

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, June 17, 2014  
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at [www.carbonwy.com](http://www.carbonwy.com), via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, June 17, 2014 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson.

Chairman Chapman called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Commissioner Jones moved to amend the agenda to add a State Fire Assistance Agreement; Incentive Agreement for lights at the Carbon Building; and Cooperative Agreement for asbestos removal at the Hugus-Ferguson Building. Commissioner Espy seconded and the motion carried unanimously.

**VOUCHERS**

Commissioner Espy moved to approve the report of expenditures in the amount of \$529,113.07. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Espy moved to approve a bill to Sunrise Sanitation for \$60.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Espy moved to approve bills to Rawlins Automotive for \$837.20, Shively Hardware for \$13.98 and True Value of Rawlins for \$1,186.04. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALBANY COUNTY GIS	ASSESSOR & GIS HOSTING FEES	\$2,000.00
ALCO	SUPPLIES	\$63.66
ALSCO, AMERICAN LINEN DIVISION	TOWELS/SOAP/MATS	\$126.36
AMERIGAS	PROPANE SERVICES	\$90.10
API SYSTEMS INTEGRATORS	EQUIPMENT SERVICE	\$276.00
ASBESTOS & TECHNICAL SERVICES, INC.	ASBESTOS REMOVAL & DISPOSAL	\$43,000.00

BAGGS, TOWN OF	WATER SERVICES	\$60.70
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$12,407.59
BARKHURST, RAY	MILEAGE	\$34.80
BEHAVIORAL INTERVENTIONS	ELECTRONIC MONITORING	\$645.00
BESEL, KEN	MILEAGE	\$24.00
BI-RITE PHARMACY	PRESCRIPTIONS	\$6,119.70
BLAKEMAN PROPANE	PROPANE SERVICES	\$290.55
BOYS & GIRLS CLUBS OF CARBON CTY	MAY CSBG	\$2,989.60
BROWNELLS, INC	SUPPLIES	\$671.63
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$369.36
BURKHART, CINDY	MILEAGE	\$9.00
CANDY MOUNTAIN	EQUIPMENT RENTAL	\$15.00
CARBON COUNTY 4-H	SHOWCASE SHOWDOWN	\$35.00
CARBON CTY ECONOMIC DEVELOPMENT	4TH QTR SEVERANCE	\$3,750.00
CARBON COUNTY SENIOR SERVICES	LOWRANCE MEALS	\$56.00
CARBON COUNTY TREASURER	BENTSEN MILEAGE/SUPPLIES	\$1,628.51
CARBON COUNTY YOUTH CRISIS CENTER	GRANT FUNDS	\$18,273.15
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$2,345.88
CARERIGHT TECHNOLOGIES, LLC	MEDRIGHT MOBI CHARGES	\$195.00
CATHEDRAL HOME FOR CHILDREN	4TH QTR PER MOU	\$25,000.00
CBM FOOD SERVICE	JAIL MEALS	\$7,337.00
CDW GOVERNMENT, INC.	IT EQUIPMENT	\$7,595.53
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$436.18
CESKO FAMILY MEDICINE, PC	MEDICAL SERVICES	\$425.00
CHARM-TEX, INC.	SUPPLIES	\$61.80
CHARTER COMMUNICATIONS	FIBER LINE/CABLE/INTERNET/PHONE	\$3,004.53
CLYDE, JASON	MEALS/FUEL	\$136.59
COCA-COLA BOTTLING CO HIGH CTRY	EQUIPMENT RENTAL/WATER	\$36.75
COOKS CORRECTIONAL	SCALE	\$102.69
COUNTRY STORE	EMERGENCY HEALTH FUEL	\$17.00
COWDIN, JOHN	MILEAGE	\$32.40
CULLIGAN WATER CONDITIONING	SOFTENER/REVERSE OSMOSIS SYSTEM	\$886.00
DAILY TIMES	NEWSPAPER ADS/RENEWALS	\$1,042.45
DALLIN MOTORS INC	VEHICLE MAINTENANCE	\$38.39
DAN'S TRUCKING	LIMESTONE	\$3,360.00
DAVIDSON FAMILY DENTAL	DENTAL SERVICES	\$385.60
DELEON, JOHN	LEGAL SERVICES	\$1,523.25
DEVINE LAW	LEGAL SERVICES	\$2,427.50
DIXON, TOWN OF	WATER SERVICES	\$146.00
DJ'S	PLEXIGLASS/WINDOW REPLACEMENT	\$272.25
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$670.13
EICHENBERGER, MELISSA	MILEAGE/MEAL	\$449.41
ELK MOUNTAIN CONOCO	FUEL	\$501.03
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$53.00

ENCAMPMENT, TOWN OF	WATER SERVICES	\$77.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
ERICKSON & ROBERTS	LEGAL SERVICES	\$927.03
EXPRESSTOLL	TOLL CHARGES	\$20.40
FEDEX	SHIPPING CHARGES	\$25.55
FEMA FLOOD PAYMENTS	FLOOD INSURANCE	\$2,065.00
FRUDE, CANDICE	MILEAGE	\$109.00
GCR ELECTRONICS, LLC	SITE RENTALS	\$1,200.00
GLAXOSMITHKLINE PHARMACEUTICALS	PH HEALTH VACCINE	\$560.90
GOLDEN, MARY	MILEAGE	\$27.50
GRABAR VOICE & DATA INC	PROFESSIONAL RECORDING SYSTEM	\$38,738.50
GRAINGER	SUPPLIES	\$297.02
GREATER WY BIG BROS/SISTERS	MAY 14 CSBG GRANT FUNDS	\$1,140.59
HAGOOD, VICKI	MILEAGE	\$165.50
HANNA, TOWN OF	WATER SERVICES	\$314.45
HETTGAR, BRIDGET M RN	MILEAGE/POSTAGE	\$17.80
HIGH PLAINS VISION CENTER	VISION SERVICES	\$1,030.00
HILLTOP CONOCO	FUEL	\$44.37
HILLTOP LUBE & AUTOMOTIVE	OIL CHANGE	\$59.00
INT'L ACADEMICS OF EMERG DISPATCH	CDE QUIZZES	\$20.00
ISC, INC	NETWORK UPGRADE/PROJECT SVCES	\$75,222.83
J H KASPAR OIL COMPANY	FUEL	\$17,617.94
JACKALOPE PRINTING	SUPPLIES	\$78.40
JACK'S BODY & FENDER REPAIR	TOW CHARGES	\$104.00
KAISER, DON	MOW & TRIM	\$260.00
KAISLER, TODD	MILEAGE	\$54.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$483.80
KINETIC LEASING	LEASE #CAR3772.107	\$25,038.00
KING SOOPERS CUSTOMER CHARGES	SUPPLIES	\$117.70
KONE ELEVATORS ESCALATORS	ELEVATOR MAINTENANCE	\$7,222.80
L N CURTIS & SONS	EQUIPMENT SERVICING	\$925.56
LEXBO LLC	OFFICE RENT	\$500.00
LONG BUILDING TECHNOLOGIES, INC.	BUILDING MAINTENANCE	\$974.60
MAP TRANSPORTATION	JAIL EXTRADITIONS	\$1,249.95
MEDICINE BOW HEALTH CENTER	SEVERANCE/HEALTH SUBSIDY	\$12,275.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$153.00
MEMORIAL HOSPITAL OF CARBON CTY	MEDICAL SERVICES	\$398.50
MERCK SHARP & DOHME CORP.	PH HEALTH VACCINE	\$570.61
MILLER, JIM	MILEAGE	\$30.60
MOORE MEDICAL CORP.	SUPPLIES	\$391.00
MORT'S AUTOMOTIVE	VEHICLE MAINTENANCE	\$171.49
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$120.00
MY OFFICE ETC.	SUPPLIES	\$3,001.73
NORCO, INC.	CYLINDER RENTAL	\$784.61

OFFICE DEPOT	ENVELOPES/FOLDERS/WHITE OUT	\$156.99
OLD PENITENTIARY JOINT POWERS BD	4TH QTR SEVERANCE	\$3,750.00
ONE OF A KIND CANINE	SNAKE AVOIDANCE CLINIC	\$40.00
OTOOLE, PATRICK "EAMON"	MILEAGE	\$60.00
P M P C ENGINEERING	HARSHMAN ST EXT/SPEED STUDY	\$12,118.80
PATTON, SALLY	MILEAGE/MOTEL	\$477.70
PENCE AND MACMILLAN LLC	LEGAL SERVICES	\$14.69
PERKINS OIL CO	FUEL	\$2,667.93
PETE LIEN & SONS, INC.	LIMESTONE	\$2,148.01
PHILLIPS 66-CONOCO-76	FUEL	\$476.95
PLATTE VALLEY MEDICAL CLINIC	MEDICAL SERVICES	\$442.00
PUBLIC SAFETY CENTER, INC	GUN BOX	\$59.99
QUICKSPACE	DOUBLE DOORS	\$9,100.00
QUILL CORPORATION	SUPPLIES	\$1,504.05
RACO INDUSTRIES	LABEL PRINTER RIBBON	\$107.28
RASMUSSEN FURNITURE	STEAMVAC	\$249.00
RAWLINS AUTOMOTIVE	PARTS	\$837.20
RAWLINS CARBON CTY AIRPORT BOARD	4TH QTR SEVERANCE	\$5,000.00
RAWLINS EYE CARE	VISION SERVICES	\$196.00
RAWLINS URGENT CARE	MEDICAL SERVICES	\$175.00
RAWLINS, CITY OF	WATER SERVICES	\$235.10
REMICK, SHELIA	SUPPLIES	\$11.04
RICOH USA, INC	IT COPIERS	\$691.80
RIVIERA LODGE	MOTEL	\$85.32
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$11,292.55
ROSS' AUTOMOTIVE SERVICES	VEHICLE MAINTENANCE	\$89.04
ROWAN, KRISTY	SUPPLIES	\$10.47
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT/SUPPLIES	\$5,147.88
RYAN PARK V F D	FUEL/MOTEL REIMBURSEMENT	\$1,000.14
SAPP BROS TRUCK STOPS, INC.	TIRES/WHEEL	\$880.00
SARATOGA AUTO PARTS, INC.	SUPPLIES	\$380.79
SARATOGA FEED & GRAIN	WOOD POSTS/GATE	\$205.20
SARATOGA SUN	NEWSPAPER ADS/RENEWALS	\$2,469.00
SARATOGA, TOWN OF	WATER SERVICES	\$115.10
SHEPARD CONSTRUCTION INC	BLDG REMODEL/DOOR REPLACEMENT	\$30,740.00
SHIVELY HARDWARE	HANDLES	\$13.98
SHOPKO	HAIRCUT KIT	\$24.99
SNAKE RIVER PRESS	NEWSPAPER ADS/RENEWALS	\$102.00
SOUTH CENTRAL WY EMS	4TH QTR SEVERANCE	\$12,500.00
STANLEY CONVERGENT SEC SOLUTIONS	EQUIPMENT SERVICE	\$288.00
STAPLES ADVANTAGE	SUPPLIES	\$403.65
STODDARD, CURTIS T.	MEDICAL SERVICES	\$81.00
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICES	\$60.00
SWISHER HYGIENE FRANCHISEE TRUST	CLEANING SUPPLIES	\$185.12

TANDAN SANITATION SERVICES	GARBAGE SERVICES	\$50.00
TERMINIX	PEST CONTROL	\$231.00
TRADING POST	FUEL	\$134.42
TRUE VALUE OF RAWLINS	SUPPLIES	\$1,186.04
U S IDENTIFICATION MANUAL	MANUAL UPDATE	\$82.50
US BANK	MEAL	\$2,150.07
VALLEY OIL COMPANY	FUEL	\$1,553.29
VALLEY PHARMACY	PRESCRIPTIONS	\$218.30
VAN'S WHOLESALE LLC	SUPPLIES	\$880.72
VERIZON WIRELESS	TELEPHONE SERVICES	\$682.59
W.A.R.M. PROPERTY INSURANCE POOL	CRIME INSURANCE	\$735.00
WARD LABORATORIES, INC	SOIL SAMPLES	\$16.00
WEST PAYMENT CENTER	INFORMATION CHARGES	\$848.53
WEX BANK	FUEL	\$130.30
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$550.00
WY ASSOCIATION OF SHERIFFS & CHIEFS	2014-2015 DUES	\$400.00
WY DEPT OF HEALTH	MOTOR VEHICLE BILLING/PAYROLL	\$38,624.00
WY DEPT OF TRANSPORTATION	ROAD MAINTENANCE	\$11.66
WY DIESEL SERVICE	SUPPLIES	\$14.80
WY MACHINERY COMPANY	ALTERNATOR/BELTS	\$1,325.45
WY PUBLIC HEALTH LABORATORY	LABORATORY SERVICES	\$178.00
WY STATE FORESTRY	FIRE SUPPRESSION PREMIUM	\$22,929.11
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$1,670.07
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$691.88
YOUNG, CHARLES MD	MEDICAL SERVICES	\$820.00
GRAND TOTAL		\$531,210.29

### **CONSENT AGENDA**

Commissioner Glode moved to approve the consent agenda. Commissioner Johnson seconded and the motion carried unanimously.

The following items were on the consent agenda. June 3, 2014 regular meeting minutes and June 10 and 11, 2014 budget meeting minutes; Clerk of District Court receipts for \$2,895.05; and Road & Bridge receipts for \$195.95.

### **ELECTED OFFICIALS / DEPARTMENT HEADS**

#### **Fire**

Commissioner Johnson moved to waive the fee for fireworks permits for two applicants using over the counter products. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to schedule a public hearing July 2 in the evening in Rawlins to take public comment on the formation of a fire protection district. Commissioner Johnson seconded and there was discussion of what day to hold it to ensure it did not conflict with town council meetings. The motion carried unanimously.

Commissioner Johnson moved to approve the State Fire Assistance Subrecipient Agreement and related documents for a total award amount of \$16,086.00. Commissioner Glode seconded and the motion carried unanimously.

### **Public Health**

Commissioner Glode moved to approve a Contract between Wyoming Department of Health, Public Health Division, Carbon County Health Officer and Carbon County for a term beginning July 1, 2014 through June 30, 2015 for a total not to exceed \$9,600.00 excluding travel expense reimbursement; Agreement for Services between Archie P. Kirsch, M.D., and Carbon County Government for a term of July 1, 2014 through June 30, 2015 for a total of \$500.00 per month; Memorandum of Understanding Between Wyoming Department of Health, Public Health Division and Carbon County for Maternal and Child Health Services; and Contract Between Wyoming Department of Health, Public Health Division and Carbon County to develop public health emergency preparedness and response capability for a term from July 1, 2014 through June 30, 2015, total payment not to exceed \$60,015.00. Commissioner Espy seconded and the motion carried unanimously.

### **Sheriff**

Commissioner Jones moved to purchase the video arraignment system for the jail in the amount of \$11,374.45 and a new booking camera for \$1,117.51 from jail operation and maintenance funds. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones moved to waive the procurement policy and purchase a live scan fingerprint machine in the amount of \$32,000.00 from jail operation and maintenance funds. Commissioner Glode seconded and the motion carried unanimously.

### **Buildings Manager**

Commissioner Glode moved to approve the Incentive Agreement from Rocky Mountain Power for Carbon Building energy efficient lights to be rebated \$9,680.00. Commissioner Johnson seconded and the motion carried unanimously.

### **Clerk**

Commissioner Jones moved to approve the Extended Professional Service Agreement between the University of Wyoming and the Board of County Commissioners of Carbon County committing the county to contribute \$21,084.00 annually to the University of Wyoming Cooperative Extension Service through June 30, 2015. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to approve the Cooperative Agreement Between Wyoming Department of Environmental Quality and Carbon County to abate any asbestos inside the Hugus-Ferguson Building in the amount of \$50,000.00 effective through June 30, 2014. Commissioner Glode seconded and the motion carried unanimously.

#### **BUDGET AMENDMENT FY 2014**

Commissioner Glode moved to adopt Resolution No. 2014-13, FY 2014 Budget Amendment Number Two adding \$3,500.00 to the Fair budget and \$24,950.00 to the Youth Crisis Center budget. Commissioner Johnson seconded and the motion carried unanimously.

#### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:40 a.m. with Clerk Bartlett for personnel and other matters considered confidential by law. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:49 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Jones seconded and the motion carried unanimously.

#### **FIRE VEHICLE BIDS**

Commissioner Johnson moved to accept the low bid from Fremont Motors totaling \$65,654.19 for a 2015 F-550. Commissioner Espy seconded and the motion carried unanimously.

#### **ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 4:06 p.m. Commissioner Jones seconded and the motion carried unanimously.

A public hearing on the proposed budget for fiscal year ending June 30, 2015 will be held July 14 and a regular meeting of this Board will be held July 15 both at 9 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 1st day of July 2014.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman