

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, August 4, 2014  
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at [www.carbonwy.com](http://www.carbonwy.com), via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 4, 2014 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson.

Chairman Chapman called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Commissioner Espy moved to add the following to the agenda; Joint Fire Protection District Agreement, reinsurance carrier for the county's health insurance plan under Clerk, magnesium chloride on county roads and Federal Lands Highway Agreement under Road & Bridge. Commissioner Johnson seconded and the motion carried unanimously.

**VOUCHERS**

Commissioner Jones moved to approve the report of expenditures in the amount of \$247,184.92. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Espy moved to approve payment to Rawlins Automotive for \$237.97; Shively Hardware for \$49.34 and True Value of Rawlins for \$1,603.58. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALCO	PAPER	\$17.38
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	\$252.72
AVFUEL CORPORATION	AVIATION FUEL	\$5,481.81
BESEL, KEN	MILEAGE	\$24.00
BIG BALE COMPANY	SKID STEER REPAIRS	\$244.35
BI-RITE PHARMACY	PRESCRIPTIONS	\$4,183.91
BI-RITE SPORTING GOODS	SUPPLIES	\$99.99
BOB BARKER COMPANY, INC.	SUPPLIES	\$244.83
BROWN, AMANDA	MILEAGE	\$10.00
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$50.51

BURKHART, CINDY	MILEAGE/SUPPLIES	\$51.51
CANDY MOUNTAIN	WATER/EQUIPMENT RENTAL	\$45.00
CARBON COUNTY 4-H	PARADE SUPPLIES	\$93.09
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$306.28
CASPER WINNELSON CO	SUPPLIES	\$280.68
CBM FOOD SERVICE	JAIL MEALS	\$11,875.65
CDW GOVERNMENT, INC.	CARD READER/PRINTER	\$125.72
CENTRAL RESTAURANT PRODUCTS	SUPPLIES	\$92.00
CENTURY LINK	TELEPHONE	\$68.33
CESKO FAMILY MEDICINE, PC	MEDICAL SERVICES	\$80.00
CHARTER COMMUNICATIONS	CABLE SERVICES	\$32.20
CNA SURETY	BONDS	\$250.00
CO CUSTOMWARE USER GROUP INC.	2014 ANNUAL DUES	\$150.00
CRAIG, CATHY	MEALS/SUPPLIES	\$15.23
CULLIGAN WATER CONDITIONING	SALT	\$402.50
CUSTOM CREATIONS	SHERIFF HATS	\$352.00
DAILY TIMES	NEWSPAPER ADS	\$646.80
DALLIN MOTORS INC	VEHICLE MAINTENANCE	\$30.75
DIRTY BOYZ SANITATION, INC	GARBAGE SERVICES	\$376.00
DIXON, TOWN OF	WATER/SEWER	\$260.00
DJ'S	AUTO GLASS REPAIR	\$40.00
DOI/BLM - ROCK SPRINGS	CONTRIBUTIONS	\$500.00
EICHENBERGER, MELISSA	MILEAGE	\$1,360.00
ELK MOUNTAIN, TOWN OF	SERVICE AGREEMENT	\$1,000.00
EMERGENCY MEDICAL PRODUCTS, INC.	SUPPLIES	\$174.50
ERICKSON & ROBERTS	LEGAL SERVICES	\$324.98
FARMER BROTHERS COFFEE	COFFEE/SUGAR	\$107.34
FREEMAN, SAM	FUELS MITIGATION	\$663.98
FREMONT MOTORS - RAWLINS	VEHICLE MAINTENANCE	\$1,935.80
FRUDE, CANDICE	MILEAGE	\$59.50
GALLS/QUARTERMASTER	EMBROIDERY	\$146.00
GOLDEN, MARY	MILEAGE	\$38.50
GRAINGER	SUPPLIES	\$484.11
GSA	FIRE SUPPLIES	\$430.40
HAGOOD, VICKI	MILEAGE	\$47.50
HERRING, ROS	LAWN CARE	\$175.00
HIGH PLAINS POWER	ELECTRICAL SERVICES	\$394.85
HILLTOP CONOCO	FUEL	\$75.94
HORIZONS UNLIMITED, LLC	SUPPLIES	\$84.00
INDEPENDENT TABULATION, INC.	SUPPLIES	\$130.53
ISC, INC	EQUIPMENT MTCE/MONITORING	\$20,000.00
J H KASPAR OIL COMPANY	FUEL	\$6,638.45
JACKALOPE PRINTING	PRINTING	\$30.50
KENCO SECURITY AND TECHNOLOGY	ALARM MONITORING	\$36.00

KILBURN TIRE COMPANY	VEHICLE MAINTENENCE	\$1,957.10
KING SOOPERS CUSTOMER CHARGES	SUPPLIES	\$119.58
L & L ELECTRIC	ELECTRICAL REPAIRS	\$600.10
L N CURTIS & SONS	GLOVES	\$83.41
LINCOLN COUNTY DISTRICT COURT	CERTIFICATION & COPY FEES	\$52.75
LOCAL GOVERNMENT LIABILITY POOL	FY 15 CONTRIBUTION	\$500.00
LOPEZ, TOM	FUELS MITIGATION	\$2,100.00
LOVE AND LOGIC INSTITUTE INC., THE	SUPPLIES	\$315.99
MATTHEW BENDER & CO, INC.	WY STATUTES SUPPLEMENT	\$926.16
MERBACK AWARD COMPANY	PLAQUE	\$80.10
MORT'S AUTOMOTIVE	SUPPLIES	\$275.00
MURANE & BOSTWICK, LLC.	PROFESSIONAL SERVICES	\$128.00
MY OFFICE ETC.	SUPPLIES	\$1,366.88
NEWMAN TRAFFIC SIGNS	SIGNS	\$166.94
O'REILLY AUTO PARTS	BUS PARTS	\$195.69
P M P C ENGINEERING	HARSHMAN STREET EXTENSION	\$13,377.81
PERKINS OIL CO	FUEL	\$496.91
PICKETT, CHAD	MILEAGE	\$40.20
PITNEY BOWES	EQUIPMENT RENTAL	\$357.78
PLATTE VALLEY BANK	CITY OF RAWLINS RETAINAGE	\$28,915.83
PLATTE VALLEY MEDICAL CLINIC	MEDICAL SERVICES	\$98.00
POTTER, JORDAN	LAWN CARE	\$30.00
PRIORITY DISPATCH	SUPPLIES	\$110.00
PROFORMA	BADGES	\$563.74
PUBLIC SAFETY CENTER, INC	SUPPLIES	\$682.69
QUESTAR GAS	GAS SERVICE	\$11.00
QUILL CORPORATION	SUPPLIES	\$1,473.81
RAWLINS AUTOMOTIVE	PARTS	\$237.97
RAWLINS EASTSIDE CARWASH	WASH CARDS	\$24.30
RAWLINS EYE CARE	EYE CARE	\$225.00
RAWLINS FIRE EXTINGUISHER	INSPECTIONS	\$59.50
RAWLINS, CITY OF	WATER SERVICES	\$6,107.50
REMICK, SHELIA	POSTAGE/PAPER/MILEAGE	\$236.16
RIVERSIDE GARAGE & CABINS	SUPPLIES	\$43.53
ROCKY MOUNTAIN INFO NETWORK	MEBERSHIP/SUBSCRIPTION	\$100.00
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$18,758.09
ROSS' AUTOMOTIVE SERVICES	VEHICLE MAINTENANCE	\$79.97
RYAN PARK V F D	MEALS/MOTEL	\$1,147.20
SARATOGA AUTO GLASS	GLASS REPAIRS	\$175.00
SARATOGA AUTO PARTS, INC.	PARTS	\$151.49
SCHAEFFER MFG CO	OIL	\$1,173.06
SHEPARD CONSTRUCTION INC	UNION WIRELESS BLD REMODEL	\$36,906.20
SHEPARD'S	TIRE REPAIR/FUEL	\$3,553.18
SHIVELY HARDWARE	SUPPLIES	\$49.34

SIMON CONTRACTORS	ENCAMPMENT RIVER BRIDGE REPAIR	\$7,935.00
SKYLINE MOTORS, INC.	VEHICLE MAINTENANCE	\$6.72
SMITH TRANSFER & STORAGE, INC.	MOVE PALLET OF PAPER	\$217.50
SNAKE RIVER PRESS	NEWSPAPER ADS	\$324.00
SOURCE GAS	GAS SERVICES	\$4,547.10
SPILLMAN TECHNOLOGIES	SERVER MIGRATION	\$20,000.00
STANLEY CONVERGENT SEC SOLUTIONS	MAINTENANCE CHARGES	\$2,411.82
STAPLES ADVANTAGE	SUPPLIES	\$552.12
TERMINIX	PEST CONTROL	\$758.00
THOMSON REUTERS-WEST PYMT CENTER	INFORMATION CHARGES	\$1,355.84
THOS. Y. PICKETT & CO., INC.	2015 VALUATION CONTRACT	\$11,200.00
TREVATHAN, SABRINA RMR	TRANSCRIPTION	\$1,330.80
TRUE VALUE OF RAWLINS	SUPPLIES	\$1,603.58
TS KEYS	LOCK REPAIRS	\$90.00
US BANK	VARIOUS CHARGES	\$1,364.50
VAN'S WHOLESALE LLC	SUPPLIES	\$962.62
WACO	CONFERENCE REGISTRATION	\$695.00
WARRIOR SERVICES, LLC	PEST CONTROL	\$60.00
WELLS, JACQUELIN	MILEAGE	\$6.50
WEX BANK	FUEL	\$196.27
WORLD WASH LLC	CLEAN HOOD SYSTEMS	\$2,950.00
WY DEPT OF ENVIRONMENTAL QUALITY	DEQ OVERSIGHT CHARGES	\$650.00
WY DIESEL SERVICE	SUPPLIES	\$14.80
WY LAW ENFORCEMENT ACADEMY	TRAINING	\$841.50
WY MACHINERY COMPANY	VEHICLE MAINTENANCE	\$903.67
WY PUBLIC HEALTH LABORATORY	LAB SERVICES	\$96.00
WY STATE FORESTRY	FIRE EQUIPMENT	\$2,019.26
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$909.13
GRAND TOTAL		\$249,075.81

## **CONSENT AGENDA**

Commissioner Johnson moved to approve the consent agenda. Commissioner Espy seconded and the motion carried unanimously.

The following items were on the consent agenda. July 14, 2014 budget hearing minutes and July 15, 2014 regular meeting minutes; a bond for Mary L. Hohnholt, Treasurer for Carbon County School District #2 Recreation Board for \$10,000.00; Road & Bridge receipts for \$50.00; Planning and Development receipts for \$2,890.00; Attorney receipts for \$169.70 and Clerk receipts for \$30,882.50.

## **ELECTED OFFICIALS / DEPARTMENT HEADS**

### **PLANNING**

Commissioner Johnson moved to remain on the mailing list for the Riley Ridge to Natrona Environmental Impact Assistance Statement process with Sid Fox, County Planner at the County Clerk's post office box as the county contact and the Commissioners, his and the attorneys e-mail addresses. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to become a cooperating agency with the BLM in development of the NEPA document for the Rawlins Resource Management Plan amendments. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Espy moved to send a letter in support of the effort by the BLM to remove wild horses from checkerboard land in a part of Carbon County. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to approve the Urban Boundary, Functional Classification, and Central Business District Boundary Concurrence. Commissioner Espy seconded and the motion carried unanimously.

#### **Assessor**

Commissioner Johnson moved to waive the procurement policy and allow the Assessor to receive quotes for a new vehicle less trade of the current vehicle and come August 12 in Baggs with the options for purchase or lease/purchase. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to adopt the FY15 levies and authorize the Chairman's signature on the form. Commissioner Jones seconded and the motion carried unanimously.

#### **IT**

Commissioner Glode moved to approve the bid from ISC for Contract Services in the amount of \$54,400.00. Commissioner Jones seconded and the motion carried unanimously.

#### **Buildings Manager**

Commissioner Jones moved to approve the Certificate of Substantial Completion for the Window and Door project with LM Olson. Commissioner Espy seconded and the motion carried unanimously.

#### **Attorney**

Commissioner Johnson moved to approve a Contract Between State of Wyoming, Department of Family Services and Carbon County Board of County Commissioners to fund services for the Community Juvenile Services Board through June 30, 2016 in the amount of \$50,000.00. Commissioner Jones seconded and the motion carried unanimously.

### **Victim/Witness**

Commissioner Glode moved to approve the Fiscal Year 2015 Contract for Services to Victims of Crime Between the Office of the Attorney General, Division of Victim Services and Carbon County Sheriff's VW. Commissioner Johnson seconded and the motion carried unanimously.

### **CHOKECHERRY AND SIERRA MADRE WIND PROJECT**

Commissioner Espy moved to sign the Stipulation of Uncontested Facts from Power Company of Wyoming. Commissioner Jones seconded and Commissioner Johnson asked if the BOCC should wait until after the hearing. Ms. Perruso stated the purpose is to sign before the hearing to show support. He also confirmed that all stipulations have been addressed through some other source and Ms. Perruso stated that the only one that has not been in the Environmental Impact Statement or a county proceeding is the financial capability however they have been above and beyond the legal standard. Ms. Perruso stated that Hanna has signed however they are not sure if other parties have signed because the signed documents go to the Department of Environmental Quality. The motion carried unanimously.

Commissioner Espy moved to withdraw the request for mitigation of law enforcement in the county's comments to the Industrial Siting Council for Power Company of Wyoming's Chokecherry and Sierra Madre projects. Commissioner Johnson seconded and there was discussion by Attorney Kelly that it would likely be handled in front of ISC that PCW and the county have worked together to come up with an amicable resolution and that this is no longer a concern. The motion carried unanimously.

Commissioner Espy moved to amend the previous motion that rather than formally withdraw the county's potential testimony to request mitigation funds for law enforcement, the witness on behalf of Carbon County will simply address the fact that mitigation funds for law enforcement is no longer necessary. Commissioner Johnson seconded and the motion carried unanimously.

### **MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)**

Commissioner Glode would move to repeal the Emergency Detention Policy and have monthly meetings in lieu of a policy. Commissioner Jones seconded and asked if communication is really going to occur. Mr. Hill offered that the money the county budgets could be allocated towards the hospital could be turned over and no more emergency detention bills would be given to the county. This would solve the problem immediately. Commissioner Espy stated that he would be open to discussing this in the future but for now he feels something is necessary to force the communication. Commissioner Johnson stated he wouldn't mind doing away with the policy but he is worried this would be doing away with the issue. He would like to calendar to revisit in a year. Mr. Hewitt stated that if the only issue is one year then the policy should only reflect that rather than recite statutes and other rules and regulations. The motion carried with Commissioners Glode, Johnson, Jones and Chapman voting for the motion and Commissioner Espy voted against the motion.

### **PLANNING & ZONING**

### **Public Hearing – Z.C. Case File No. 2014-05**

Commissioner Jones moved to approve Resolution No. 2014-21, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2014-05, Todd Anderson's request for a Zone Change from Neighborhood Commercial (C-1) to Residential (RD) on Lot 1, Block 3, Ryan Park, 2<sup>nd</sup> Addition. Commissioner Glode seconded and the motion carried unanimously.

### **Public Hearing – Z.C. Case File No. 2014-06**

Commissioner Glode moved to approve Resolution No. 2014-22, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2014-06, Timothy and Heather Madsen's request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR) on approximately 10.33 acres. Commissioner Johnson seconded and Chairman Chapman asked what lake is adjacent to the property. The landowner replied there are two, one full of leaches and another with public access that would not be blocked by this owner. The motion carried unanimously.

### **Certifications**

Commissioner Espy moved to accept the Certifications of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case File No. 2014-08 – Robert and Lesley Gentry's request for a Zone Change from Ranching, Agriculture, Mining to Forestry Production and Seasonal Recreation; Z.C. Case File No. 2014-09 and C.U. Case File No. 2014-02 – Casey Ebner's request for a Zone Change from Ranching Agriculture, Mining to Highway Commercial and a Conditional Use Permit to allow residential use; Z.C. Case File No. 2014-07 and MIN SUB Case File No. 2014-01 – Kody and Codey Stock's request for a Zone Change from Ranching, Agriculture, Mining to Rural Residential Agriculture and Minor Subdivision to create one parcel, Lot 1=20 acres; and schedule a public hearing for September 2, 2014 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Jones seconded and the motion carried unanimously.

### **ELECTED OFFICIALS / DEPARTMENT HEADS**

#### **County Fire**

Commissioner Johnson moved to approve a Joint Fire Protection Agreement with Natrona County Fire District. Commissioner Espy seconded and the motion carried unanimously.

#### **Clerk**

Commissioner Espy moved that employees who want to serve as election judges would receive their normal pay and not have to take vacation time. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to approved extending Shepard Construction's contract through September 30, 2014 with no penalty for the Union Wireless grant project. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Johnson moved to approve a Grant Award for U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency Grant Programs Directorate FY2014 Emergency Management Performance Grant (EMPG), Project ID 14-GPD-CAR-EM-GCF14 for an award amount and match amount of \$30,000.00. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to accept the reinsurance quote from Reliance with a \$50,000.00 specific deductible, \$125,000.00 aggregating specific deductible and with two lasers as quoted. Commissioner Johnson seconded and the motion carried unanimously.

### **Commissioners**

Commissioner Jones moved to approve the Agreement Between Owner and Contractor on the Basis of a Stipulated Price between the Board of County Commissioners of Carbon County, Wyoming and American Road Maintenance for the Dixon Airport Seal Coat and Marking Project and approve the Notice to Proceed. Commissioner Espy seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Glode moved to go into executive session at 3:12 p.m. with Clerk Bartlett and Attorney Kelly for personnel and other matters considered confidential by law. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 3:35 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Johnson seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Jones moved to adjourn the meeting at 3:36 p.m. Commissioner Johnson seconded and the motion carried unanimously.

A regular meeting of this Board will be held September 2 at 9:00 a.m. and a special meeting will be held September 3 at 8 a.m. to discuss health insurance both at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 12th day of August 2014.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman