

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, May 19, 2015
Medicine Bow Senior Center, Medicine Bow, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, May 19, 2015 at the Medicine Bow Senior Center in Medicine Bow, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Leo Chapman, Lindy Glode and Sue Jones.

Chairman Espy called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Glode moved to approve the report of expenditures in the amount of \$328,146.95. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to approve a bill to Sunrise Sanitation for \$60.00. Commissioner Chapman seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Johnson moved to pay Shively Hardware for \$119.97, Rawlins Automotive for \$3,139.26 and True Value of Rawlins for \$1,291.73 for an aggregate total of bills paid today of \$332,757.91. Commissioner Chapman seconded and the motion carried with all Commissioners voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
4IMPRINT, INC	SHIRTS	\$362.65
A & W WATER SERVICE, INC	WATER FOR MAG	\$7,438.50
AIT LABORATORIES	LAB TESTS	\$685.00
ALSCO, AMERICAN LINEN DIVISION	SHOP SUPPLIES	\$267.36
AMSTERDAM PRINTING	OFFICE SUPPLIES	\$128.78
BARKHURST, RAY	BOARDS FAIR MILEAGE	\$34.80
BEHAVIORAL INTERVENTIONS	JAIL ELECTRONIC MONITORING	\$3,635.48
BESEL, KEN	BOARDS P&Z MILEAGE	\$24.00
BI-RITE SPORTING GOODS	AMMO SWAT TRAINING	\$112.00

BLACK HILLS AMMUNITION	AMMUNITION	\$800.00
BLAKEMAN PROPANE	PROPANE	\$442.08
BOB BARKER COMPANY, INC.	JAIL SUPPLIES	\$583.71
BOYS & GIRLS CLUBS OF CARBON CTY	APRIL CSBG	\$261.00
BROWN'N GOLD CONTRACTING	SNOW REMOVAL	\$40.00
BUILD RITE LUMBER SUPPLY	UPS SHIPPING	\$82.07
C & B SAND & GRAVEL	ROADBAS	\$1,105.60
CANDY MOUNTAIN	WATER	\$15.00
CARBON CTY HIGHER EDUCATION CTR	HARSHMAN GRANT MATCH	\$5,396.00
CARBON CTY SENIOR SERVICES	LOWRANCE MEALS	\$64.00
CARBON COUNTY TREASURER	WITNESS FEES/MILEAGE	\$1,621.39
CARBON CTY VETERINARY HOSPITAL	DOG FOOD	\$52.00
CARBON CTY YOUTH CRISIS CENTER	YOUTH WORKER WAGES & TAXES	\$1,262.97
CARBON POWER & LIGHT INC	ELECTRIC SERVICE	\$1,101.56
CBM FOOD SERVICE	INMATE FOOD	\$11,516.52
CDW GOVERNMENT, INC.	TONER	\$2,827.54
CEDARS HEALTH	HEALTH SERVICES	\$85.00
CENTURYLINK	TELEPHONE SERVICE	\$398.17
CESKO FAMILY MEDICINE, PC	HEALTH SERVICE	\$429.00
CHARTER COMMUNICATIONS	CABLE SERVICE	\$151.90
COBECON	BRIDGEPOINT PHI TRAINING	\$12.95
COOKS CORRECTIONAL	JAIL SUPPLIES	\$117.78
COUNTRY VENTURES, INC	FEB SEARCH & RESCUE	\$25.86
COWBOY SUPPLY HOUSE	CLEANING SUPPLIES	\$703.43
DAILY TIMES	ADS	\$1,599.65
DALLIN MOTORS INC	VEHICLE SERVICE	\$74.34
DEVINE LAW	ATTORNEY FEES	\$4,422.50
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICE	\$40.21
DUSTBUSTERS, INC.	DUSTGUARD	\$84,085.68
EAGLE PLUMBING & CONSTRUCTION	PLUMBING REPAIRS	\$496.75
EDA CONSULTING ENGINEERS	JEFFREY CENTER ELECTRICAL	\$75.00
ELK MOUNTAIN CONOCO	FUEL	\$740.68
ELK MOUNTAIN, TOWN OF	WATER SERVICE	\$55.30
ENCAMPMENT PRESCHOOL	STUDENT COUNCIL CALENDAR	\$105.00
ENCAMPMENT, TOWN OF	WATER SERVICE	\$79.00
ENGSTROM, JAMES D. DDS	INMATE DENTAL SERVICE	\$2,500.00
FLEXSHARE BENEFITS	APR 2015 DEPENDENT CARE & MED REIM	\$4,462.60
FRANCE, TARA	TRANSCRIPTION	\$222.25
FREMONT MOTORS – LANDER	CLUTCH REPAIRS	\$2,367.36
GALLS/QUARTERMASTER	SHIRT & NAMEPLATE	\$54.45
GCR ELECTRONICS, LLC	MONTHLY SITE RENTAL	\$1,200.00
GLAXOSMITHKLINE PHARMACEUTICALS	PH HEALTH VACCINE	\$366.30
HAGOOD, VICKI	MILEAGE	\$124.50
HANNA, TOWN OF	WATER SERVICE	\$101.26

HAWKINS COMM'L APPLIANCE SVCE INC	HOSE	\$129.23
HEIMAN FIRE DEPARTMENT	STRIPING ROLLS	\$371.40
HERMAN, BOBBIE	BOARDS FAIR MILEAGE	\$27.00
HIGH PLAINS VISION CENTER	VISION SERVICE	\$755.00
HORIZON LABORATORY, LLC	LAB FEES	\$646.50
HOWARD SUPPLY COMPANY	TIRE CHAINS	\$2,434.92
INTERNATIONAL ACADEMICS OF EMERG	QUIZ WHEELER & SIKES	\$10.00
IRON J TOWING	TOWING CHARGES	\$555.00
J H KASPAR OIL COMPANY	FUEL	\$8,377.19
JACKALOPE PRINTING	OFFICE SUPPLIES	\$125.83
JACK'S BODY & FENDER REPAIR	SERVICE CALL	\$175.00
KILBURN TIRE COMPANY	OIL CHANGE & TIRE ROTATION	\$113.47
KING SOOPERS CUSTOMER CHARGES	SUPPLIES	\$334.60
KONE ELEVATORS ESCALATORS	MAINTENANCE CONTRACT	\$10,829.28
KTGA/KBDY	RADIO OUTREACH	\$71.60
L N CURTIS & SONS	FIRE PROTECTION EQUIP	\$864.44
LARIAT INTERNATIONAL TRUCKS	FREIGHT	\$15.39
LEXBO LLC	OFFICE RENT MAY	\$500.00
MEDICINE BOW, TOWN OF	WATER SERVICE	\$77.00
MERBACK AWARD COMPANY	PLAQUE	\$91.01
MIDWEST FIRE EQUIP & REPAIR CO, INC	PARTS	\$60.38
MILLER, JIM	BOARDS FAIR MILEAGE	\$30.60
MOORE MEDICAL CORP.	JAIL HEALTH	\$490.23
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICE	\$35.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$212.20
NORCO, INC.	WELDING SUPPLIES	\$1,268.64
PERKINS OIL CO	FUEL	\$2,897.88
PERUE PRINTING	ENVELOPES	\$466.00
PICKETT, CHAD	BOARDS P&Z MILEAGE	\$40.20
PINEBEACH	FIRE UNIFORMS	\$1,517.22
PITNEY BOWES	POSTAGE SUPPLIES	\$856.47
PLATTE RIVER PIZZA	FIRE TRAINING & EDUCATION	\$125.00
QUILL CORPORATION	OFFICE SUPPLIES	\$254.22
RAWLINS AUTOMOTIVE	AUTOMOTIVE PARTS	\$3,139.26
RAWLINS EASTSIDE CARWASH	CAR WASH CARD	\$147.70
RAWLINS EYE CARE	VISION SERVICE	\$105.00
RAWLINS, CITY OF	HARSHMAN GRT MATCH/WATER SVCE	\$4,831.20
REMICK, SHELIA	MILEAGE	\$154.90
RICOH USA INC	COPIERS	\$6,676.25
ROCKMOUNT RESEARCH	POLARIS-A SEAL PACK	\$1,958.72
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$8,332.77
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT	\$5,100.72
SAPP BROS TRUCK STOPS, INC.	TRAILER SUPPLIES	\$2,272.00
SARATOGA AUTO PARTS, INC.	SUPPLIES	\$112.58

SARATOGA FEED & GRAIN	WOOD POSTS	\$32.80
SARATOGA SUN	NEWSPAPER SUBSCRIPTIONS	\$74.00
SARATOGA, TOWN OF	WATER SERVICE	\$115.10
SCHAEFFER MFG CO	SUPPLIES	\$3,997.05
SHEPARD CONSTRUCTION INC	GRANTS MHCC E.D. REMODEL (SLIB)	\$85,405.26
SHEPARD'S	DIESEL FUEL	\$3,687.78
SHIVELY HARDWARE	BOLT CUTTERS	\$119.97
SHOPKO PHARMACY	PRESCRIPTIONS	\$574.31
SNAP-ON TOOLS	SAFETY SUPPLIES	\$29.30
SPECIALIZED PATHOLOGY CONSULTANTS	PATHOLOGY	\$1,040.00
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$160.18
STATE OF WYOMING A & I	CLERK'S MAINFRAME	\$17.73
STODDARD, CURTIS T.	DENTAL SERVICE	\$925.00
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICE	\$60.00
SWEETWATER CREEK STORAGE	MAY RENT	\$55.00
TERMINIX	PEST CONTROL	\$849.00
THOMSON REUTERS-WEST PAYMENT CTR	MONTHLY CHARGES	\$890.96
TRADING POST	FUEL	\$200.40
TRUE VALUE OF RAWLINS	HARDWARE	\$1,291.73
TYLER TECHNOLOGIES, INC	ITAX & IDOC FEES	\$275.63
UNION TELEPHONE COMPANY	TELEPHONE SERVICE	\$1,654.35
US BANK	SHERIFF FUEL/SUPPLIES	\$5,158.78
VAISALA, INC.	DIXON AIRPORT AWOS	\$1,373.75
VALLEY PHARMACY	PRESCRIPTIONS	\$92.25
VAN'S WHOLESALE LLC	CLEANING SUPPLIES	\$639.59
VENTURE TECHNOLOGIES	IT HARDWARE MAINTENANCE	\$6,155.28
VOIANCE LANGUAGE SERVICES LLC	INTERPRETATION SERVICE	\$51.75
VOLUNTEER FIREMEN PENSION FUND	APRIL FIRE DEPT RETIREMENT	\$537.50
VOSBERG, JAMIE	MILEAGE	\$96.00
WELLS, JACQUELIN	MEALS	\$169.15
WESTERN STATES FIRE PROTECTION CO	MONITORING MAY - AUG	\$102.00
WEX BANK	FUEL	\$299.43
WY DEPT OF HEALTH	LAB FEES	\$157.00
WY DEPT OF HEALTH - COMMUNITY & PH	MOTOR VEHICLE BILLING	\$127.00
WY MACHINERY COMPANY	PARTS	\$2,156.75
WY STATE FIRE MARSHAL'S OFFICE	FIRE TRAINING & EDUCATION	\$402.25
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICE	\$1,077.89
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICES	\$160.06
GRAND TOTAL		\$332,757.91

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Chapman seconded and Clerk Bartlett noted the consent agenda includes the May 5, 2015 regular meeting

minutes; Clerk of District Court receipts for \$2,618.00; and Attorney discovery billing receipts for \$557.60. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Clerk

Commissioner Johnson moved to designate the Saratoga Sun as the official publication for the county at \$5.75 per column inch for the upcoming fiscal year. Commissioner Chapman seconded and Kenda Colman of Medicine Bow discussed the timing of papers mailed to them noting it can take up to seven days to receive a paper. The motion carried unanimously.

Planning and Development

Commissioner Chapman moved to authorize the Chairman's signature on a comment letter for the Environmental Assessment for the Chokecherry and Sierra Madre projects after review by all Commissioners. Commissioner Johnson seconded and the motion carried unanimously.

Road & Bridge

Commissioner Johnson moved to authorize the Chairman to sign the letter of concurrence to the Wyoming Department of Transportation for Federal Project #STP-BROS-CN06062 in the amount not to exceed 9.51% of the total contract amount or \$269,436.65 of county road funds for the replacement of the Elk Mountain Bridge. Commissioner Jones seconded and Clerk Bartlett asked if there would need to be a new BROS agreement between the state and county. She believed that the county's previous agreement authorized the county's portion up to \$212,400.00. Mr. Nation stated he expects a new agreement to be made. The motion carried unanimously.

Commissioners

Commissioner Jones moved to authorize the Chairman's signature on the Notice of Award; Supplemental Agreement No. 1 reducing the overall contract price by \$33,800.00; Agency Agreement between the county and the Wyoming Department of Transportation Aeronautics Division; Federal Aviation Administration Grant Agreement; state Certificate of Grant-In-Aid; Contract with Connell Resources after they have approved it; and the federal and state Requests for Reimbursement No. 1 all related to the Dixon Airport West Apron Expansion AIP # 3-56-0038-15, state project # ADWX11A. Commissioner Chapman seconded and the motion carried unanimously.

Sheriff

Commissioner Glode moved to authorize the Chairman's signature on the Cooperative Law Enforcement Agreement Between the Carbon County Sheriff's Office and the USDA, Forest

Service Medicine Bow-Routt National Forests Thunder Basin National Grassland for patrols in the forest. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to approve the Memorandum of Understanding Between the Carbon County Sheriff's Office and the Town of Baggs Carbon County, Wyoming for Sheriff Deputy office space at the Town Hall in the amount of \$150.00 per month. Commissioner Chapman seconded and the motion carried unanimously.

Commissioners

Commissioner Chapman moved to approve a proclamation dated May 28 that will be read that day at the Wyoming Business Council's meeting in Rawlins. Commissioner Glode seconded and the motion carried unanimously.

2015-2016 COMMISSIONERS' SCHOLARSHIPS

Commissioner Jones moved to designate Ivey Barnes as the renewal scholarship recipient and Miranda Paddock as the alternate recipient of the renewal scholarship. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to designate James Mason, Courtney Kudera and Marguerite Johnson as the new scholarship recipients and to designate Kaitlin Kirsh-Ofar, Katelyn Olson, Harold Jackson and Quriss Romero ranked in order, as the alternate recipients of the new scholarships. Commissioner Chapman seconded and the motion carried unanimously.

FY 15-16 BUDGET PRESENTATION

Commissioner Chapman moved to allow the County Attorney to add a new legal assistant position at the proposed rate of \$35,000.00 effective July 1, 2015. Commissioner Johnson seconded and the motion carried unanimously.

CITIZEN / COMMISSIONER DISCUSSION

Commissioner Jones moved to authorize the Chairman's signature on the Certification of Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification for the Dixon Airport West Apron Expansion project. Commissioner Chapman seconded and the motion carried unanimously.

ADJOURNMNT

Commissioner Glode moved to adjourn the meeting at 4:58 p.m. Commissioner Johnson seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 2nd day of June 2015.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- John Espy, Chairman

A regular meeting of this Board will be held June 16, 2015 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

Budget meetings will be held June 9, 10, 11 (if needed), 16-18 and 23-25 at 9 a.m. at the County Courthouse.

The Board of Carbon County Commissioners will hold a workshop on June 12, 2015 at 8:00 a.m. regarding employee evaluations and job descriptions.