

**MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, June 5, 2007
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners commenced Tuesday, June 5, 2007 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were Chairman Artlin Zeiger; Commissioners Terry Weickum and Jerry Paxton; County Clerk Gwynn Rothenberger, County Attorney Cindy DeLancey, and Deputy Clerk Kathy Turner.

Chairman Zeiger called the meeting to order at 9:12 a.m.

VOUCHERS

The following vouchers were presented and approved for payment:

49ER COMMUNICATIONS	EQUIPMENT	2,297.50
ADVANCED SYSTEMS GROUP	COMPUTER SUPPORT	2,246.00
ALCORN, CHRISTINE	LAWN CARE	110.00
ALSCO, AMERICAN LINEN	SHOP SUPPLIES	238.01
ANDERSON HIGHWAY SIGNS	SAFETY FENCE/SIGNS	552.72
ASPEN HOUSE RESTAURANT	FOOD FOR MEETING	61.94
BANK OF COMMERCE	TRAVEL/SUPPLIES/FIRE TRUCK LEASES	57,291.08
BANK OF THE WEST	PHONE SYSTEM PAYMENT	72,354.44
BARTLETT, SUE RN	MILEAGE	234.26
BEST WESTERN DOUGLAS	LODGING	240.00
BG & J SANITATION	GARBAGE SERVICES	445.00
BOB BARKER COMPANY	SUPPLIES	180.95
BRESNAN COMMUNICATIONS	TV/ONLINE	193.94
BROOKHOLLOW EVERYDAY	OFFICE SUPPLIES	101.10
BROWN & SONS WOODWORKING	CORONER CONSTRUCTION	39,100.00
BROWN, ESTELLA	MILEAGE	253.51
BUILD RITE LUMBER SUPPLY	SUPPLIES	265.79
BUSEY, SHARALEE	MILEAGE	168.82
C & B SAND & GRAVEL	ROAD BASE MATERIALS	404.91
CAPITOL COMMUNICATIONS	REPLACEMENTS & REPAIRS	1,913.08
CARBON COUNTY VETERINARY	DOG FOOD	35.99
CARBON POWER & LIGHT	ELECTRICAL SERVICE	86.54
CARE MORE TURF MAINTENANCE	LAWN CARE	950.00
CARSON INDUSTRIES, INC.	SUPPLIES	249.90
CARVER, JOHN D., MD	AUTOPSY	1,080.00
CASPER WINNELSON COMPANY	PARTS/SUPPLIES	2,120.89
CBM FOOD SERVICE	JAIL FOOD	6,863.54
CENTURYTEL	PHONE CHARGES	133.77
CESKO, DAVID MD	MEDICAL SERVICE	55.00
CHANDRA, V RAJA MD	VITAL RECORDS	121.00
CHEMSEARCH	SUPPLIES	53.50
CHILDRESS ELECTRIC	SUPPLIES	356.22
COAST TO COAST SOLUTIONS	SUPPLIES	146.13
CODY FIRE DEPARTMENT	FIRE TRAINING	90.00
COMMUNICATIONS SOURCE	MAINTENANCE	243.00
COMPLETE WIRELESS	EQUIPMENT/REPAIR/CHARGES	2,108.50
COMPUTER SOFTWARE ASSOCIATES	DOWNLOAD/WEBHOST FEE	660.00
CORONADO ENTERPRISES	SUPPLIES	677.07
CORPORATE EXPRESS	SUPPLIES	535.86

CSI FORENSIC SUPPLY	SUPPLIES	252.60
CSK AUTO, INC.	OIL/PARTS	41.53
CULLIGAN WATER CONDITIONING	SUPPLIES	70.65
CUSTOM BUILDERS	PATCH & PAINT SHEETROCK	245.00
CYR, NANCY	MILEAGE	81.88
DAILY TIMES	ADVERTISING	1,367.03
DALLIN MOTORS INC.	VEHICLE REPAIRS	67.35
DEHERRERA & BACH LAW	LEGAL SERVICES	2,917.70
DELEON, JOHN	LEGAL SERVICES	2,952.00
DIABETIC EXPRESS	SUPPLIES	95.75
DOGGETT GREENHOUSE	PLANTS	203.97
DUSTBUSTERS, INC.	20-MI RD DUST ABATEMT/DUSTGUARD	32,815.20
EAGLE OF CODY PRINT	TAX NOTICE FORMS	1,403.60
EAGLE UNIFORM SUPPLY	MATS/SUPPLIES	240.53
ELK MOUNTAIN VOLUNTEER FD	SUPPLIES	1,368.35
ENERGY BASIN CLINIC	MEDICAL SERVICE	55.50
ENGSTROM, JAMES D.	DENTAL SERVICE	65.00
ERICKSON & ROBERTS	LEGAL SERVICES	9,106.66
ESCAPE CONFERENCE	CONFERENCE	45.00
FARMER BROTHERS COFFEE	SUPPLIES	220.31
FARSTER, PAMELA R.	BILLS & REPORTS/GRANT/PLNNG MGMT	1,260.00
FORSTER LANDSCAPE & CONST	SPRINKLER START-UP & SET-UP	330.00
FRANCIS, SARAH	MILEAGE	107.64
FSH COMMUNICATIONS	COURTHOUSE PAY PHONE	70.00
GASES PLUS	SUPPLIES	277.38
GENSCO AIRCRAFT TIRES	TIRES	540.00
GILL, GEORGE W.	HUMAN SKELETAL ID SERVICE	75.00
GODANDI	ASSESSMENT SCHEDULES	4,282.54
GOLDEN, MARY	MILEAGE	40.94
GOSVENOR, MAXINE	MILEAGE	99.36
GRAINGER	TOOL CHEST	396.45
GRAPHIC SPORTS	SUPPLIES/CELL PHONE & CHARGERS	224.85
GUIO, SUSAN, MSW	FACILITATOR FEES/SUPPLIES	534.20
HANNA FREE PRESS	1 YR SUBSCRIPTION	48.00
HARPER, MARILEE	CHILD CARE	120.00
HEALTH EDUCATION INC.	SUPPLIES	91.75
HEIMAN FIRE DEPARTMENT	EQUIPMENT	7,214.50
HEMOCUE	SUPPLIES	158.00
HETTGAR, BRIDGET	PHONE SUPPLIES	84.76
HIGH PLAINS POWER	ELECTRICAL SERVICE	331.73
HIGH PLAINS VISION	VISION SERVICE	197.00
HILLCREST SPRING WATER	SUPPLIES/EQUIPMENT CHARGE	65.43
HILLTOP CONOCO	FUEL	45.01
HSBC BUSINESS SOLUTIONS	EQUIPMENT	90.88
HYLAND ENTERPRISES, INC.	SUPPLIES	719.83
IKON FINANCIAL SERVICES	BASE CHARGES	914.68
J H KASPAR OIL COMPANY	FUEL	9,982.98
JACK, WILLIAM A.	FIRE FIGHTING	238.00
JACKALOPE PRINTING	SUPPLIES	1,468.78
JACOBSEN, SHARON	MEAL	27.13
JERRY'S DONUTS	SUPPLIES	15.98
JUVE, JANE H	LEGAL SERVICES	4,905.76
KAISER PAINTING & LANDSCAPE	LAWN CARE	160.00
KAR PRODUCTS	SUPPLIES	587.48

KILBURN TIRE COMPANY	VEHICLE MAINTENANCE/REPAIRS/TIRES	3,531.03
KLINE, LOU	MILEAGE	56.12
KNAPP SUPPLY & EQUIPMENT	SUPPLIES/MANUAL SLICER	1,024.93
KROGER - KING SOOPERS	PRESCRIPTION	10.00
L & L ELECTRIC	REPAIRS/MICROPHONE	1,486.10
L N CURTIS & SONS	SUPPLIES	2,000.00
LEE'S ROOFING	HANNA SR CENTER ROOF	2,084.98
LONG BUILDING TECHNOLOGY	REPAIRS/INSTALL MUA	37,709.07
M M S	SUPPLIES	116.67
MARCH OF DIMES	SUPPLIES	14.00
MAS MODERN MARKETING	SUPPLIES	358.17
MCI COMMERCIAL SERVICE	PHONE SERVICE	12.40
MCKEE MEDICAL CENTER	TOX SCREENS	823.10
MCMURRY READY MIX	GRAVEL	21,469.32
MEDICINE BOW, TOWN OF	WATER & SEWER	48.10
MEMORIAL HOSPITAL	MEDICAL SERVICES	34,455.80
MERBACK AWARD COMPANY	SUPPLIES	82.06
MILLER, KENNETH J.	LEGAL SERVICES	300.00
MILLER, ROBERT	MILEAGE	508.30
MOORE MEDICAL CORP.	SUPPLIES	1,110.25
MORIARITY, CATHERINE	COURT REPORTER	100.75
MPM CORP / EVERGREEN	GARBAGE SERVICES	60.00
MYERS TIRE SUPPLY COMPANY	PARTS	176.89
NCES, INC.	SUPPLIES	62.85
NIBBLES & BYTES	MONTHLY COMPUTER MAINTENANCE	154.00
OFFICE DEPOT	SUPPLIES	80.00
OFFICEMAX	DIGITAL CAMERAS	2,464.66
PAGE ONE	PAGER SERVICE	239.96
PAXTON, JERRY	MILEAGE	184.00
PERKINS OIL CO	OIL	1,665.60
PERUE PRINTING	MV POSTCARDS/OFFICE SUPPLIES	466.85
PHILLIPS 66	FUEL	356.30
PITNEY BOWES	SOFTGUARD AGREEMENT CHARGE	234.00
POWER SERVICE, INC.	GENERATOR REPAIR	3,809.60
PRO-CHEM INDUSTRIAL	SUPPLIES	252.10
PROJECT PREVENTION	WAGES	1,760.00
PUBLIC SAFETY WAREHOUSE	SUPPLIES	69.95
PURCHASE POWER	SUPPLIES	8.09
QUALITY INN	LODGING/VICTIMS ASSISTANCE	143.16
QUESTAR GAS	GAS SERVICE	56.04
QWEST-DENVER	PHONE CHARGES/SERVICE	163.22
RASMUSSON FURNITURE	WATER FILTER/TV	409.99
RAWLINS AUTOMOTIVE	PARTS/REPAIRS	492.00
RAWLINS EYE CARE	OPTOMETRIST SERVICE	195.00
RAWLINS GLASS	WINDSHIELD REPLACEMENT	240.00
RAWLINS URGENT CARE	MEDICAL SERVICE	73.00
RAWLINS, CITY OF	LANDFILL FEE/WATER/CONST WASTE	1,254.55
RELIABLE	SUPPLIES	882.01
RI TEC INDUSTRIAL	SUPPLIES	174.00
RICHARDSON, JILL	OFFICE SUPPLIES/POSTAGE	23.39
RITE-STYLE OPTICAL	SAFETY GLASSES	316.50
ROBIDOUX BROTHERS	VEHICLE REPAIRS	583.97
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	12,430.63
ROSS' AUTOMOTIVE SERVICE	VEHICLE MAINTENANCE	214.97

SARATOGA AUTO PARTS	SUPPLIES	681.08
SARATOGA SUN	ADVERTISING	2,280.75
SCHAEFFER'S	SUPPLIES	1,541.60
SHELL FLEET PLUS	FUEL	33.77
SHEPARD CONSTRUCTION	RE-WIRING	6,807.00
SHEPARD'S	OIL FILTER	25.76
SHIVELY HARDWARE	PAINT/PARTS/SUPPLIES	354.19
SKYLINE MOTORS, INC	VEHICLE REPAIRS	81.70
SMITH TRANSFER & STORAGE	MOVE FURNITURE & RECORDS	3,000.00
SMITH, JERRY	POWER WASH & STAIN	900.00
SMITH, SUSAN	MILEAGE	90.44
SNAP-ON TOOLS	TOOLS	116.70
SNOWY RANGE PROPANE	PROPANE	934.62
SNYDER, DAWNESSA	MILEAGE	379.14
SOURCE GAS	GAS	11,137.77
STAN'S QUIK LUBE	VEHICLE MAINTENANCE	28.57
STATE OF WYOMING A & I	STATE COMPUTER SERVICES	20.17
STELLAR RESEARCH COMPANY	COMPUTER SERVICE	564.00
T & T PLUMBING & SEWER	REPAIRS/SUMP PUMP	445.75
TASER INTERNATIONAL	SUPPLIES	3,244.60
TERMINIX	MONTHLY SERVICE	185.00
THREE FORKS MUDDY GAP	FUEL	50.90
TOP NOTCH CONSTRUCTION	REPAIRS	400.00
TRAPP, LARRY	FIRE FIGHTING	986.00
TREVATHAN, SABRINA	TRANSCRIPT	106.50
TRIBCSP.COM	E-MAIL ACCOUNT	2.00
TRIPLE XXX CONTRACT	GARBAGE SERVICES	45.00
TRUE VALUE OF RAWLINS	SUPPLIES/LIGHT BULBS	281.38
U W C E S	4TH QTR SALARY	4,740.00
UNION TELEPHONE COMPANY	PHONE & CELL SERVICE	639.00
USA PARTS & SERVICE	DUMP CYLINDER/PARTS	1,778.66
USP COMMUNICATIONS	PHONE SERVICE	383.93
VAN'S WHOLESALE	SUPPLIES	513.48
VERIZON WIRELESS	PHONE & CELL SERVICE	413.79
VISIONARY COMMUNICATIONS	PHONE SERVICE/DIA-UP SERVICE	93.65
WAGON CIRCLE ORTHOPAEDICS	MEDICAL SERVICE	186.50
WASHBOARD, THE	LAUNDRY	54.20
WEST PAYMENT CENTER	WEST INFORMATION CHARGES/CD ROM	728.51
WEST WINDS BAKERY	SUPPLIES	5.00
WY MACHINERY COMPANY	PARTS	3,024.53
WY STATE FORESTRY	PARTS	298.78
WY STATIONERY	OFFICE SUPPLIES	1,228.11
XEROX CORPORATION	BASE CHARGES	534.83
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICE	505.90
ZABEL, GREG	2007 HOMELAND SECURITY C	153.31
ZEE	MEDICAL SUPPLIES	317.65
	GRAND TOTAL	471,864.26

CLERK

Minutes

Commissioner Paxton moved to approve the minutes of the May 15, 2007 and the May 18, 2007 Commissioners meetings as presented. Commissioner Weickum seconded and the motion carried unanimously.

Bonds

Commissioner Weickum moved to approve a \$100,000.00 bond for Karen L. Buchanan, Treasurer of the Carbon County Visitor's Council; a \$50,000.00 bond for Suzie Cox, Clerk/Treasurer for the Town of Saratoga; and a \$4,000.00 bond for Nikkole R. Maxson, Secretary/Treasurer for the Reader Cemetery District. Commissioner Paxton seconded and the motion carried unanimously.

Monthly Receipts

Monthly receipts were approved for Planning & Zoning in the amount of \$2,210.00.

Copier Maintenance Agreement

Commissioner Paxton moved to authorize the Chairman to sign the Master Maintenance & Sale Agreement with Ikon Office Solutions, Inc. for a Ricoh MP161SPF copier located at the County Fire Department for a period of four years ending June 4, 2011 in the amount of \$168.00 annually. Commissioner Weickum seconded and the motion carried unanimously.

Budget Request

Clerk Rothenberger presented a budget request from the University of Wyoming, Chicano Studies Program in the amount of \$5,000.00. She added that the request was due April 6, 2007, but it was not received until May 29, 2007. She reported that her office advertised locally several times stating when these requests were due and asked if the Board wanted this request added to the budget. The Board directed her to add the request to the 2007-2008 budget.

Wheelchair Lift

Clerk Rothenberger advised she received a quote from Frontier Access & Mobility Systems, Inc. in the amount of \$26,403.25 to install a wheelchair lift in the Land Department in the Courthouse. The Board asked her to contact other companies to obtain additional estimates.

Courthouse Records Storage

Clerk Rothenberger advised that the County's records have been moved to the old jail in the Courthouse and that there seems to be plenty of room for future storage. She stated that when the jail moved out, the area was not cleaned and she requested authorization to have this area cleaned and sanitized. She presented a proposal from Lose's Cleaning Service in the amount of \$975.00 to clean and sanitize the walls, floors, bunks, and bars. The Board accepted the proposal and authorized Clerk Rothenberger to proceed.

Noyes Healthcare Center

Clerk Rothenberger reported that Ron Taylor of the Noyes Healthcare Center in Baggs submitted an estimate from Broken Arrow of Wyoming with three price options of \$37,955.00, \$51,510.00, and \$59,635.00 to repair the roof at the clinic. Mary Waldron presented information and sketches of the building and advised they would prefer a metal roof option rather than shingles.

Commissioner Weickum moved to accept option #2 of Broken Arrow of Wyoming's estimate in the amount of \$51,510.00 to repair the roof at the Noyes Healthcare Center in Baggs, and to authorize Clerk Rothenberger to include the necessary amount in the 2007-2008 budget. Commissioner Paxton seconded and the motion carried unanimously.

County Attorney DeLancey advised she would contact Ron Taylor at the Noyes Clinic and request to review any documentation related to these repairs.

Voting Access for Individuals with Disabilities Grant

Clerk Rothenberger requested authorization to apply for a State of Wyoming Health and Human Services, Help America Vote Act-Voting Access for Individuals with Disabilities (VOTE) grant in the amount of \$12,474.20. She stated the funds would be used to purchase new ADA accessible voting booths and four mats to cover gravel surfaces. She reported that Treasurer Baldwin and Attorney DeLancey are both aware of the application and have no objections. The Board authorized the Clerk's Office to apply for the grant.

Dixon Airport

Clerk Rothenberger presented the Notice of Award and Notice to Proceed for Modern Electric Company, the electricians hired to provide runway lighting at the Dixon Airport. Clerk Rothenberger reported that Attorney DeLancey has reviewed these documents and recommends their approval.

Commissioner Weickum moved to authorize the Chairman to sign the Notice of Award in the amount of \$120,758.68, and the Notice to Proceed, both for Modern Electric Company in reference to Dixon Airport, API Project No. 3-56-0038-08 to install lighting at the Dixon Airport. Commissioner Paxton seconded and the motion carried unanimously.

Perpetual Easement - City of Rawlins

Attorney DeLancey explained a Perpetual Easement between the City of Rawlins and the County allowing surface use through a portion of the Rawlins Road & Bridge Maintenance Yard. She stated that Bill Nation, Road & Bridge Superintendent, has reviewed the document and has no objections to its approval.

Commissioner Weickum moved to authorize the Chairman to sign the Perpetual Easement from the Carbon County Commissioners to the City of Rawlins for surface use of a thirty foot strip of land located at the Carbon County Maintenance Yard and more specifically described in Exhibit "A" to the Easement. Commissioner Paxton seconded and the motion carried unanimously.

University of Wyoming Memorandum of Understanding

Commissioner Weickum moved to authorize the Chairman to sign the Memorandum of Understanding Between the University of Wyoming and the Commissioners of Carbon County defining the responsibilities of each agency as it relates to Cooperative Extension Services. Commissioner Paxton seconded and the motion carried unanimously.

Wildland Fire Operating Plan

Commissioner Weickum moved to authorize the Chairman to sign the 2007 Wildland Fire Management Annual Operating Plan between the USDI Bureau of Land Management (BLM), Wyoming State Forestry Division (WSFD), USDA Forest Service (USFS), and Carbon County outlining the details of implementing the Wyoming Interagency Cooperative Fire Management Agreement and the Wyoming Interagency Fire Management Agreement. Commissioner Paxton seconded and the motion carried unanimously.

Disposal of Property

Attorney DeLancey presented a list of County property and requested permission to dispose of the listed items.

Commissioner Paxton moved to declare one Lexmark Z35 printer, one Dell 825HT Monitor, two Dell A-960 printers, one Sony radio/recorder, and one broken secretary desk as surplus property and authorized the Attorney's Office to dispose of these items. Commissioner Weickum seconded and the motion carried unanimously.

Commissioner Paxton requested Attorney DeLancey contact agencies that she could donate these items to and if there were none, then she could dispose of them.

Wyoming Department of Transportation – Street Project

Clerk Rothenberger reported she recently visited with Patrick LaCroix of the Wyoming Department of Transportation (WYDOT) about the upcoming 3rd, Cedar, and Spruce Street

project. She presented a Statement of Fair Market Value totaling \$6,915.00, the amount Carbon County would be paid if it enters into a Memorandum of Understanding (MOU) and grants easements to WYDOT. She added that the MOU states that WYDOT will construct curb, gutter, and sidewalk in the affected areas at no cost to the County.

Clerk Rothenberger also presented a Luminaire Facility Easement for the City of Rawlins allowing them to place streetlights on the sidewalks. The property discussed is at the Courthouse, Jeffrey Center, and Carbon Building. Clerk Rothenberger added that Attorney DeLancey has reviewed all documents and recommended their approval.

Clerk Rothenberger advised that Rocky Mountain Power has a service line located on the northwest corner of the Jeffrey Center that must be moved. She stated that this relocation is not mentioned in the MOU but WYDOT has agreed to pay all costs associated with this move, including the service line that runs directly to the building. The County can contract directly with WYDOT to have this done, or WYDOT can have the electrical contractor that is already hired for the street project move the line, both at no expense to the County. She added that Jake Lonn of WYDOT will be attending the meeting at 4:30 p.m. today to discuss this further, and that she invited the Jeffrey Center Board to attend as well.

Commissioner Weickum moved to authorize the Chairman to sign the Wyoming Department of Transportation Memorandum of Agreement between Carbon County and the Wyoming Department of Transportation for Project P541012, stating that WYDOT will pay Carbon County \$6,915.00. Commissioner Paxton seconded and the motion carried unanimously.

Commissioner Weickum moved to authorize the Chairman to sign the Luminaire Facility Easement with the City of Rawlins allowing the construction, operation, and maintenance of a luminaire facility on four parcels as listed. Commissioner Paxton seconded and the motion carried unanimously.

Commissioner Weickum moved to authorize the Chairman to sign the Right of Way Easement for the Transportation Commission of Wyoming for four parcels listed in the Easement. Commissioner Paxton seconded and the motion carried unanimously.

BLM Lander Resource Management Plan

Clerk Rothenberger presented a Draft Memorandum of Understanding Between Carbon County and the Bureau of Land Management in reference to the Lander Resource Management Plan.

Attorney DeLancey advised the Board that she spoke with Carol-Anne Murray of the BLM who offered to meet with the Commissioners and provide additional information. The Board requested Clerk Rothenberger to schedule Ms. Murray on a future agenda.

ELECTED OFFICIALS/DEPARTMENT HEADS

Treasurer

County Treasurer Cindy Baldwin discussed the jail funding and advised she is in the process of working with Barbara Bonds to determine options for approximately \$650,000 that remains in the Detention Facility Joint Powers Board's account. She stated that the amount of Capital Facilities Tax collected would be sufficient to pay the bond debt incurred by the Joint Powers Board for construction of the jail. She plans to request that a meeting of the Joint Powers Board be called to discuss the options.

Assessor

County Assessor, Sheryl Snider, presented several rebates and abates. She advised she should have the State assessed value with the exception of railroads by the Board's next meeting.

Clerk of Court

Clerk of District Court, Lindy Glode, explained the process for archiving her records with Wyoming State Archives. She added that a Colorado company microfilms these records for the state and while filming some of Carbon County's records, a questionable record was found and determined to be a potential danger. She advised that Attorney DeLancey prepared a motion for

destruction of this property and the expense incurred for the event was \$875.00 plus an additional \$190.93 for services provided by Colorado's Arapahoe County Sheriff.

The Board authorized Ms. Glode to obtain estimates for construction needed to facilitate her move to the vacated Attorney offices in the Courthouse.

Coroner

County Coroner Paul Zamora received authorization to purchase a radio and an autopsy cart from Homeland Security grant funds totaling \$6,321.00.

Library

Kristin Herr introduced herself and advised that she is the new Carbon County Library Director. She explained that the Baggs Library furnace has operational problems and that Long Mechanical Solutions advised her that there are no proper ventilation systems in place. She requested authorization to have Long replace the furnace, install ventilation, and install air conditioning. She presented a quote from Long totaling \$12,800.00. Ms. Kerr advised this was not a budgeted expense but that she feels it is a necessary repair.

Commissioner Paxton moved to authorize Long Mechanical Solutions to install a furnace, ventilation system, and air conditioner at the Baggs Library in the total amount of \$12,800.00. Commissioner Weickum seconded and the motion carried unanimously.

Road & Bridge

Bill Nation presented the Road & Bridge report dated June 5, 2007. Mr. Nation received authorizations to purchase hot mix from McMurry Ready Mix for County Roads 401, 504 and 400 in the amount of \$5,100.19 and to purchase a crane from Coleman Equipment totaling \$13,265.00, both expenses coming from the Road & Bridge budget.

Mr. Nation reported gravel hauling on a portion of County Road 701, the Dad/Wamsutter Road, has been completed and he is now contacting various oil and gas companies requesting funding participation as they continue this improvement project. The next step will be utility identification and shoulder slope work.

Mr. Nation advised his department is cleaning cattle guards and working on culvert extensions in the Encampment area. In Saratoga and Elk Mountain they continue to blade roads and build up shoulders. In both Rawlins and Saratoga, patching was completed last week and they are now working on culvert and road widening projects. He further advised they are filling in two washed out areas and hauling gravel from the Five Buttes Pit to various soft spots in the Baggs area.

Senior Services

Terri Archer reported a recent leak in her Carbon Building office. The Board advised Ms. Archer that the drainage system at the Carbon Building would be revamped soon.

COALBED METHANE COORDINATION COALITION

BJ Kristiansen provided an update and distributed documentation of oil and gas development in Carbon County and other producing Wyoming counties.

PRIVATE ROAD - RIGHT OF WAY

Mary Read distributed a map of her property and a written summary of implied easements to each Commissioner and to Clerk Rothenberger and a property ownership map to each Commissioner. Clerk Rothenberger gave her copy to Attorney DeLancey.

Ms. Read discussed 24 acres of property she owns and advised that Kay Thompson owns 40 acres adjacent to her land. She added that Ms. Thompson had been accessing her 40-acre parcel through a gravel road that runs through another adjacent parcel, but that for some reason her easement was terminated. According to Ms. Read, after termination of that easement, Ms. Thompson began driving through the Read's property without a legal easement in place.

Ms. Read discussed implied easements stating that a requirement for this is that the easement must be necessary and beneficial. She asked the Board what the definition of necessary is.

Attorney DeLancey advised the Board that the issue would be litigated and not to respond to any questions posed at this time.

Ms. Read further discussed implied easements and again asked the Board what the definition of necessary is.

Chairman Zeiger advised the Board could not answer Ms. Read's questions, as this was a potential litigation matter. Commissioner Weickum advised Ms. Read to rely on her own attorney to sort the matter out. Commissioner Paxton had no comment.

ELK MOUNTAIN STREETS

Rick Christopherson, Mayor of Elk Mountain, discussed the rotomill that the County has obtained from State road projects and asked that the Board consider giving some to the Town of Elk Mountain or allowing the Town to purchase some. He explained that their streets are in desperate need of repair and these millings, if applied properly, would last for several years, and would help alleviate their dust problem.

He advised that Elk Mountain could save on trucking costs if they were allowed 5,500 to 6,500 ton of millings from an I-80 project near Elk Mountain.

Mr. Nation advised he has gone to the Governor to request these millings and that he plans to use the I-80 millings on the Pass Creek Road, and has plans for all other millings obtained in the future.

Commissioner Weickum discussed his concern that the County asked for the millings for specific purposes and now that the County has been given some, he does not think it would be appropriate to give these away or sell them.

The Board expressed their desire to help Elk Mountain but agreed that they could not sell or give any of these millings away.

Mr. Christopherson asked if the Board could help with magnesium chloride. Mr. Nation advised that Mr. Christopherson should check with Industrial Siting in Cheyenne as an impacted municipality. Commissioner Weickum advised that the County has obtained some magnesium chloride through donations from oil and gas companies and that the County does not have any to give away.

BUDGET PRESENTATION

Attorney DeLancey advised she will be unable to attend the budget meeting later in June and presented her budget request for the 2007-2008 fiscal year. She advised that legislation was recently passed that changes the reimbursement formula for County Attorneys and that this change would bring approximately \$150,000.00 to Carbon County next fiscal year.

RECESS

Chairman Zeiger recessed for lunch at 12:08 p.m. and reconvened at 1:35 p.m.

CARBON MERCANTILE BID OPENING

Clerk Rothenberger advised that as grant sponsor for the Economic Development Corporation, owner of the Carbon Mercantile building, the County has advertised for bids to remodel the storefront at the Carbon Mercantile. She then opened the only received sealed bid from Shepard Construction in the amount of \$113,262.00.

Lindy Glode, Carbon Mercantile Board Chairperson, asked to table this bid, as the Mercantile Board would like meet to discuss the option of requesting an extension from the Wyoming Business Council.

The Mercantile Board advised they will hold a meeting to discuss their options and agreed to inform the Commissioners how they would like to proceed. Clerk Rothenberger advised the bid is valid for thirty days and that the grant deadline is August 2007. She suggested phasing the project and using the allotted grant funds now rather than applying for a grant extension.

The Commissioners asked that Ms. Glode meet with Clerk Rothenberger after the Mercantile Board's meeting to inform her of their decision.

PLANNING AND ZONING

Case File No. 07-07 and Case File No. 07-08

Lou Kline, Will Speer and Kristy Rowan presented the Certification of Recommended Action for Case File No. 07-07 and Case File No. 07-08, William Ronald "Ron" Wille and Lesa Lee Wille.

Commissioner Weickum questioned if there were any problems with the water and septic systems. Mr. Kline and Mr. Speer advised that tests have been done to verify that these systems should operate fine.

Commissioner Weickum moved to schedule a public hearing for August 7, 2007 at 2:00 p.m. at the County Courthouse in Rawlins, Wyoming to hear Case File No. 07-07 and Case File No. 07-08, William Ronald "Ron" Wille and Lesa Lee Wille's request for the Preliminary/Final Plat of the Wille Subdivision located in Sections 8 & 9, T12N, R91W, Carbon County, Wyoming, in a Heavy Industrial (MH) Zone on approximately 67.72 acres. Commissioner Paxton seconded and the motion carried unanimously.

Case File No. 07-09

Lou Kline, Will Speer and Kristy Rowan presented the Certification of Recommended Action for Case File No. 07-09, Gary Bockman.

Commissioner Weickum moved to schedule a public hearing for July 3, 2007 at 2:00 p.m. at the County Courthouse in Rawlins, Wyoming to hear Case File No. 07-09, Gary Bockman's request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Rural Residential Agriculture (RRA-10) on approximately 10 acres. Commissioner Paxton seconded and the motion carried unanimously

Case File No. 07-10

Lou Kline, Will Speer and Kristy Rowan presented the Certification of Recommended Action for Case File No. 07-10, Darrell and Callay Danford.

Commissioner Weickum asked how many houses would be built on the three parcels. Ms. Rowan advised that only one house would be constructed.

Commissioner Weickum moved to schedule a public hearing for July 3, 2007 at 2:00 p.m. at the County Courthouse in Rawlins, Wyoming to hear Case File No. 07-10, Darrell and Callay Danford's request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Rural Residential Agriculture (RRA-6.295) on approximately 6.295 acres. Commissioner Paxton seconded and the motion carried unanimously.

Land Use Plan Review

Joanne Garnett of WLC Engineering, Survey and Planning, and Ken Markert of MMI Community Planning discussed their recent review and assessment of the Carbon County Land Use Plan.

Ms. Garnett discussed the need for a strong link between the Land Use Plan and Zoning Regulations. She recommended a future land use map and clearly stated policies be used to create the zoning tools. Ms. Garnett overviewed their recommendations stated in their review document.

Commissioner Paxton questioned if housing should be addressed in the Land Use Plan or if this

is a separate issue. Mr. Markert said a housing assessment could be implemented into the Land Use Plan. Ms. Garnett explained that the Board could either hire a housing consultant or contract with herself and Mr. Markert to prepare a housing assessment during their review.

Commissioner Weickum asked for clarification of the estimate of \$75,000.00 to \$125,000.00 to complete an updated land use plan, and requested a more defined timeline. Ms. Garnett advised the cost and time completely depends on the scope of work. The cost would decline the more the County contributes toward the process.

Ms. Garnett advised that the next step would be to prepare a proposed scope of work and that the scope of work would dictate a more precise cost. Chairman Zeiger requested the two prepare the scope of work then present it to the Board, and the Board could revise it as necessary at that time. Ms. Garnett clarified that the Land Use Plan was intended only for the unincorporated areas of the county. Mr. Markert advised the proposed scope of work would be available by mid July.

RECESS

Chairman Zeiger called a recess at 2:52 p.m. and reconvened at 3:02 p.m.

BOARD INTERVIEWS

Platte Valley Community Center Joint Powers Board

Judy Welton, Peggy Lorenzen, James Elliott, Jr., Rocky Fiedor, Tim Lamprecht and Sonja Collamer were interviewed for consideration of appointment to the Platte Valley Community Center Joint Powers Board.

Joe Glode of the Platte Valley Community Center Joint Powers Board recommended Judy Welton and Rocky Fiedor be reappointed and Sonja Collamer be appointed. Clerk Rothenberger advised that the County Commissioners and the Saratoga Town Council must agree on appointments to this board and that she would present the Commissioners recommendations to Saratoga for their consideration.

Commissioner Paxton moved to reappoint Judy Welton and Rocky Fiedor and to appoint Sonja Collamer to the Platte Valley Community Center Joint Powers Board. Commissioner Weickum seconded the motion. Clerk Rothenberger requested the motion include the terms, as there are two full terms and one unexpired term.

Commissioner Paxton moved to rescind the previous motion. Commissioner Weickum seconded and the motion carried unanimously.

Commissioner Paxton moved to reappoint Judy Welton and Rocky Fiedor for three-year terms expiring June 2010, and to appoint Sonja Collamer for a three-year unexpired term expiring June 2008 to the Platte Valley Community Center Joint Powers Board. Commissioner Weickum seconded and the motion carried unanimously.

Museum Board

David Throgmorton was interviewed for consideration of appointment to the Carbon County Museum Board. Clerk Rothenberger advised that Gene Carrico also applied for reappointment but was unavailable for an interview today.

Commissioner Weickum moved to appoint David Throgmorton for a three-year term expiring July 2010 and to reappoint Gene Carrico for a three-year term expiring July 2010 to the Carbon County Museum Board. Commissioner Paxton seconded and the motion carried unanimously.

Memorial Hospital Board

Charles Junkin and James M. "Mike" Reed were interviewed for consideration of appointment to the Memorial Hospital Board. Clerk Rothenberger advised that the Board previously interviewed Deena Neal for this position.

Commissioner Weickum moved to reappoint James M. "Mike" Reed to the Memorial Hospital Board for a five-year term expiring June 2012. Commissioner Paxton seconded and the motion

carried unanimously.

Saratoga – Carbon County Impact Joint Powers Board

Cathy MacPherson was interviewed for consideration of reappointment to the Saratoga – Carbon County Impact Joint Powers Board.

Commissioner Paxton moved to reappoint Cathy MacPherson to the Saratoga – Carbon County Impact Joint Powers Board for a three-year term expiring July 2010. Commissioner Weickum seconded and the motion carried unanimously.

Public Library Board

Christine Throgmorton was interviewed for consideration for appointment to the Public Library Board.

Commissioner Weickum moved to appoint Christine Throgmorton to the Public Library Board for a three-year term expiring July 2010. Commissioner Paxton seconded and the motion carried unanimously.

PERSONNEL POLICIES

Cathy MacPherson discussed Carbon County's current personnel policies, Resolution No. 1990-5. She presented an outline stating the topics she believes need addressed during her revision of these policies. She reiterated that elected officials and department heads should have input on these policies and assured that these policies would not dictate how each official and department head runs their offices. She proposed a process of meetings with the Commissioners, elected officials, and department heads that supervise employees, develop a timeline, prepare a draft, and then prepare the final version for the Commissioner's adoption. The Board authorized Ms. MacPherson to move forward with this process.

TOWN OF HANNA

Rick Kinder, Mayor of Hanna, discussed the status of the Hanna Volunteer Fire Department (HVFD) and emergency medical services (EMS). He stated that one month ago, the County Fire Department removed its equipment from the Town's equipment building. He stated that he ordered a Hanna Marshall to stop them from removing the County owned equipment, then changed his mind and decided to allow them to move their equipment.

Mr. Kinder stated that he currently has thirty members on the Hanna Volunteer Fire Department, seven of which have prior fire training and experience. He advised that AMR of Cheyenne is providing EMS in the area, including outside the Town of Hanna. He added that they are able to respond to Interstate calls and provide some extrication services with the limited equipment available to them.

Mr. Kinder advised that AMR will respond to ambulance calls in Hanna and the surrounding areas but that the HVFD will only provide fire services in the Town of Hanna. Any fire calls outside the Town limits would need to be covered by the County Fire Department.

According to Mr. Kinder, there is no contract in place with AMR and AMR is currently not charging a fee for their services. Mr. Kinder stated his intent to contract with AMR until a town EMS service can be formed and properly trained.

Commissioner Weickum asked if Mr. Kinder foresees needing financial support in the future and Mr. Kinder replied that he does not expect to ask the County for any financial assistance. He stated that he plans on applying for a grant for training and equipment and will designate funds in the Town of Hanna's budget for necessary expenses for fire and EMS services.

Commissioner Weickum asked if there is anything that the County Fire Department needs to do differently. Mr. Kinder replied that he does not see any need for any changes at this time except that they have limited extrication equipment, but he plans on purchasing additional equipment as funds are available.

WYOMING DEPARTMENT OF TRANSPORTATION

Jake Lonn from the Wyoming Department of Transportation (WYDOT) explained that either before or during the upcoming 3rd, Cedar, and Spruce Street project, Rocky Mountain Power's pole located at the northwest corner of the Jeffrey Center must be relocated and that the service to the building must be upgraded at that time.

He stated that WYDOT would pay for all associated costs of moving the pole and the service from the pole to the building. He stated WYDOT's preference is to contract with the County to have the pole moved before the street project begins. Mr. Lonn stated WYDOT will pay Rocky Mountain Power directly and requested the County hire an electrician to move the service and pay that electrician directly, and then WYDOT would reimburse the County.

Members of the Jeffrey Center Board questioned how long the move might take and how long their service might be down. Mr. Lonn said he expects service to be down approximately two days but that the question should be posed to Rocky Mountain Power and an electrician.

The Board agreed that the pole should be moved before the street project begins to prevent any delays and asked that WYDOT provide the necessary utilities agreement. The Board directed Clerk Rothenberger to contact an electrician, Rocky Mountain Power, and the Jeffrey Center manager to coordinate the project. Mr. Lonn stated that the phone service is also connected to this pole and that WYDOT will cover all associated costs with this move as well.

EXECUTIVE SESSION

Commissioner Paxton moved to go into executive session at 5:09 p.m. with Attorney DeLancey and Clerk Rothenberger for personnel and litigation. Chairman Zeiger seconded and the motion carried unanimously.

Commissioner Weickum moved to come out of executive session at 5:47 p.m. Commissioner Paxton seconded and the motion carried unanimously.

Commissioner Weickum moved to approve the minutes of the executive session as written. Commissioner Paxton seconded and the motion carried unanimously.

Chairman Zeiger stated that no action was taken during the executive session.

HOMELAND SECURITY GRANT SERVICES

Commissioner Weickum moved to authorize Clerk Rothenberger to negotiate with Ian Kraft for Homeland Security independent contract grant services on a temporary basis. Commissioner Paxton seconded and the motion carried unanimously.

ADJOURNMENT

There being no further business, Chairman Zeiger adjourned the meeting at 5:50 p.m.

-s- Gwynn G. Rothenberger, Carbon County Clerk

Approved this 19th day of June 2007.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Artlin Zeiger, Chairman