICES	\$635.00
CLASS OF 2019 PROMOTION TEAM	SPRING 2015 ACTIVITIES	\$500.00
CNA SURETY	CHAVEZ BOND	\$20.00
COBECON	PHONE SUPPORT	\$138.25
CODE 4 PUBLIC SAFETY ED ASSOC INC	DEPUTY TRAINING	\$198.00
COWBOY SUPPLY HOUSE	CLEANING SUPPLIES	\$2,541.50
DELEON, JOHN	ATTORNEY FEES	\$1,310.25
DIRTY BOYZ SANITATION, INC	TRASH SERVICE	\$490.00
DIXON, TOWN OF	WATER SERVICE	\$130.00
ELK MOUNTAIN, TOWN OF	MAY-JUNE RENT	\$1,000.00
ERICKSON & ROBERTS	ATTORNEY FEES	\$107.40
FARMER BROTHERS COFFEE	COFFEE	\$147.49
FRUDE, CANDICE	MILEAGE	\$96.00
GALLS/QUARTERMASTER	UNIFORMS	\$80.95
GDA ENGINEERS	DIXON AIRPORT WEST APRON EXP14-15	\$80,078.00
GOLDEN, MARY	MILEAGE	\$20.00
GRAINGER	PARTS/REPAIRS	\$55.89
HANNA, TOWN OF	WATER SERVICE	\$110.19
HERMAN, BOBBIE	MILEAGE	\$27.00
HIGH PLAINS POWER	ELECTRIC SERVICE	\$310.68
HIGH PLAINS VISION CENTER	VISION SERVICE	\$540.00
HUGHES, CHRIS	MILEAGE	\$47.00
IDVILLE	LANYARDS	\$120.00
J H KASPAR OIL COMPANY	FUEL	\$407.80
JACK'S BODY & FENDER REPAIR	SERVICE CALL	\$396.00
JERRY'S DONUTS	DONUTS	\$86.62
KAISLER, TODD	MILEAGE	\$54.00
KALUZNY, EMILY	MEALS	\$17.72
KILBURN TIRE COMPANY	OIL CHANGE	\$84.34
KINETIC LEASING	LEASE PAYMENT	\$61,776.00
KING SOOPERS CUSTOMER CHARGES	CES SUPPLIES	\$63.01
KONE ELEVATORS ESCALATORS	MAINT COVERAGE	\$4,085.76
LOCAL GOVERNMT LIABILITY POOL	RENEWAL CONTRIBUTION	\$500.00
LONG BUILDING TECHNOLOGIES, INC.	BOILER VFD'S	\$4,603.12
MACPHERSON, KELLY & THOMPSON	ATTORNEY FEES	\$1,360.40
MAP TRANSPORTATION	JAIL EXTRADITIONS	\$1,306.20
MEDICINE BOW, TOWN OF	WATER SERVICE	\$80.00

MEMORIAL HOSPITAL OF CARBON CTY	SHERIFF INVESTIGATIONS	\$409.00
MILLER, JIM	MILEAGE	\$30.60
MILLIKEN, ASHLEY	MILEAGE/POSTAGE	\$22.65
MOSS, BARBARA	MILEAGE	\$81.00
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$85.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$1,578.05
OFFICE DEPOT	ENVELOPES/TAPE/TABS	\$402.25
PATTON, ROBERT L.	MILEAGE	\$9.60
PERRY, ABBY	FUEL	\$38.17
PITNEY BOWES	POSTAGE SUPPLIES	\$722.15
POTTER, JORDAN	MED BOW LIBRARY LAWN	\$60.00
POWELL, THOMAS	TRAINING MATERIALS	\$54.91
PUBLIC SAFETY CENTER, INC	GLOVES	\$104.76
QUESTAR GAS	GAS SERVICE	\$164.61
QUILL CORPORATION	OFFICE SUPPLIES	\$541.26
RAWLINS AUTOMOTIVE	PARTS	\$131.83
RAWLINS EYE CARE	VISION SERVICE	\$225.00
RAWLINS URGENT CARE	HEALTH SERVICES	\$691.00
RAWLINS, CITY OF	DAY USE FEES/WATER SERVICE	\$267.00
REGISTRATION MAX, LLC	FAIR ENTRY PLUS	\$500.00
RESERVE ACCOUNT	ADMIN POSTAGE	\$10,000.00
REYNOLDS, DEZIREE	MILEAGE	\$53.00
RIEHL, MATTHEW E. P.C.	ATTORNEY FEES	\$240.00
RIETVELD, TONI	MEALS	\$60.76
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$11,018.21
RYAN ELECTRONICS INC	SCWEMS INSTALL	\$4,665.00
RYDERS PUBLIC SAFETY LLC	ALTERATION/SHIPPING	\$120.00
SAFEGUARD BUSINESS SYSTEMS	WARRANTS	\$252.97
SAFTPAC	GEL PACKS	\$160.60
SARATOGA SUN	ADS	\$248.00
SNAKE RIVER PRESS	P&Z SUBSCRIPTION	\$30.00
SOURCE GAS	GAS SERVICE	\$4,275.66
SPANISH LIGUISTIC SERVICES, LLC	TRANSCRIPTION	\$550.00
STAR AWARDS & SIGNS	DAVIS NAMEPLATE	\$19.50
STEPHENSON, LEE ANN	MILEAGE	\$37.80
STODDARD, CURTIS T.	DENTAL SERVICE	\$477.00
TANDAN SANITATION SERVICES	TRASH SERVICE	\$80.00
THOMSON REUTERS-WEST PAYMENT	MONTHLY CHARGES	\$579.13
TOTAL SAFETY	SARATOGA CYLINDERS & SHIPPING	\$3,442.00

TRUE VALUE OF RAWLINS	SUPPLIES	\$1,035.70
VALLEY OIL COMPANY	FUEL	\$309.71
VAN'S WHOLESALE LLC	JAIL SUPPLIES	\$976.63
VIP	MINI DETAIL	\$200.00
WARRIOR SERVICES, LLC	PEST CONTROL	\$60.00
WHITE, JAKE G.	REPLACE LIGHTS	\$420.00
WILKERSON, JAMES A IV M.D.	CORONER EXPENSE EXAM FEES	\$1,040.00
WY ASSOCIATION OF COUNTY AG	2015 STATE DUES WACAA	\$50.00
WY BRAND INDUSTRIES	ENVELOPES	\$91.50
WYOMING CAMERA OUTFITTERS	HCC13	\$3,036.53
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICE	\$617.94
YOCUM, LEO	MILEAGE	\$24.00
GRAND TOTAL		\$252,003.28

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Glode seconded and Clerk Bartlett noted the consent agenda includes the May 19, 2015 regular meeting minutes; Planning and Development Department receipts for \$2,515.00; and Road & Bridge receipts for \$888.30. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Public Health

Jackie Wells, Public Health Nurse requested approval to fill the county MCH position and a state nurse position. Ms. Wells reported that the MCH position is 100% grant paid and the state nurse position is paid 65% by the state and 35% by the county. The BOCC agreed both positions could be refilled.

Ms. Wells and Emily Kaluzny Public Health Response Coordinator discussed funding for Ebola. Ms. Wells reported the state is offering a contract for \$26,000.00 funding reimbursable to the county after allowable expenditures are made. She recommended the contract not be signed as its vague and noted many other counties are not approving it.

Commissioner Johnson moved to authorize the Chairman's signature on a letter along with the Public Health Nurse's signature to the state rejecting the proposed Ebola contract and proposing new language. Commissioner Chapman seconded and the motion carried unanimously.

Ms. Kaluzny reported their office's point of distribution (POD) exercise recently held was successful and presented copies of the evaluations generated from the exercise.

Ms. Wells reported on services her office has provided over the past month.

Museum

Kelly Bohanan, Museum Director presented proposed floor plans for the Hugus Ferguson Building. She also noted they have hired their second intern to help with grant writing, visitor services and other services. She is working with the University of Wyoming for potential interns next year. She continues to work on fund raising for the new building.

Ms. Bohanan discussed a CDBG grant for the Museum and requested the county sponsor the grant. She would like to apply in September for up to \$500,000.00 to be used toward the Hugus Ferguson Building and the match can be in-kind with things already done including the building purchase, employee hours, and other items.

Clerk Bartlett asked for the courtesy of reviewing a grant application before the BOCC commits to sponsoring the grant noting that past boards requested the applicant discuss the application with the Attorney, Treasurer and Clerk prior to approaching the board. Commissioners Glode and Jones discussed that they would not like someone to complete a grant application before coming to them as it may be a waste of their time. Clerk Bartlett clarified that she meant a partially completed agreement with certain details like what the application would be for, who with, the amount, the match and other generalities. She added that she is primarily responsible for grant management and ensuring the county can comply with requirements so while the county has sponsored other Wyoming Business Council grants she would like to review grants before the county commits.

Commissioner Glode moved to pursue a CDBG grant for the Museum from the Wyoming Business Council for the new Museum pursuant to approval by the County Attorney, Treasurer and Clerk. Commissioner Jones seconded and the motion carried unanimously.

Buildings & Grounds

Craig Jones, Buildings Manager along with Dave Kenik of Long Technologies presented three change orders for the Carbon Building HVAC project. The change orders reflect design for the maintenance shop by Buckingham Engineering totaling an increase of \$52,387.00. He noted that for the size of the building it seems expensive however this is not just a pole barn there is much more to it. Change order 5 includes \$58,450.00 for building automation and an addition to the freight elevator controls. Finally change order 6 included \$13,515.16 for a fire alarm upgrade in the Library. Mr. Kenik reported that even though much of the work has been completed and they are now requesting the funds this allowed them to be ahead of schedule with completion potentially by the end of July.

Mr. Kenik presented change order 7 to include a new video monitoring system as the current one is outdated. The total is estimated to be \$69,524.00. Clerk Bartlett asked if the proposed system had been reviewed by the county's IT Director and if it would be capable of being monitored by anyone. It had not yet been reviewed by IT but he stated it can be monitored.

Mr. Kenik presented proposed change orders 8-11 for upgrades to the Jail and Courthouse software, Klingsporn site inspection, Fire Marshall review, Rocky Mountain Power's energy program, and window blinds for a total of \$302,839.21.

Commissioner Johnson moved to authorize the Chairman's signature on Change Orders 4, 5, 6 and 7 for the Carbon Building HVAC project totaling an increase of \$193,876.16. Commissioner Glode seconded and the motion carried unanimously.

Mr. Jones reported he would have to purchase fuel for the Dixon Airport again before the end of the fiscal year and this may require a budget amendment.

Mr. Jones discussed the potential need for a new maintenance position so custodians can concentrate on cleaning duties. He reported he did not budget for this but would like to add it. Commissioner Glode stated her support of this as he can't keep up with the workload alone. She feels this should be a priority for the county.

Commissioner Johnson asked how much he would propose paying such a position and Mr. Jones asked for time to review the matter and propose something. Commissioner Glode suggested around \$40,000.00 as she has looked at other employers.

Mr. Jones reported that the city has verbally approved a well for the Fairgrounds for irrigation and they will move forward with that project.

Senior Services

Lisa Engstrom, Executive Director for Senior Services presented the Senior Services' budget request for the 2015-2016 fiscal year. Ms. Engstrom presented a proclamation regarding elder abuse awareness day.

Commissioner Jones moved to proclaim June 15 as Elder Abuse Awareness Day. Commissioner Glode seconded and the motion carried unanimously.

RECESS

Chairman Espy called a recess at 10:45 a.m. and reconvened at 10:55 a.m.

Attorney

Ashley Mayfield Davis, Deputy County Attorney discussed the lease transfer of the Dixon Airport hangar lease from Brent Wilson to Zachary Weber. The Chairman was previously authorized to execute the lease and Ms. Davis reported Mr. Weber will pay the rent dating back to January 2015.

Ms. Davis presented the 2015 Wildland Fire Management Annual Operating Plan for John Rutherford, County Fire Warden.

Commissioner Chapman moved to approve the 2015 Wildland Fire Management Annual Operating Plan, Albany County, Wyoming, Carbon County, Wyoming and Laramie County, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

Ms. Davis presented the Carbon Building Department of Education, Visually Impaired Lease.

Commissioner Jones moved to approve Real Property Lease No. 8-09273 Between Carbon County Commissioners and State of Wyoming, Department of Administration and Information, Construction Management for a term of one year commencing July 1, 2015 and terminating June 30, 2016 in the amount of \$7,983.00 for Department of Education, Visually Impaired office space. Commissioner Johnson seconded and the motion carried unanimously.

Ms. Davis discussed a proposed lease for a new hangar at the Dixon Airport for Flying Fletcher's LLC. She asked if the prorated rent for the first year should be written in from the time of construction and occupancy or from the time the lease is executed. The BOCC stated from the time of construction. Commissioner Jones reported the owner is waiting on Federal Aviation Administration approval.

Ms. Davis discussed the Elk Mountain Library. She reported the Clerk's Office has done extensive research as to ownership and found nothing and that the Library Director will search old minutes however at this point there is no proof of ownership therefore Ms. Davis could not provide a definitive recommendation as to how to proceed without knowing ownership.

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)

Dana Barnett, Chief Executive Officer reminded the BOCC they are invited to the upcoming strategic planning session. He stated Dr. Cesko's employment arrangement should be completed next week. Mr. Barnett discussed the HVAC project and the emergency detention project and they hope to be able to open these rooms the week of June 15. Physical therapy is being remodeled and the architect is working on a proposed plan.

Mr. Barnett discussed the potential need for ICD-10 financing and they will be working with banks in the near future. At this time they expect to switch to ICD-10 in October 2015. Chelle Keplinger, Chief Financial Officer reported that testing for ICD-10 claims is being completed with the hospital's billing company.

Ms. Keplinger presented a financial analysis as of May 31, 2015. Board member Henry Hewitt was also present.

Clerk

Commissioner Chapman moved to approve an amendment with Blue Cross Blue Shield to revise paragraph B.3.b. on page 21 in the Medical Benefit Document from Employee to spouse to read as follows "If the federal Medicare program is chosen, the *spouse* will NOT be allowed to remain on Carbon County's Plan". Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to pay accrued balances of comp time to all county employees. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved to reappoint Glenn Biggs to the Carbon County Community Juvenile Services Board for a three-year term expiring June 2018; reappoint Joanne Whitson to the Carbon County Library Board for a three-year unexpired term expiring June 2017; reappoint Sid Fox to the Great Divide Economic Development Coalition for a three-year term expiring June 2018; reappoint Mark Kostovny to the Memorial Hospital Board for a five-year term expiring July 2020 and appoint Sherrod France to the Memorial Hospital Board for a five-year unexpired term expiring July 2019; reappoint Joe Glode and Danny B. Runner and appoint Irene E. Archibald to the Platte Valley Community Center Joint Powers Board for three-year terms expiring June 2018 with consent from the Saratoga Town Council; and to appoint Bradley N. Dill to the Rawlins-Carbon County Airport Board for a five-year unexpired term expiring January 2018. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones reported that Sue Palm replied to her that she believed the county purchased the Elk Mountain Library building however Clerk Bartlett and Attorney Davis reported they had no record of this. The BOCC requested the Clerk and Attorney further investigate the matter and report at a future meeting.

RECESS

Chairman Espy called a recess at 12:00 p.m. and reconvened at 1:30 p.m.

PLANNING & ZONING

Public Hearing - Z.C. Case File No. 2015-01

Chairman Espy opened a public hearing at 1:30 p.m. to hear Planning & Zoning Z.C. Case File No. 2015-01. Thomas Powell, Planner/GIS Specialist presented Z.C. Case File No. 2015-01, Kevin and Laurie Woolfolk's request for a Zone Change from Ranching, Agriculture, Mining to Rural Residential Agriculture, Tract #7, Mountain View Estates No. 2, encompassing approximately 38.8 acres.

Chairman Espy called for comments for or against the case. There being no comments, Chairman Espy closed the hearing at 1:36 p.m.

Commissioner Glode moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2015-11, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2015-01, Kevin and Laurie Woolfolk's request for a Zone Change from Ranching, Agriculture, Mining to Rural Residential Agriculture, Tract #7, Mountain View Estates No. 2, encompassing approximately 38.8 acres. Commissioner Johnson seconded and the motion carried unanimously.

Resolution No. 2015 – 11

**A Resolution of the Board of County Commissioners of Carbon County, Wyoming,
adopting the recommendation of the Carbon County Planning and Zoning Commission.**

Z.C. Case File #2015-01

WHEREAS, pursuant to Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission held a public hearing on Monday, April 6, 2015, which hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

WHEREAS, at the Monday, April 6, 2015, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

WHEREAS, at the conclusion of said Monday, April 6, 2015, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners to adopt the change as an amendment to the Carbon County Official Zoning Map for Carbon County, Wyoming; and

WHEREAS, the Carbon County Board of County Commissioners, pursuant to Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation of this zoning amendment to the Carbon County Official Zoning Map, advertised by public notice at least 14 days prior to a public hearing to take public input and comments on the proposed amendment, which said hearing occurred on Tuesday, May 5, 2015. At the conclusion of the public hearing, the case file was tabled until Tuesday, June 2, 2015 to provide additional time for review by the Town of Saratoga; and

WHEREAS, at said public hearing on June 2, 2015, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed amendment; and

WHEREAS, the Carbon County Board of County Commissioners in considering the proposed amendment have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2003, as amended; and

WHEREAS, the Carbon County Board of County Commissioners have determined that the proposed amendment is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and the applicable provisions of the Carbon County Zoning Resolution of 2003, as amended; and otherwise promotes the health, safety and general welfare of the residents of Carbon County; and

WHEREAS, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the proposed zoning amendment to the Carbon County Official Zoning Map.

Z.C. Case File #2015-01 – Kevin and Laurie Woolfolk (Applicants and Land Owners):

Request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Rural Residential Agriculture (RRA), Tract #7, Mountain View Estates No. 2., encompassing approximately 38.8 acres. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large lot development that allow both agricultural and residential uses.

Parcel Number: 18833140104600

Rural Address: 2 Cowboy Lane

Location:	Approximately 1 mile north and 1 mile east of Saratoga off Carbon County Road #550 (Buck Creek Road/205 Connector)
Legal Description:	Tract 7, Mountain View Estates No. 2, platted over a portion of Section 31, T18N, R83W, 6 th P.M., Carbon County, Wyoming, and containing 38.83 acres, more or less.

**NOW THEREFORE BE IT RESOLVED BY THE
BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners, hereby adopts this amendment as certified to them in writing by the Carbon County Planning and Zoning Commission and the existing zone shall be changed from Ranching, Agriculture, Mining (RAM) to Rural Residential Agriculture (RRA) for Lot 7A and Lot 7B, Woolfolk Minor Subdivision.

PRESENTED, READ, AND ADOPTED at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 2nd day of June, 2015.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**

- s- John Espy, Chairman
- s- Willing John Johnson, Vice Chairman
- s- Leo Chapman, Member
- s- Lindy Glode, Member
- s- Sue Jones, Member

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

Public Hearing - Minor Subdivision Case File No. 2015-01

Chairman Espy opened a public hearing at 1:37 p.m. to hear Planning & Zoning Minor Subdivision Case File No. 2015-01. Mr. Powell presented Minor Subdivision Case File No. 2015-01, Kevin and Laurie Woolfolk's request to create two parcels, Lot 7A = 19.4 acres and Lot 7B = 19.4 acres.

Chairman Espy called for comments for or against this case. There being no comments, Chairman Espy closed the hearing at 1:44 p.m.

Commissioner Chapman moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2015-12, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Minor Subdivision Case File No. 2015-01, Kevin and Laurie Woolfolk's request to create two parcels, Lot 7A = 19.4 acres and Lot 7B = 19.4 acres. Commissioner Jones seconded and the motion carried unanimously.

Resolution No. 2015 – 12

**A Resolution of the Board of County Commissioners of Carbon County, Wyoming,
adopting the recommendation of the Carbon County Planning and Zoning Commission.**

MINOR SUB Case File #2015-01
“Woolfolk Minor Subdivision”

WHEREAS, pursuant to the requirements of Section 2.10.02 of the Subdivision Regulations of Carbon County, the Carbon County Planning and Zoning Commission held a public hearing on Monday, April 6, 2015, which hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

WHEREAS, at the Monday, April 6, 2015, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said hearing; and

WHEREAS, the Carbon County Planning and Zoning Commission in considering the said proposed minor subdivision, “Woolfolk Minor Subdivision”, have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended, and Zoning Resolution, as amended; and

WHEREAS, at the conclusion of said public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners to approve the “Woolfolk Minor Subdivision” pursuant to the Carbon County Subdivision Regulations, as amended, for Carbon County, Wyoming; and

WHEREAS, the Carbon County Board of County Commissioners, pursuant to the requirements of Section 2.10.02 of the Carbon County Subdivision Regulations, and after receipt of said certified recommendation for approval of this proposed minor subdivision, ”Woolfolk Minor Subdivision”, advertised by public notice at least 14 days prior to a public hearing to take public input and comments on the proposed amendment, which said hearing occurred on Tuesday, May 5, 2015. At the conclusion of the public hearing, the case file was tabled until Tuesday, June 2, 2015 to provide additional time for review by the Town of Saratoga; and

WHEREAS, at said public hearing, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed minor subdivision; and

WHEREAS, the Carbon County Board of County Commissioners in considering the said proposed minor subdivision, “Woolfolk Minor Subdivision”, have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended, and Zoning Resolution, as amended, and the review by the Town of Saratoga; and

WHEREAS, the Carbon County Board of County Commissioners have determined that the proposed minor subdivision “Woolfolk Minor Subdivision” is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and the “Woolfolk Minor Subdivision” has been reviewed pursuant to the Carbon County Subdivision Regulations, as amended, and otherwise promotes the health, safety and general welfare of the residents of Carbon County; and

WHEREAS, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the proposed minor subdivision, “Woolfolk Minor Subdivision”, MIN SUB Case File #2015-01 – Kevin and Laurie Woolfolk (Applicants and Land Owners).

Location: Approximately 1 mile north and 1 mile east of Saratoga off Carbon County Road #550 (Buck Creek Road/205 Connector)

Legal Description: Woolfolk Minor Subdivision Lot 7A and 7B, a re-subdivision of Tract 7, Mountain View Estates No. 2, platted over a portion of Section 31,

T18N, R83W, 6th P.M., Carbon County, Wyoming, and containing 38.83 acres, more or less.

**NOW THEREFORE BE IT RESOLVED BY THE
BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners, hereby approves this minor subdivision, "Woolfolk Minor Subdivision", as certified to them in writing by the Carbon County Planning and Zoning Commission.

PRESENTED, READ, AND ADOPTED at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 2nd day of June, 2015.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**

- s- John Espy, Chairman
- s- Willing John Johnson, Vice Chairman
- s- Leo Chapman, Member
- s- Lindy Glode, Member
- s- Sue Jones, Member

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

Certifications

Sid Fox, County Planning Director presented a Certification of Recommended Action for a Fee Schedule Amendment.

Commissioner Jones moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission concerning the 2015 Fee Schedule Amendment and schedule a public hearing for June 16, 2015 at 11:00 a.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

ELECTED OFFICIALS/DEPARTMENT HEADS

Planning & Development

Mr. Fox distributed a final draft of the Proposed Zoning Resolution Amendments noting he would take public comment and potentially recommend adoption in September. In addition to advertising he will send this to conservation districts, the US Forest Service, Bureau of Land Management and anyone else that requests it. He asked for the BOCC's feedback and where we go from here. Mr. Fox advised they will be having a public notice and hearing but would like the BOCC to spend a little time on this and if the BOCC has a confidence level that we are about there he can go with that.

Mr. Fox discussed the Bureau of Land Management (BLM) meeting on the Rawlins Resource Management Plan Amendment for the Rawlins water supply. He advised that the state has

petitioned and requested the BLM Resource Management Plan be amended to protect the City of Rawlins water supply where there are springs and wells to protect the aquifer and the city's engineers are working on this. He reported the Grizzly Management Wildlife area overlaps the initial area of concern for the aquifer and that area is already protected. Commissioner Johnson stated that a very large portion is state land and they had not entered into negotiations with the State of Wyoming. Commissioner Glode stated that drilling is already deferred in the area of the Sage Creek Basin and the city will have to define the project area before we move on. There was a discussion on wind turbines in the area and that they need to be protected.

LITTLE SNAKE RIVER ASSISTED CARE FACILITY

Linda Fleming and Dorryl Herold from Baggs discussed a planning grant for the Little Snake River Assisted Care Facility and requested the county sponsor the grant. Ms. Fleming reported they simply need a sponsor and will manage the grant to the best of their ability and that they have the match secured.

Ms. Fleming noted the Assisted Care Facility group is primarily funded through the Little Snake River Rural Healthcare District and they manage additional programs such as a community bus, homemaking care, home health and senior/at risk housing. Ms. Fleming addressed that Rawlins has already had such a study and the Little Snake River Valley area is not mentioned in the Rawlins study named Aging in Place. Ms. Fleming would like a study for their own grant in the Baggs area to help keep people in their own communities longer.

Commissioner Glode addressed that the Baggs area is different enough that she could support a grant for this. Commissioner Johnson asked how long the grant would take to complete and Ms. Fleming replied approximately one year.

Clerk Bartlett reported that the county could apply for a site specific study for more than one site and the county can and could receive up to \$50,000.00 or just \$25,000.00 for one site. She noted the county could request a contractor look countywide or just at specific areas and determine the feasibility of such facilities existing in these areas or in only certain areas. Commissioner Jones stated that she sees enough difference in Baggs to sponsor a grant just for Baggs.

Commissioner Chapman asked if the Rawlins study could be used for Baggs to determine the feasibility for such a facility in their area. Ms. Fleming replied that it addresses Rawlins and their needs.

Commissioner Johnson moved to sponsor a BRC Site Specific planning grant for the feasibility of an assisted care facility in Baggs. Commissioner Chapman seconded and the motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Road & Bridge

Bill Nation, Road & Bridge Superintendent reported that individuals have been continuously dumping trash along county roads and that he makes attempts with the Sheriff's Office to determine who has dumped items. Mr. Nation reported that culvert replacements and clearings continue throughout the county.

Mr. Nation stated the bridge on County Road 561 south of the Savery Creek Bridge is due to be replaced and he is in the preliminary process through the BROS program for replacement of this bridge. Mr. Nation reported that he will have a long-term employee retire at the end of June.

Commissioners

Commissioner Jones presented revised certificates and documents for the Dixon Airport West Apron Expansion project.

Commissioner Jones moved to authorize the Chairman's signature on the Notice to Proceed, Airport Improvement Program Sponsor Certifications for Drug-Free Workplace, Project Plans and Specifications, Construction Project Final Acceptance, Equipment and Construction Contracts, and Selection of Consultants all related to the Dixon Airport West Apron Expansion Project, Project Number 3-56-0038-15. Commissioner Chapman seconded and the motion carried unanimously.

Treasurer

Cindy Baldwin, County Treasurer presented updated figures on the tax rebate/abatement figures for the fiscal year. When the Department of Audit performs an audit on a company, the county now must offset rebates and abatements over the years and the county now owes BP over \$123,000.00 and Anadarko will owe the county \$20,000.00.

Treasurer Baldwin reported the county's tax sale will be August 12 at the Jeffrey Center. She noted that the Specific Purpose Tax Joint Powers Board will hold its annual meeting June 24 in Saratoga and invited the BOCC.

CITIZEN/COMMISSIONERS DISCUSSION

Commissioner Johnson asked if performance reviews would be done for BOCC employees. Commissioner Glode stated this should be done by the entire board at a workshop.

Commissioner Jones reported Connell Resources plans to begin the Dixon Airport West Apron Expansion on June 21. She discussed legislative meetings she will attend regarding nursing homes and the lack of statutes. She noted the Rock Springs nursing home will have its grand reopening June 9.

Commissioner Chapman reported he will attend Thursday's SLIB meeting for the Jeffrey Center electrical project. He complimented all involved in the Wyoming Business Council's recent

meeting in Rawlins. Commissioner Glode stated the Carbon Mercantile grand reopening was during this visit and the Business Council members attended. Chairman Espy reported the proclamation was presented to Pat Robbins at the meeting as well.

EXECUTIVE SESSION

Commissioner Johnson moved to go into executive session at 3:33 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel and potential litigation. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 3:49 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

ATTORNEY SERVICES

Commissioner Glode moved to hire Cathy MacPherson under a contract for services. Commissioner Johnson seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 3:50 p.m. Commissioner Glode seconded and the motion carried unanimously.

A regular meeting of this Board will be held July 7, 2015 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.