

**MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, August 6, 2013
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 6, 2013 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson; Deputy County Attorney Mike Kelly; and County Clerk Gwynn Bartlett.

Chairman Chapman called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections.

VOUCHERS

Commissioner Espy moved to approve the report of expenditures in the amount of \$188,379.04. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Espy moved to approve payment to Rawlins Automotive in the amount of \$48.15, Shively Hardware in the amount of \$23.96 and True Value in the amount of \$595.31. Commissioner Johnson seconded with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	\$117.88
AMERIGAS	PROPANE SERVICES	\$564.10
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$3,999.66
BARKHURST, RAY	MILEAGE	\$34.80
BI-RITE PHARMACY	PRESCRIPTIONS	\$626.55
BLACK DIAMOND ELECTRIC	SWITCH INSTALLATION	\$300.81
BOB BARKER COMPANY, INC.	SUPPLIES	\$907.37
BRESNAN COMMUNICATIONS	CABLE SERVICES	\$27.15
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$640.48
CANDY MOUNTAIN	WATER/EQUIPMENT RENTAL	\$52.50
CARBON COUNTY BAR ASSOCIATION	2013 BAR DUES	\$150.00
CARBON COUNTY SENIOR SERVICES	MATCHING FUNDS/MEALS	\$65,036.00
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$353.71
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$186.86
CBM FOOD SERVICE	JAIL MEALS	\$12,037.59

CENTURY LINK	TELEPHONE SERVICES	\$127.00
CENTURYLINK	TELEPHONE SERVICES	\$604.16
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$25.89
CESKO FAMILY MEDICINE, PC	MEDICAL SERVICES	\$995.00
CNA SURETY	RERUCHA/SMITH BONDS	\$200.00
CONLEY, MARCI	LOVE & LOGIC FACILITATION	\$300.00
CONSTRUCTION CONSULTING SERVICE	MEETINGS/EMAILS/PHONE CALLS	\$2,000.00
CORKLE OIL CO LLC	TANK INSTALLATION	\$216.30
COUNTRY STORE	FUEL	\$61.00
COWDIN, JOHN	MILEAGE	\$32.40
CRUZ, PAUL	LAWN CARE	\$500.00
DAILY TIMES	NEWSPAPER ADS	\$533.52
DELEON, JOHN	LEGAL SERVICES	\$2,637.75
DISPLAY FIXTURE STORE	BULLETIN SIGN HOLDER	\$300.80
DIXON, TOWN OF	WATER SERVICES	\$299.45
EASTMAN, PATRICK	MILEAGE	\$67.20
ELK MOUNTAIN, TOWN OF	SERVICE AGREEMENT	\$500.00
ERICKSON & ROBERTS	LEGAL SERVICES	\$621.17
FARMER BROTHERS COFFEE	SUPPLIES	\$218.02
FASTENAL	WATER	\$39.77
FEDEX	POSTAGE	\$26.37
FORSTER LANDSCAPE & CONSTRUCTION, INC.	TURN ON IRRIGATION /SUPPLIES	\$277.50
GLAXOSMITHKLINE PHARMACEUTICALS	VACCINE	\$366.30
GRAINGER	SUPPLIES	\$790.97
GRAPHIC SPORTS	SUPPLIES	\$169.00
HANNA, TOWN OF	WATER SERVICES	\$203.21
HAYS, STEPHEN DDS	DENTAL SERVICES	\$306.00
HETTGAR, BRIDGET M RN	VARIOUS REIMBURSEMENT	\$242.32
HI COUNTRY LANDSCAPES & LAWN CARE LLC	SPRING CLEANUP	\$1,100.00
HIGH PLAINS POWER	ELECTRICAL SERVICES	\$470.93
HIGH PLAINS VISION CENTER	VISION SERVICES	\$649.00
HILLCREST SPRING WATER, INC.	EQUIPMENT RENTAL	\$28.00
HILLTOP CONOCO	FUEL	\$35.97
HILLTOP LUBE & AUTOMOTIVE	TIRES	\$1,045.00
IRON J TOWING	TOW CHARGES	\$360.00
J H KASPAR OIL COMPANY	FUEL	\$5,073.49
JACKALOPE PRINTING	SUPPLIES	\$101.97
KAISER, DON	LAWN CARE	\$100.00
KAISLER, TODD	MILEAGE	\$54.00
KENCO SECURITY AND TECHNOLOGY	ALARM MONITORING	\$34.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$1,122.58

KING SOOPERS CUSTOMER CHARGES	FOOD	\$114.84
KIRSCH, ARCHIE P	COUNTY HEALTH OFFICER	\$1,500.00
L & L ELECTRIC	REPLACE LAMPS IN FIXTURES	\$999.00
MACPHERSON, KELLY & THOMPSON, LLC	LEGAL SERVICES	\$25.12
MATTHEW BENDER & CO, INC.	WY STATUTES	\$2,653.60
MEDICINE BOW HEALTH CENTER	MEDICAL SERVICES	\$50.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$129.00
MILLER, JULI	MEALS/MILEAGE	\$352.33
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$85.00
MUDDY GAP TRAILER PARK	WATER SERVICES	\$90.00
MURANE & BOSTWICK, LLC.	PROFESSIONAL SERVICES	\$1,281.95
MY OFFICE ETC.	SUPPLIES	\$748.59
NEUTRON INDUSTRIES	CLEANING SUPPLIES	\$144.72
NEVE'S UNIFORMS	SHERIFF UNIFORMS	\$136.89
NORCO, INC.	SUPPLIES	\$32.09
NORTH PARK PROPANE, LLC	PROPANE TANK/PROPANE	\$1,171.50
NORWOOD, LUCY	MILEAGE	\$31.00
NRS	SUPPLIES	\$226.88
OLIVER, KASSANDRA	TUITION REIMBURSEMENT	\$180.00
OPFAR, CLAUDIA	MILEAGE	\$137.00
OPTIMUM	CABLE/INTERNET/PHONE	\$93.70
O'REILLY AUTO PARTS	SUPPLIES	\$108.58
PATTON, ROBERT L.	MILEAGE	\$64.20
PERKINS OIL CO	FUEL	\$280.94
PHILLIPS 66-CONOCO-76	FUEL	\$1,167.75
PITNEY BOWES	SUPPLIES	\$250.73
PLATTE VALLEY MEDICAL CLINIC	MEDICAL SERVICES	\$1,014.00
PROFESSIONAL OXYGEN SUPPLY	REFILL OXYGEN TANK	\$12.50
PUBLIC SAFETY CENTER, INC	SUPPLIES	\$299.94
QUESTAR GAS	GAS SERVICES	\$11.00
QUILL CORPORATION	SUPPLIES	\$171.41
RACO INDUSTRIES	SUPPLIES	\$84.59
RAWLINS AUTOMOTIVE	PARTS	\$48.15
RAWLINS EASTSIDE CARWASH	WASH CARDS	\$22.50
RAWLINS EYE CARE	VISION SERVICES	\$310.00
RAWLINS FAMILY MEDICAL, P.C.	MEDICAL SERVICES	\$378.00
RAWLINS FIRE EXTINGUISHER	FIRE EXTINGUISHER INSPECTIONS	\$230.00
RAWLINS URGENT CARE	MEDICAL SERVICES	\$117.00
RAWLINS, CITY OF	WATER SERVICES	\$3,862.20
REMICK, JOE B	VARIOUS REIMBURSEMENT	\$391.08
REMICK, SHELIA	VARIOUS REIMBURSEMENT	\$9.48

RIVER STREET MOTORS, INC	VEHICLE MAINTENANCE	\$98.29
RIVERSIDE GARAGE & CABINS	SUPPLIES	\$13.16
ROCKY MOUNTAIN INFO NETWORK	MEMBERSHIP FEES	\$100.00
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$18,677.94
ROSS' AUTOMOTIVE SERVICES	OIL CHANGE	\$96.21
RYAN ELECTRONICS INC	ANTENNA/MOUNT KIT/SERVICE CALL	\$2,806.50
SARATOGA AUTO PARTS, INC.	PARTS	\$427.30
SCHAEFFER MFG CO	OIL	\$1,016.80
SCHERMETZLER, SHEELA M ED.S.	CSBG AGENCY MONITORING	\$686.75
SCHILLING & WINN PC	COPYING FEES	\$79.40
SECURITY TRANSPORT SERVICES, INC.	JAIL EXTRADITIONS	\$2,379.30
SHEPARD'S	FUEL/SUPPLIES	\$3,719.09
SHIVELY HARDWARE	SUPPLIES	\$23.96
SOURCE GAS	GAS SERVICES	\$3,289.67
STAPLES ADVANTAGE	SUPPLIES	\$427.40
STATE OF WYOMING A & I	MAINFRAME ACCESS	\$12.88
STEPHENSON, LEE ANN	MILEAGE	\$31.20
SWISHER HYGIENE FRANCHISEE TRUST	CLEANING SUPPLIES	\$529.88
TANDAN SANITATION SERVICES	GARBAGE SERVICES	\$50.00
TERMINIX	PEST CONTROL	\$919.00
THOS. Y. PICKETT & CO., INC.	VALUATIONS CONTRACT PAYMENT	\$5,500.00
TRADING POST	SUPPLIES	\$14.00
TRUE VALUE OF RAWLINS	SUPPLIES	\$595.31
T'S KEYS	RESET ELECTRIC LOCKS	\$40.00
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$1,963.04
UNITED STATES TREASURY	RESEARCH FEE	\$368.00
UTILITY BILL SOLUTIONS GROUP	UTILITY SAVINGS	\$152.68
VAN'S WHOLESALE LLC	SUPPLIES	\$702.19
WACO	REGISTRATIONS	\$820.00
WARRIOR SERVICES, LLC	PEST CONTROL	\$60.00
WEST PAYMENT CENTER	INFORMATION CHARGES	\$900.11
WESTERN TRUCK REPAIR	SUPPLIES	\$19.30
WILSON, MARGARET	PATCHES	\$36.00
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$1,358.00
WORLD WASH LLC	KITCHEN EXHAUST SYSTEM CLEANING	\$2,025.00
WY BRAND INDUSTRIES	SUPPLIES	\$63.30
WY DEPT OF HEALTH	MOTOR VEHICLE BILLING	\$219.50
WY DIESEL SERVICE	PARTS	\$2,132.56
WY GUARDIANS AD LITEM PROGRAM	GAL FEES COUNTY MATCH	\$8,013.65
WY MACHINERY COMPANY	PARTS	\$15.12
WY RENTS, LLC	MANLIFT RENTAL	\$132.50

WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$883.38
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$273.13
YOCUM, LEO	MILEAGE	\$42.00
YOUNG, CHARLES MD	MEDICAL SERVICES	\$125.00
ZIPLOCAL	ADVERTISING	\$319.20
GRAND TOTAL		\$189,046.46

BUDGET AMENDMENT FY 2013

Public Hearing

Chairman Chapman opened a public hearing at 9:15 a.m. to hear comments on amending the county's fiscal year 2012-2013 budget.

Clerk Bartlett noted that the following budgets will be amended. Clerk increase of \$3,383.34; Coroner increase of \$2,449.07; Administration increase of \$56,738.11; Public Health increase of \$3,965.47; and Emergency Management increase of \$2,330.37. Clerk Bartlett advised the advertisement was placed in the Saratoga Sun July 24. Chairman Chapman called for comments and hearing no comments, closed the public hearing at 9:17 a.m.

Commissioner Glode moved to adopt Resolution No. 2013-32, FY 2013 Budget Amendment Number Three. Commissioner Johnson seconded and the motion carried unanimously.

RESOLUTION 2013 - 32
FY 2013 BUDGET AMENDMENT NUMBER THREE

WHEREAS Carbon County adopted the Fiscal Year 2013 Budget in accordance with the Wyoming Uniform Municipal Fiscal Procedures Act; and

WHEREAS the Board of Carbon County Commissioners wishes to amend the adopted budget in accordance with the same Act;

NOW, THEREFORE, BE IT RESOLVED that the following budget amendments are made.

Fund/Entity	12-13 Approved Budget	Amendment Amount	12-13 Amended Budget
Clerk	\$ 517,162.45	\$ 3,383.34	\$ 520,545.79
Coroner	\$ 139,394.02	\$ 2,449.07	\$ 141,843.09
Administration	\$5,249,946.15	\$56,738.11	\$5,306,684.26
Public Health	\$ 306,889.28	\$ 3,965.47	\$ 310,854.75
Emergency Management	\$ 54,747.03	\$ 2,330.37	\$ 57,077.40

PASSED, APPROVED AND ADOPTED this 6 day of August, 2013.

CARBON COUNTY, WYOMING
-s- Leo Chapman, Chairman

ATTESTED:
-s- Gwynn G. Bartlett, County Clerk

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC) / QUORUM HEALTH RESOURCES (QHR) CONTRACT RENEWAL

Ned Hill, Chief Executive Officer and David Pike, Chief Financial Officer of MHCC presented a financial statement as of June 30, 2013. The hospital board members were also present. Mr. Hill discussed the fact that approximately \$2.6 million in free care was written off last year which is why they ended with an operating loss in June however overall the year ended with a \$1.1 million profit. Mr. Hill noted that all bad debt has been paid off and the hospital is current on its bills.

Mr. Hill noted that while there are great strides in operations, there are still large debt from the past they still must pay. MHCC only has 11 days operating cash, the standard is over 100 days on hand.

Mr. Hill discussed an employee survey recently completed by 103 MHCC employees noting that 67% answered morale is improving, good or excellent and 16% answered it is getting worse or poor. Rayetta Kirkley, MHCC nurse spoke about the positive changes she has seen at MHCC over the past year. Mark Kostovny, board member further discussed morale at MHCC.

Chairman Chapman noted that the BOCC would like to invite the MHCC board to a special meeting in the near future to further discuss the Quorum contract renewal. Commissioner Jones discussed her concern for the loss of patients to other facilities and she would like to see that further addressed and agrees that a special meeting is in order.

Commissioner Jones moved to have a special meeting or workshop with the hospital board members at the hospital. Commissioner Johnson seconded and there was discussion that this would be held at MHCC in the evening at a date to be determined. The motion carried unanimously.

Mr. Kostovny asked the BOCC to trust the board they appointed to run the hospital and noted that board approved Quorum's contract extension. Mr. Kostovny asked the BOCC to do the same. Commissioner Jones stated the 4 year term and price increases are her concern and the point of the workshop was to further discuss the contract renewal. Commissioner Glode stated she believes that MHCC does need Quorum however she would like more explanation on the 4 year term and asked if the term is negotiable. Mr. Kostovny addressed the term noting the hospital board discussed it and with the massive changes in healthcare the board felt they needed some continuity. QHR initially proposed a 5 year term so he feels this has already been negotiated down.

Dr. David Cesko, board member, stated he appreciated the BOCC's due diligence and stated his support for renewing QHR's contract as they offer the employees the stability they deserve. A special meeting was scheduled for August 13 at the hospital at 6:00 p.m.

ELECTED OFFICIALS / DEPARTMENT HEADS

Treasurer

Treasurer Cindy Baldwin presented tax abatements and rebates for the Chairman's signature then presented an overview of the county's investments. She also discussed fuel usage at the Dixon Airport noting it was mostly locally used.

Attorney

Deputy County Attorney Mike Kelly presented a contract with Long Building Technologies for the Carbon Building HVAC project. He also presented a contract with Klingsporn Engineering for their services on the same project.

Commissioner Espy moved to approve a contract with Long Building Technologies for the Carbon Building HVAC project. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to approve a contract with Klingsporn Engineering for the Carbon Building HVAC project in the amount of \$169,500.00. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to pay \$23,000.00 to Klingsporn Engineering from the lease/purchase now for the Carbon Building HVAC project and to authorize the Chairman and County Clerk to process future invoices that are within the parameters of the contract. Commissioner Jones seconded and the motion carried unanimously.

Mr. Kelly asked the BOCC if they would like to change the October 1 meeting due to Wyoming Department of Environmental Quality (DEQ), Industrial Siting Division scheduling a hearing to consider proposed amendments to the Medicine Bow Fuel and Power Permit on that day at 9 a.m. in Wheatland. The BOCC stated it would consider rescheduling its meeting once it knows that the DEQ will hold its meeting without change.

Mr. Kelly discussed the dates of the upcoming Transwest Express cooperators and general public meetings. He also discussed the Energy Gateway South project proposed routing from the Bureau of Land Management. This mirrors the Gateway West project, both not in conformance with the tri-county route Carbon County is endorsing. Mr. Kelly reported the county received notice that the second draft of the Environmental Impact Statement on the Gateway South project has been postponed.

Public Health

Public Health Nurse, Bridget Hettgar reported she will have three vacancies in her office soon. She discussed rehiring of these vacancies because the county contributes 35% of the funding towards these positions. The BOCC agreed the positions are necessary and need filled.

Fire

County Fire Warden, John Rutherford asked the board to sign a letter to the State Forestry to continue to participate in the Urban Interface, Firewise Program.

Commissioner Johnson moved to authorize the Chairman's signature on a letter to the Wyoming State Forestry Division advising them that Carbon County Government will provide grant management and project coordination for the 2014 Western States Wildland Urban Interface Grant. Commissioner Glode seconded and the motion carried unanimously.

Mr. Rutherford reported the Town of Medicine Bow is not interested in the county's surplus truck so he has offered it to Saratoga who is interested. He reported he is still working with Sweetwater County on a mutual aid agreement. He discussed fees noting he came up with approximately \$1,000.00 a month based on past responses.

Mr. Rutherford reported he hired WLC Engineering to resurvey the Ryan Park Fire Department. The original survey was incorrect and the current facility was constructed approximately 11' in the platted street. County Planning Director Sid Fox presented a copy of the survey and reported in 1996 the Ryan Park Homeowner's Association provided the current parcel to the county. He recommended that he have further opportunity to review the situation and make a recommendation at a future meeting, likely to include cleaning up the deed because of the encroachment.

Mr. Rutherford noted he would be working on a memorandum of understanding with Medicine Bow to respond outside their town limits and present it at a future meeting.

RECESS

Chairman Chapman called a recess at 11:03 a.m. to view the county's new fire truck. The meeting was reconvened at 11:20 a.m.

RAWLINS - CARBON COUNTY AIRPORT BOARD

Rick Caldwell and Kris Thorvaldson, Rawlins – Carbon County Airport Board members thanked the board for donation of a pickup and fuel trailer. They also thanked the board for the funding given to the board however they asked if additional funding became available they would appreciate consideration. They also invited the BOCC to a meeting with the city and the airport board this evening regarding the airport operations and financial situation.

Commissioner Jones asked if the board had considered moving to a card fuel system and hiring a fixed based operator. Mr. Caldwell stated the fuel system and fixed base operations are separate from their original budget request. The Airport Improvement Program (AIP) was discussed.

HARSHMAN STREET ROAD EXTENSION GRANT

Clerk Bartlett presented a grant agreement between the Wyoming Business Council and Carbon County to construct a new road to connect Harshman Street with Aberdeen Boulevard. She noted that Attorney Kelly, Amy Bach from the City of Rawlins and Dave Throgmorton from the Carbon County Higher Education Center have approved the agreement. Amy Bach was present and noted at the time the grant was applied for, the city had an engineer on staff and they had agreed to provide those services. She reported PMPC is the acting engineer and she would like the county to waive the procurement policy and use PMPC for services on this project. Clerk Bartlett noted this is allowable under the grant.

Commissioner Espy moved to approve the Business Ready Community Grant Loan Agreement between the State of Wyoming, by and through the Wyoming Business Council and Carbon County to construct a new road to connect Harshman Street with Aberdeen Boulevard and to waive the county's

procurement procedures for the project and use PMPC for the engineering of the project. Commissioner Jones seconded and the motion carried unanimously.

HAZARD MITIGATION GRANT / PLAN

Clerk Bartlett discussed the Carbon County Multi-jurisdictional Hazard Mitigation Planning and presented a letter committing the county to a matching fund requirement of \$7,500.00 for a 75%/25% grant and as participating jurisdiction in Carbon County Multi-jurisdictional Hazard Mitigation Planning.

Commissioner Glode moved to authorize the Chairman's signature on a letter serving as Carbon County's commitment to meet the matching fund requirements for the Multi-hazard Mitigation Plan Update, planning grant PDM/Hazard Mitigation Program project with a matching fund requirement of \$7,500.00 and a letter of commitment as participating jurisdiction in Carbon County Multi-jurisdictional Hazard Mitigation Planning. Commissioner Johnson seconded and the motion carried unanimously.

Clerk Bartlett advised she will also need letters from the towns and will distribute a sample to them this week.

ROAD & BRIDGE

Road & Bridge Superintendent Bill Nation discussed his department's efforts on the recent West Fork Battle Creek fire and presented copies of the documents he submitted to get reimbursed for this.

MENTAL HEALTH / EMERGENCY DETENTIONS

Mental Health Examiner Glenn Biggs reported that he previously submitted a job description earlier this year and provided an overview of his duties and responsibilities. He reported this is a statutorily required position in Title 25. The county and that person must have certain education in the field. He stated he is always on call for mental health issues at the hospital. He also visits the jail weekly to provide similar services there.

CLERK

Minutes

Commissioner Jones moved to approve the minutes of the July 16, 2013 regular meeting of the Board of Carbon County Commissioners as presented. Commissioner Espy seconded and the motion carried unanimously.

Bonds

Commissioner Johnson moved to approve a Continuation Certificate for a bond for Owen Williams, Treasurer for Medicine Bow Conservation District in the amount of \$10,000.00; bond for Leon Corpuz, Treasurer for the Carbon County Museum in the amount of \$1,000.00; bond for Garry L. Goergen, Treasurer for the Predator Management District Board in the amount of \$10,000.00; bond for Suzie Cox,

Clerk/Treasurer for the Town of Saratoga in the amount of \$50,000.00; bond for Doreen Harvey, Court Clerk for the Town of Encampment in the amount of \$25,000.00; bond for Susan Munson, Deputy Clerk for the Town of Encampment in the amount of \$5,000.00 and a Continuation Certificate for a bond for a Public Employee Blanket Position, Memorial Hospital of Carbon County in the amount of \$25,000.00. Commissioner Glode seconded and the motion carried unanimously.

Monthly Receipts

Clerk Bartlett reported fees were collected for the County Clerk totaling \$26,088.50, Road & Bridge totaling \$150.00, Planning & Development totaling \$1,810.00 and County Attorney totaling \$104.20 all for the month of July 2013.

Board Appointments

Commissioner Glode moved to reappoint Sue Jones and Randy Raymer to the Upper Platte River Solid Waste Disposal District for three-year terms expiring September 2016; appoint Teddy Fross to the Urban Systems Committee for a four-year unexpired term expiring January 2017; and appoint Cynthia Cobb to the Baggs Solid Waste Disposal District for a three-year term expiring September 2016. Commissioner Johnson seconded with all voting for the motion except Commissioner Jones who abstained.

Baggs Meeting

Clerk Bartlett discussed the meeting in Baggs on August 20 and asked the BOCC if any additional meetings or workshops need to be scheduled. She advised she has scheduled a Dixon Senior Center tour with Dixon Mayor Matt Feldmann and to discuss the Little Snake River Event Center property ownership. There were no additional meetings or workshops to schedule.

24-Hour Permits

Clerk Bartlett reported she issued a 24-hour catering permit for an additional dispensing room to Whistle Pig Saloon for the Bullfest for August 3-4 and a 24-hour malt beverage permit to the Hotel Wolf for the Saratoga Bullfest at Buck Springs Arena for August 3.

Clerk Bartlett advised the Ryan Park Volunteers will be having their annual fund raising event at the Carbon County Fire Department at Ryan Park which is county owned property. She presented an agreement authorizing the Rendezvous Lodge, LLC be issued a 24-hour catering permit for August 24 to serve alcoholic and malt beverages on the premises.

Commissioner Jones moved to approve the Chairman's signature on an agreement authorizing Rendezvous Lodge, LLC be issued a 24-hour catering permit for August 24 at the Carbon County Fire Department at Ryan Park. Commissioner Espy seconded and the motion carried unanimously.

Specific Purpose Tax Reimbursement

Clerk Bartlett presented Requisition #35 for Memorial Hospital of Carbon County's 2009 specific purpose tax project.

Commissioner Espy moved to authorize the Chairman's signature on Carbon County 2009 Specific Purpose Tax Joint Powers Board Requisition #35 in the amount of \$37,847.87. Commissioner Glode seconded and the motion carried unanimously.

Union Wireless Retail Store

Clerk Bartlett presented Wyoming Business Council Draw Down Request No. 2 for Construction Consulting Service, Invoice #001.

Commissioner Jones moved to authorize the Chairman's signature on the Wyoming Business Council, Investment Ready Communities, Draw Down Request No. 2 in the amount of \$1,260.00. Commissioner Espy seconded and the motion carried unanimously.

Clerk Bartlett provided an update on the Union Wireless project.

Commissioner Glode moved to authorize the Chairman to sign a letter to the Wyoming Business Council to amend the budget for asbestos abatement and extend the time period for completion of the grant through August 2014. Commissioner Johnson seconded and the motion carried unanimously.

Mill Levy Worksheet

Clerk Bartlett discussed the Mill Levy Worksheet.

Commissioner Johnson moved to approve the Carbon Mill Levy Worksheet for 2013. Commissioner Glode seconded and the motion carried unanimously.

Memorial Hospital of Carbon County (MHCC) Meeting

Clerk Bartlett updated the BOCC on the MHCC meeting that she and Treasurer Baldwin attended. She advised that MHCC moved to go forward with the State Loan and Investment Board grant for emergency detention rooms, discussed budget and hospital district formation.

Carbon Building Lease

Clerk Bartlett presented a lease for office space located at the Carbon Building occupied by the Department of Family Services. She noted that Deputy Attorney Mike Kelly and Buildings Manager Craig Jones have reviewed the lease and recommend approval.

Commissioner Espy moved to approve Lease No. 8-09274 Between the State of Wyoming, Department of Administration & Information, Construction Management and Carbon County Commissioners for a

term of two years commencing July 1, 2013 and terminating June 30, 2015 in the amount of \$52,416.00 per year. Commissioner Glode seconded and the motion carried unanimously.

DIXON AIRPORT ENGINEERING FIRM SELECTION

Commissioner Jones advised Airport Development Group, Armstrong Consultants, Inc., James Gores & Associates, GDA Engineers and Sage Civil Engineering & Surveying were interviewed on July 18 to provide consulting engineering and planning services for the Dixon Airport. The selection committee were herself, Commissioner Espy, Mike Kelly and Brent Wilson of Dixon and they recommend GDA Engineers be hired for five years.

Commissioner Espy moved to appoint GDA Engineers as a consultant to the county to provide engineering and planning services for the Dixon Airport for a period of five years. Commissioner Jones seconded and the motion carried unanimously.

RECESS

Chairman Chapman recessed for lunch at 12:39 p.m. and reconvened at 3:03 p.m.

PLANNING & ZONING

Certifications

Sid Fox, Planning Director presented the Certifications of Recommended Action for Z.C. Case File No. 2013-06 for Joseph "Skip" and Darlene O'Melia (Applicants) and Omstrom, LC (Owner) and Carbon County 2013 Fee Schedule Amendments.

Commissioner Glode moved to accept Certifications of Recommended Action and schedule a public hearing for September 3, 2013 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming for Z.C. Case File No. 2013-06 for Joseph "Skip" and Darlene O'Melia (Applicants) and Omstrom, LC (Owner) and Carbon County 2013 Fee Schedule Amendments. Commissioner Johnson seconded and the motion carried unanimously.

PLANNING & DEVELOPMENT

Planning Director Sid Fox advised that on July 6, 2012 the owners of the Cassidy River Ranch agreed to complete the construction and graveling of approximately 2.5 miles of access road by the end of December 2013. Mr. Fox discussed a letter received from Martin A. Pedersen who was hired by the Wyoming Ranch Company to oversee the construction of these roads and due to health reasons is requesting a delay in the completion date for these roads until December 31, 2014. The ranch's attorney also requested that a lot be amended therefore Mr. Fox stated he would bring the matters back together for formal action at a future meeting.

Mr. Fox discussed the county's current building permit procedures noting most entities do not require permits for small structures like a shed.

HEALTH INSURANCE PLAN

Rob Henderson and Devin Hilton from Cobecon discussed the health insurance plan.

Commissioner Johnson moved to approve all changes to the health insurance plan as presented. Commissioner Jones seconded and there was discussion that if someone is participating in wellness they could use Teladoc at no charge. The motion was amended to include this suggestion if it can be administered through Teladoc and that the changes be effective January 1, 2014. Bill Nation of Road & Bridge reported his department has enjoyed the rich benefit offered and suggested a cost reduction to the county overall savings by asking Memorial Hospital of Carbon County for cost savings at their facility. The motion carried unanimously.

COMMISSIONER DISCUSSION

Commissioner Jones reported she contacted the Coalition of Local Governments and reported Carbon County cannot participate in the organization without being a paying member. The county was unable to participate this year due to its inability to pay the \$30,000.00 dues. She also discussed the Dixon and Rawlins Airport Improvement Program documents briefly. There was discussion of whether or not there are additional funds for the Rawlins Airport.

Commissioner Glode discussed that several Commissioners attended a Senior Services meeting regarding the possibility of selling the Dixon Senior Center to the Town of Dixon. She reported that many individuals present were very upset about this possibility.

Commissioner Glode moved to authorize Chairman Chapman to sign a letter to the Senior Services Board about the Dixon Senior Center. Commissioner Jones seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Jones moved to adjourn the meeting at 5:07 p.m. Commissioner Espy seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 20th day of August 2013

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman